



RFO's Report to:	Full Council
Date:	Oct-22
Title:	October Payments for Authorisation
Service Area:	All Service Areas Affected
Ward(s) Affected:	All Wards
Relevant Working Party / Committee:	N/A

Key Decision:	Y	Procurement Method:	N/A
Urgent Decision:	Y	Date next steps can be taken: (e.g. referral on of recommendation or implementation of substantive decision)	N/A
Exempt Information:	N	External Lead Times:	N/A
Appropriate pre-decision notification given to ward member if delegated?			

Author:	Levi Holroyd	Role:	Finance Assistant
Contact:	Tel: 01637 878388 - E-mail: levi@newquay.town		

Contents:
1.0 Bank Balances 2.0 Direct Debit & Standing Order Details 3.0 Payroll Payments (already made) 4.0 Unity Bank Card Payments (already Made) 5.0 Natwest Bank Payment Requiring Authorisation (these include TIC Payments) 6.0 Unity Bank Payment Requiring Authorisation (these include TIC Payments) 6.1 Human Resources Committee Payments 6.2 Governance and Resources Payments 6.3 Economic Growth and General Purposes Payments 6.4 Tourism and Leisure Payments 6.5 Planning & Licensing Payments 6.6 Councillors Payments

Required action from members:
1.0 - Note 2.0 - Note 3.0 - Note & Authorise 4.0 - Authorise 5.0 - Authorise 6.0 - Authorise 7.0 - Note

1.0

Bank Balances

Below are the Bank Account Balances as at 31.07.22

Account:	Balance:
Natwest NTC Current Account	£1,000.00
Natwest NTC Reserve	£688,709.35
Unity Bank NTC	£120,861.09
Unity Bank Reserve	£2,064,802.60
Natwest TIC Current Account	£147,325.90
Unity Bank TIC	£298,103.53
CCLA Deposit	£250,000.00
Total Account Balances	£3,570,802.47

2.0

Direct Debits & Standing Orders

Direct Debits / Standing Orders:	Total:	Acc:
ALD Automotive	£693.15	NTC
Allstar	£272.38	NTC
AIB	£20.00	NTC
Churchill Environment Services	£405.96	NTC
Cornwall Council Rates	£3,277.00	NTC
EDF Energy	£4,633.60	NTC
Global Collect	£209.89	NTC
H3G	£183.00	NTC
Lloyds Card Payment	£219.47	NTC
Yoozoom	£250.25	NTC
NEST	£3,303.18	NTC
Nissan Finance	£1,170.40	NTC
SWW	£1,139.50	NTC
TechQuarters	£1,785.82	NTC
Thirsty Work	£43.02	NTC
1&1	£71.99	NTC
Octopus Energy	£1,538.31	NTC
KINTO	£498.60	NTC
Premium Credit	-	NTC
Unity Bank	£12.60	NTC
Biffa	£7.85	NTC
Natwest	-	TIC
Unity Bank	-	TIC
Total Direct Debit Amount:	£19,735.97	

3.0

Payroll Payments (Already Made)

Direct Debits / Standing Orders:	Total:	Acc:	IB Ref:
Payroll / CC Pensions	£56,625.87	NTC	IB 10083 - IB 10120
HMRC	£11,579.32	NTC	IB 10121
Total Payroll:	£68,205.19		

4.0

Unity Bank Card Payments (already made)

Date	Supplier:	Info:	Total:	VAT:	Committee:
16.09	Adobe	Adobe Acrobat	£12.64	£0.00	G&R
17.09	AAT	Membership Renewal	£188.00	£0.00	HR
18.09	Adobe	Adobe Acrobat	£12.64	£0.00	G&R
28.09	SWW	Library Water	£160.02	£0.00	E&F
28.09	SWW		£104.45		E&F
28.09	BT	Internet Services	£1,182.00	£167.00	G&R
28.09	EDF Energy	Library Electricity	£619.78	£99.96	E&F
29.09	Adobe	Adobe Acrobat	£6.97	£0.00	G&R
03.10*	Lloyds	Monthly Fee	£3.00	£0.00	G&R
Total Unity Card Amount:			£2,289.50		

5.0

Natwest Bank Payments Requiring Authorisation

(items in red have already been paid)

Com	M. Ref:	Supplier:	Info:	Total:	VAT:

6.0

Unity Bank Payments Requiring Authorisation

(All invoices have already been paid)

