

# FBOS Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Minute Ref: (if applicable)
	FBOS (Environment Service)					
IB 6866		Andyloos	Standard Unit Hire	£241.92	£40.32	
IB 6867		Mole Valley Farmers	Environment Service Equipment	£51.79	£8.63	
IB 6868		Mole Valley Farmers	Environment Service Equipment	£127.23	£11.21	
IB 6869		APS Construction Services Ltd	Install & Remove Fore St Bench	£456.00	£76.00	
IB 6870		Griffen & Sons	New Benches	£950.00	£0.00	
IB 6871		1st Call Skip Hire	Mixed Waste Skips	£123.00	£20.50	
IB 6872		1st Call Skip Hire	Mixed Waste Skips	£236.16	£39.36	
				£2,186.10		

# Tourism and Leisure Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Minute Ref: (if applicable)
	T&L (TIC & Library)					
IB 6839		Integra Buildings Ltd	Stage 4 Container Payment	£183,288.56	£30,548.09	
IB 6840		Aventail Security	Security Invoice	£900.90	£150.15	
IB 6841		Aventail Security	Security Invoice	£873.60	£145.60	
IB 6842		Tozers	Killacourt Professional Fees	£3,249.60	£541.60	
IB 6843		Sloth Productions	Music Video 50% Deposit	£300.00	£0.00	
IB 6844		B.E.White	Accounting Support (TIC)	£202.00	£0.00	
IB 6845		APS Construction Services	Install Christmas Lights on Tree	£1,220.40	£203.40	
IB 6846		APS Construction Services	Install Christmas Tree	£2,444.40	£407.40	
IB 6847		APS Construction Services	Works on Killacourt Changing Places	£10,200.00	£1,700.00	
IB 6848		APS Construction Services	Killacourt Works	£42,750.00	£7,500.00	
				£245,429.46		

# Finance and Policy Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Minute Ref: (if applicable)
	F&P (Corporate Service)					
IB 6909		Cornwall Council	Marcus Hill Rates - January 2021	£2,483.00	£0.00	
IB 6910		EDF Energy	Marcus Hill Electricity	£1,140.42	£190.07	
IB 6911		Jewson	Dehumidifier Rental	£264.96	£44.16	
IB 6912		Perkins Communications	Barrier Repair	£8,821.84	£1,470.31	
IB 6913		Viking	Stationary Order	£46.45	£7.74	
IB 6914		Minor Volunteers	Councillor Community Fund	£100.00	£0.00	
IB 6915		Tozers	Mountwise Professional Charges	£907.20	£151.20	
IB 6916		APS Construction Services Ltd	Works on Barrier & Access Control	£480.00	£80.00	
IB 6917		Age UK	Emergency Grant Release Fund	£500.00	£0.00	
IB 6918		PPLPRS	Music Licence	£692.54	£115.42	
IB 6919		WPS	Insurance Invoice	£36.23	£0.00	
IB 6920		WPS	Insurance Invoice	£56.00	£0.00	
IB 6921		Viking	Stationary Order	£55.74	£9.29	
IB 6922		Viking	Stationary Order	£43.69	£7.28	
IB 6923		Viking	Lockers	£431.95	£71.99	
IB 6924		Viking	Stationary Order	£33.86	£5.64	
IB 6925		Duchy Alarms	Alarm Inspection	£35.28	£5.88	
IB 6926		Amazon	Toner Cartridges	£394.76	£65.79	
IB 6927		Amazon	Photo Paper	£59.57	£0.00	
IB 6928		Amazon	IT Equipment	£7.99	£1.33	
IB 6929		Amazon	Toner Cartridges	£110.94	£18.49	
IB 6930		Amazon	Ink Cartridges	£195.73	£32.62	
IB 6931		Amazon	Ink Cartridges	£1,107.96	£0.00	
IB 6932		Amazon	Ink Cartridges	£399.96	£66.68	
				£18,406.07		

# NEWQUAY COUNCIL



<b>RFO's Report to:</b>	Full Council
<b>Date:</b>	Dec-20
<b>Title:</b>	November Payments for Authorisation
<b>Service Area:</b>	All Service Areas Affected
<b>Ward(s) Affected:</b>	All Wards
<b>Relevant Working Party / Committee:</b>	N/A

<b>Key Decision:</b>	Y	<b>Procurement Method:</b>	N/A
<b>Urgent Decision:</b>	Y	<b>Date next steps can be taken:</b> (e.g. referral on of recommendation or implementation of substantive decision)	N/A
<b>Exempt Information:</b>	N	<b>External Lead Times:</b>	N/A
<b>Appropriate pre-decision notification given to ward member if delegated?</b>			

<b>Author:</b>	Andrew Curtis	<b>Role:</b>	Town Clerk and Responsible Financial Officer
<b>Contact:</b>	Tel: 01637 878388 - E-mail: acurtis@newquaycouncil.co.uk		

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## Required action from members:

- |     |   |                  |
|-----|---|------------------|
| 1.0 | - | Note             |
| 2.0 | - | Note             |
| 3.0 | - | Note & Authorise |
| 4.0 | - | Authorise        |
| 5.0 | - | Authorise        |
| 6.0 | - | Authorise        |
| 7.0 | - | Note             |

**1.0****Bank Balances**

Below are the Bank Account Balances as at 30.11.20

<b>Account:</b>	<b>Balance:</b>
<b>Natwest NTC Current Account</b>	<b>£1,000.00</b>
<b>Natwest NTC Reserve</b>	<b>£409,471.84</b>
<b>Unity Bank NTC</b>	<b>£1,662,484.07</b>
<b>Unity Bank Reserve</b>	<b>£240,346.54</b>
<b>Natwest TIC Current Account</b>	<b>£145,996.32</b>
<b>Unity Bank TIC</b>	<b>£190,216.87</b>
<b>CCLA Deposit</b>	<b>£250,000.00</b>
<b>Total Account Balances</b>	<b>£2,899,515.64</b>

**2.0****Direct Debits & Standing Orders**

<b>Direct Debits / Standing Orders:</b>	<b>Total:</b>	<b>Acc:</b>
ALD Automotive	£1,057.54	NTC
Allstar	£421.48	NTC
GoCardless	£11.78	NTC
Churchill Environment Services	£296.81	NTC
Cornwall Council Rates	£2,032.00	NTC
EDF Energy	£607.00	NTC
Global Collect	£204.90	NTC
H3G	£63.96	NTC
Lloyds Card Payment	£3,382.68	NTC
Yoozoom	£73.70	NTC
NEST	£1,515.68	NTC
Nissan Finance	£1,677.82	NTC
SWW	£454.50	NTC
TechQuarters	£658.80	NTC
Thirsty Work	£48.18	NTC
VWFS UK	£308.80	NTC
AIAS	£49.16	NTC
Christmas Stall Refunds	£1,325.00	NTC
Premium Credit	£4,663.00	NTC
Unity Bank	£13.50	NTC
EE	£40.01	NTC
Natwest		TIC
Unity Bank		TIC
<b>Total Direct Debit Amount:</b>	<b>£18,906.30</b>	

**3.0****Payroll Payments (Already Made)**

<b>Direct Debits / Standing Orders:</b>	<b>Total:</b>	<b>Acc:</b>	<b>IB Ref:</b>
Payroll / CC Pensions	£58,625.62	NTC	IB 6723 - IB 6765 IB 6767
HMRC	£10,124.00	NTC	IB 6766
<b>Total Payroll:</b>	<b>£68,749.62</b>		

## 4.0

### Unity Bank Card Payments (already made)

Supplier:	Info:	Total:	VAT:	Committee:
OKDO Technology	Raspberry Pi Kit	£93.02	£15.50	F&P
Screwfix	Erbauer Masonry Bit 20x400mm	£9.99	£1.66	F&P
The Institute of Leadership & Management	ILM Subscription Renewal	£162.00	£0.00	Staffing
Hootsuite	Annual Plan	£360.00	£60.00	F&P
FYL Computing	IT Equipment	£1,525.00	£0.00	F&P
Cornwall Council	Preapplication – Planning Services	£150.00	£0.00	FBOS
Userway	Website Costs	£7.58	£0.00	F&P
AAT	Membership Renewal	£99.00	£0.00	Staffing
1&1	Basic Fee	£24.00	£4.00	F&P
1&1	Basic Fee	£12.00	£2.00	F&P
Cornwall College	Exam Re-sit Fee	£46.00	£0.00	Staffing
Adobe Acrobat	Acrobat Pro	£12.64	£0.00	F&P
Access Systems		£430.80		
24/7 Blinds	Blinds for Mountwise	£1,323.43	£220.57	F&P
Maen Karne	Chippings for Skatepark	£225.00		FBOS
IAB		£169.17		
HP	Printing Cartridges	£219.27	£36.54	F&P
<b>Total Unity Card Amount:</b>		<b>£4,868.90</b>		