6.1

Human Resources Committee Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 10028		Breakthrough Communications	Civility & Respect Training	£72.00	£12.00
IB 10029		APS Construction Services	Staff Lock Ups	£5,702.40	£950.40
IB 10030		Winners Recruitment	Security Invoice	£337.67	£56.28
IB 10031		Winners Recruitment	Security Invoice	£316.02	£52.67
IB 10032		Smith and Reed	Temp Staff	£771.67	£128.61
IB 10033		Smith and Reed	Temp Staff	£1,020.94	£170.16
IB 10034		Smith and Reed	Temp Staff	£771.67	£128.61
IB 10035		Smith and Reed	Temp Staff	£1,020.94	£170.16
IB 10129		Winners Recruitment	Security Invoice	£337.67	£56.28
IB 10130		APS Construction Services	Staff Lock Ups	£4,540.80	£756.80
IB 10131		Cllr N Morris	Travel to County Hall	£11.70	£0.00
IB 10132		Ellis Whittam	E-Learning & Health & Safety	£4,394.82	£732.47
IB 10133		Ellis Whittam	Insurance & Admin	£242.00	£17.00
IB 10134		Smith and Reed	Temp Staff	£771.67	£128.61
IB 10135		Smith and Reed	Temp Staff	£692.16	£115.36
IB 10136		Smith and Reed	Temp Staff	£771.67	£128.61
IB 10137		Smith and Reed	Temp Staff	£467.21	£77.87
Total				£22,243.01	

6.0**Unity Bank Payments Requiring Authorisation**

(All invoices have already been paid)

6.2**Governance and Resources Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB10036		Town & Country Motors	WL21NTD Service	£159.00	£26.50
IB10037		Amazon	Huawei Router	£158.98	£26.50
IB10038		Amazon	Huawei Router	£794.90	£132.50
IB10039		Amazon	Wireless Keyboard	£47.67	£7.95
IB10040		Amazon	Wireless Mouse	£47.97	£8.01
IB10041		Datasharp UK Ltd	Printing Costs	£230.24	£38.37
IB10042		PKF Littlejohn LLP	Annual Governance & Accountability Return	£2,880.00	£480.00
IB10043		Andy Curtis	Reimbursement for Website Costs	£78.23	£0.00
IB10122		B.E.White	Accounting Support	£1,150.50	£0.00
IB10123		Andy Curtis	Reimbursement for Website Costs	£35.04	£0.00
IB10124		Viking	Stationery Order	£312.68	£52.11
IB10125		Datasharp UK Ltd	Printing Costs	£230.24	£38.37
IB10126		Kovic	Designer Retainer	£480.00	£0.00
IB10127		Amazon	Certificate Holder	£48.95	£8.16
IB10128		Amazon	Certificate Holder	£48.95	£8.16
Total				£6,703.35	

6.0**Unity Bank Payments Requiring Authorisation**

(All invoices have already been paid)

6.3**Environment & Facilities Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB10057		South West Water	Station Water	£2,094.02	£0.00
IB10058		Kashing Ltd	Monthly Fee	£35.96	£5.99
IB10059		1st Call Skip Hire	Mixed Waste Skip	£149.64	£24.94
IB10060		AEUMF CIC	Polwhele Project	£592.80	£98.80
IB10061		auk Supplies	Cleaning Materials	£28.68	£4.78
IB10062		Swift Catering Supplies	Toilet Rolls	£2,219.40	£369.90
IB10063		Swift Catering Supplies	Heavy Duty Sacks	£167.88	£27.98
IB10064		Brandon Hire Station	Temporary Toilets at Station	£1,667.40	£277.90
IB10065		Brandon Hire Station	Temporary Toilets at Skatepark	£209.40	£34.90
IB10066		APS Construction Services	Works to Various Toilets	£501.60	£83.60
IB10067		APS Construction Services	Maintenance to Coin Boxes	£847.15	£141.19
IB10068		Churchill Environmental	Works at Chester Rd Toilets	£67.80	£11.30
IB10069		Churchill Environmental	Works at Narrowcliff Toilets	£177.24	£29.54
IB10070		Jewson	Environment Equipment	£128.40	£21.40
IB10071		Jewson	Environment Equipment	£11.76	£1.96
IB10072		Jewson	Sandbags & Sand	£289.01	£48.17
IB10073		Jewson	Environment Equipment	£10.84	£1.81
IB10074		Jewson	Environment Equipment	£112.32	£18.72
IB10075		Jewson	Environment Equipment	£16.85	£2.81
IB10076		Dean Hancock	Install Tap at Station	£126.00	£21.00
IB10077		Dean Hancock	Reset Heater at Offices	£72.00	£12.00
IB10078		Dean Hancock	Jet Out Drains & Monthly Maintenance	£1,574.40	£262.40
IB10079		Dean Hancock	Install Water Heater	£132.00	£22.00
IB10080		Dean Hancock	Works to Wallgate at Pentire	£120.00	£20.00
IB10081		Dean Hancock	New Flush Handle	£102.00	£17.00
				£11,454.55	

IB 10082		1st Call Skip Hire	Mixed Waste Skip	£129.00	£21.50
IB 10149		Biffa	Mountwise Bins	£189.00	£31.50
IB 10150		EDF Energy	Library Electricity	£609.78	£99.96
IB 10151		Pureclean	Window Cleaning	£216.00	£36.00
IB 10152		PJ Print	South Fistril Parking Permits	£90.00	£15.00
IB 10153		1st Call Skip Hire	Mixed Waste Skip	£75.00	£12.50
IB 10154		C.E.F	Killacourt Electric Cards	£34.80	£5.80
IB 10155		Swift Catering Supplies	Cleaning Materials	£2,219.40	£369.90
IB 10156		Kernow Drains	Railway Drain Survey	£330.00	£55.00
IB 10157		Mole Valley	Environment Equipment	£17.40	£2.90
IB 10158		Screwfix	Environment Equipment	£116.65	£3.95
IB 10159		Cornwall Council	SLA Patrols of Atlantic Rd	£204.00	£0.00
IB 10160		T.P Tree Services	Footpath Maintenance	£3,231.60	£538.60
IB 10161		Churchill Environmental Services	Works at Offices	£816.90	£136.15
IB 10162		Churchill Environmental Services	Works at The Library	£150.84	£25.14
IB 10163		Churchill Environmental Services	Works at Watergate	£848.39	£141.40
IB 10164		APS Construction Services	Works at Trencreek Allotments	£7,852.94	£1,308.82
IB 10165		APS Construction Services	Works at Various Toilets	£2,049.44	£341.57
IB 10166		APS Construction Services	Works at Porth	£8,400.00	£1,400.00
IB 10167		CWS Ltd	The Crescent Bins	£427.03	£71.15
IB 10168		CWS Ltd	Trebarwith Crescent Bins	£968.72	£161.48
IB 10169		CWS Ltd	Killacourt Bins	£124.98	£20.82
IB 10170		CWS Ltd	Rental of Recycling Bin Units	£450.00	£75.00
IB 10171		South West Water	Offices Water	£121.15	£0.00
Total				£29,673.02	

6.0**Unity Bank Payments Requiring Authorisation**

(All invoices have already been paid)

6.4**Community & Tourism Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB10044		Newquay Male Voice Choir	Summer Sessions Performance	£150.00	£0.00
IB10045		Lee Nobbs	Towing TIC Trailer to Boardmasters	£62.50	£0.00
IB10046		Otterdene	Stock for Resale	£109.84	£9.00
IB10047		Judge Sampson Ltd	Stock for Resale	£481.73	£80.29
IB10048		Judge Sampson Ltd	Stock for Resale	£1,005.05	£167.51
IB10049		Venture Wholesale	Stock for Resale	£178.25	£0.00
IB10050		Venture Wholesale	Stock for Resale	£24.99	£0.00
IB10051		New Mind	Website Costs	£61.50	£10.25
IB10052		The Qwest	Summer Sessions Performance	£360.00	£0.00
IB10053		ShyFly Band	Summer Sessions Performance	£300.00	£0.00
IB10054		Dave Brown	PA for Summer Sessions	£400.00	£0.00
IB10055		C Bone	Summer Sessions Performance	£500.00	£0.00
IB10056		Joe Hurworth	Summer Sessions Performance	£200.00	£0.00
IB10138		Tor Mark	Stock for Resale	£214.26	£0.00
IB10139		National Express	Tickets for resale	£631.51	£0.00
IB10140		Newquay Orchard	Town Team Room Rental	£60.00	£10.00
IB10141		Off the Lights	Summer Sessions Performance	£240.00	£0.00
IB10142		Hutton Hire	Pedestrian Barriers	£123.00	£20.50
IB10143		Print Farringdon	Town Team Equipment	£178.80	£29.80
IB10144		Ghost Consulting	Town Team Social Media Ads	£300.00	£0.00
IB10145		Ghost Consulting	Town Team Social Media Management	£275.00	£0.00
IB10146		St Michaels Church	Church Hall for Town Team	£112.50	£0.00
IB10147		St Michaels Church	Church Hall for Town Team	£90.00	£0.00
IB10148		Home Nansledan	Bouquet for Queen	£50.00	£0.00
Total				£6,108.93	

6.0**Unity Bank Payments Requiring Authorisation**

(All invoices have already been paid)

6.5**Planning & Licensing Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
Total				£0.00	

6.0**Unity Bank Payments Requiring Authorisation**

(All invoices have already been paid)

6.6**Councillors Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
Total				£0.00	

7.0

Total Payments/Bank Balances:		
1.0	Bank Balances	£3,570,802.47
	Expenditure for Authorisation	
2.0	Direct Debit & Standing Orders (Expenditure)	£19,735.97
3.0	Payroll Payments (Expenditure)	£68,205.19
4.0	Unity Bank Card Payments (Expenditure)	£2,289.50
5.0	Natwest Bank Payments (Expenditure)	£0.00
6.0	Unity Bank Payments (requiring authorisation(Expenditure))	£76,182.86
	Total Expenditure for Authorisation	£166,413.52