## 5.0 Items Requiring Authorisation

(items in red have already been paid)

Committee	M. Ref:	Supplier:	Info:	Total:	VAT:

## 6.0

### Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

### 6.1

#### Staffing Committee Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 6805		Trudy Renshaw	Reimbursement for Masks	£14.97	£0.00
IB 6806		Smith and Reed	Temp Staff	£648.24	£108.04
IB 6807		Workwear Express	Facilities Uniform	£183.50	£30.58
IB 6808		Andy Curtis	Reimbursement for Masks	£15.00	£0.00
IB 6809		Smith and Reed	Temp Staff	£648.24	£108.04
IB 6810		Rumbles 2	Facilities Uniform	£43.20	£7.20
IB 6823		Occupational Health South West	Medical Assessment	£210.00	£0.00
IB 6824		Smith and Reed	Temp Staff	£648.24	£108.04
IB 6825		SLCC	Virtual Conferences	£90.00	£15.00
<b>Total</b>				<b>£2,501.39</b>	

**6.0****Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

**6.2****Finance and Policy Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 6786		BT	Internet Services	£1,002.00	£167.00
IB 6787		PJ Print	Van Logo Magnet	£144.00	£24.00
IB 6789		DISC	Councillor Community Fund	£240.00	£0.00
IB 6791		Barron Surveying Services	Mountwise Admin Fee	£1,276.02	£212.67
IB 6792		WPS	Insurance	£865.00	£0.00
IB 6793		WPS	Insurance	£266.28	£0.00
IB 6794		TEC Construction	Mountwise Works	£95,340.84	£15,890.14
IB 6795		Viking	Stationary Order	£38.88	£6.48
IB 6796		Viking	Stationary Order	£4.64	£0.77
IB 6826		Direct365	Hazardous Waste Consignment Note	£9.82	£1.64
IB 6827		Amazon	Wireless Keyboard	£31.49	£5.25
IB 6833		B.E.White	Accounting Support	£1,260.00	£0.00
IB 6834		Ice Cold Gorilla	Design & Marketing	£540.00	£90.00
IB 6835		Viking	Stationary Order	£17.70	£2.95
IB 6836		Datasharp UK Ltd	Printing costs	£146.95	£24.49
IB 6837		Dell	Monitor Stands	£229.22	£38.20
IB 6838		Hudson Accounting	Internal Audit	£1,250.00	£0.00
<b>Total</b>				<b>£102,662.84</b>	

**6.0****Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

**6.3****Economic Development Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 6818		SSE Enterprise Lighting	Relocate CCTV Camera	£416.40	£69.40
IB 6819		SSE Enterprise Lighting	Install Camera at Manor Rd	£1,500.00	£250.00
IB 6821		Screwfix	Facilities Equipment	£18.99	£3.16
IB 6822		Amazon	Spray Lube	£18.99	£3.17
<b>Total</b>				<b>£1,954.38</b>	

## 6.0

### Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

## 6.4

### Footpaths, Bridleways and Open Spaces Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 6811		Uniquip Group	Ramp for Environment Vehicle	£430.80	£71.80
IB 6812		Screwfix	Tape for Enforcement	£6.58	£1.10
IB 6813		Tozers	Doorstep Green Legal Fees	£3,000.00	£500.00
IB 6814		Biffa	Litter Bin Contract	£421.20	£70.20
IB 6815		Biffa	Litter Bin Contract - Huers Hut	£280.80	£46.80
IB 6816		Newquay in Bloom	Gravel for Trenance	£72.00	£0.00
IB 6817		Emily Donald	Materials for Towan Blystra Underpass	£500.00	£0.00
IB 6788		1st Call Skip Hire	Mixed Waste Skips	£255.84	£42.64
IB 6790		1st Call Skip Hire	Mixed Waste Skips	£123.00	£20.50
IB 6828		1st Call Skip Hire	Green Waste Skip	£60.00	£10.00
IB 6829		Amberol Ltd	Hanging Baskets	£1,780.03	£296.67
IB 6830		Griffen & Sons	Refurb of Benches	£778.00	£0.00
IB 6831		Booker	Rent for Doorstep Green	£500.00	£0.00
<b>Total</b>				<b>£8,208.25</b>	

## 6.0

### Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

## 6.5

### Tourism & Leisure Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 6797		British Gas	Killacourt Kiosk Electricity	£25.51	£1.21
IB 6798		South West Water	Library Water	£55.79	£0.00
IB 6799		Venture Wholesale	Stock for Resale	£25.96	£0.00
IB 6800		Venture Wholesale	Stock for Resale	£10.38	£0.00
IB 6801		Secure Trading	Card Transaction Charges	£26.40	£4.40
IB 6802		AD Sales Limited	Sales of Newquay Voice	£10.80	£0.00
IB 6803		National Express	Tickets for Resale	£199.86	£0.00
IB 6804		Aventail Security	Security Invoice	£873.60	£145.60
<b>Total</b>				<b>£1,228.30</b>	



6.0

**Unity Bank Payments Requiring Authorisation**  
(Items in red have already been paid)

6.6

**Planning & Licensing Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
			<b>Total</b>	<b>£0.00</b>	

6.0

**Unity Bank Payments Requiring Authorisation**  
(Items in red have already been paid)

6.7

**Councillors Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
			<b>Total</b>	<b>£0.00</b>	

7.0

Total Payments/Bank Balances:		
1.0	Bank Balances	<b>£2,899,515.64</b>
	<b>Expenditure for Authorisation</b>	
2.0	Direct Debit & Standing Orders (Expenditure)	£18,906.30
3.0	Payroll Payments (Expenditure)	£68,749.62
4.0	Unity Bank Card Payments (already made(Expenditure))	£4,868.90
5.0	Natwest Bank Payments (Expenditure)	£0.00
6.0	Unity Bank Payments (requiring authorisation(Expenditure))	£116,555.16
<b>Total Expenditure for Authorisation</b>		<b>£209,079.98</b>

# ED Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Minute Ref: (if applicable)
	ED (CCTV & Facilities Service)					
IB 6849		Dean Hancock	Monthly Toilet Inspections	£782.40	£130.40	
IB 6850		Dean Hancock	Monthly Toilet Inspections	£1,316.40	£219.40	
IB 6851		Dean Hancock	Monthly Toilet Inspections	£914.40	£152.40	
IB 6852		Dean Hancock	Monthly Toilet Inspections	£584.40	£97.40	
IB 6853		APS Construction Services	Install Christmas Lights	£3,049.38	£508.23	
IB 6854		APS Construction Services	Install Christmas Lights	£8,782.27	£1,463.71	
IB 6855		APS Construction Services	Toilet Maintenance	£360.00	£60.00	
IB 6856		APS Construction Services	Works at Station Toilets	£3,750.00	£625.00	
IB 6857		APS Construction Services	Maintenance of Coin Boxes & Paddlegates	£476.24	£79.37	
IB 6858		Rialton Community Association	Lights for Minor Christmas Tree	£45.00	£0.00	
IB 6859		Swift Catering Supplies	Cleaning Materials	£1,917.76	£319.63	
IB 6860		Dean Hancock	Jet Out Drains of Toilets	£132.00	£22.00	
IB 6861		Thirsty Work	Bottled Water & Cooler Rental	£11.94	£1.99	
IB 6862		Micro DIY Trade Centre Ltd	Facilities Equipment	£50.77	£8.46	
IB 6863		APS Construction Services	Works on Fore St Toilet	£652.80	£108.80	
IB 6864		APS Construction Services	Repair of Christmas Lights	£240.00	£40.00	
IB 6865		Screwfix	Screen Wash	£14.97	£2.49	
				£23,080.73		