

Tourism and Leisure Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Minute Ref: (if applicable)
	T&L (TIC & Library)					
IB 7386		MeiLoc Landscapes Architects	Killacourt Works	£5,350.75	£891.79	
IB 7387		B.E.White	Accounting Support (TIC)	£77.00	£0.00	
IB 7388		Aventail Security	Security Invoice	£780.00	£130.00	
IB 7389		APS Construction Services	Killacourt Works	£10,944.00	£1,920.00	
IB 7390		APS Construction Services	Killacourt Works	£14,820.00	£2,600.00	
				£31,971.75		

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IB Reference	Committee	Supplier	Description	Total	VAT	Minute Ref: (if applicable)
	T&L (TIC & Library)					
IB 7471		EDF Energy	Library Electricity	£747.50	£124.58	
IB 7472		Kovic	Professional Fees	£480.00	£0.00	
IB 7473		Cornwall Council	BID Levy - Library	£100.10	£0.00	
IB 7474		Aventail Security	Security Invoice	£780.00	£130.00	
IB 7475		New Mind	Annual Cost	£246.00	£41.00	
IB 7476		PJ Print	Printing Leaflets	£140.00	£0.00	
IB 7477		Viking	Stationary Order	£33.48	£5.58	
IB 7478		ricoh	Printing costs	£241.63	£40.27	
IB 7479		Integra Buildings Ltd	Final Payment - Killacourt	£26,086.22	£4,347.70	
IB 7480		Amazon	Fire Blanket for Café	£17.96	£2.99	
IB 7481		Viking	Fire Extinguishers for Units	£1,167.87	£194.63	
IB 7482		Aventail Security	Security Invoice	£655.20	£109.20	
IB 7492		Aventail Security	Security Invoice	£780.00	£130.00	
IB 7493		More Creative Solutions	Final Payment for Awards	£188.98	£31.50	
				£31,664.94		

Staffing Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Minute Ref: (if applicable)
	Staffing					
IB 7483		Mole Valley Farmers	Safety Helmets for Environment	£95.32	£2.66	
IB 7484		Cornwall Council	Job Advertisements - Environment	£78.00	£13.00	
IB 7485		South West Councils	Annual Subscription	£534.00	£89.00	
IB 7486		Smith and Reed	Temp Staff	£534.96	£89.16	
IB 7487		Cornwall Council	Mental Health Training	£125.00	£0.00	
IB 7488		NALC	Job Advertisements - Environment	£120.00	£20.00	
IB 7489		Screwfix	Safety Boots - Facilities	£39.99	£6.66	
IB 7496		Jay Wilkinson	Reimbursement for Trailer Lights	£83.08	£0.00	
				£1,610.35		

FBOS Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Minute Ref: (if applicable)
	FBOS (Environment Service)					
IB 7458		APS Construction Services	Hire of Fences	£480.00	£80.00	
IB 7459		Andyloos	Standard Unit Hire	£264.96	£44.16	
IB 7460		Goonhavern Garden Centre	Plants	£155.69	£25.94	
IB 7461		Griffen & Sons	Refurb of Benches	£1,850.00	£0.00	
IB 7462		Direct365	1100L Trade Waste Lockable	£134.16	£22.36	
IB 7463		Screwfix	WD-40	£5.49	£0.91	
IB 7464		Griffen & Sons	Refurb of Benches	£1,765.00	£0.00	
IB 7465		Grahams Garden Machinery	Nylon	£40.00	£6.67	
IB 7494		Cornwall Council	License to Work on Mountwise Roundabout	£83.00	£0.00	
IB 7495		Landscapes of Distinction	Mountwise Roundabout Renovation	£6,981.89	£1,163.65	
				£11,760.19		

Finance and Policy Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Minute Ref: (if applicable)
	F&P (Corporate Service)					
IB 7441		EDF Energy	Marcus Hill Electricity	£1,224.74	£204.12	
IB 7442		APS Construction Services	Mountwise Works	£11,856.96	£1,976.16	
IB 7443		Cornwall Council	BID Levy - Marcus Hill	£547.25	£0.00	
IB 7444		Zoe Dixon	Reimbursement for Printing Costs	£108.94	£0.00	
IB 7445		Amazon	Black Tablecloth - OFB	£19.98	£0.00	
IB 7446		Viking	Stationary Order	£38.93	£6.49	
IB 7447		EDF Energy	Marcus Hill Electricity	£1,273.54	£212.26	
IB 7448		Cornwall Council	BID Levy - Mountwise	£110.00	£0.00	
IB 7449		MS Distribution	IT Equipment	£423.29	£70.55	
IB 7450		iBabs	2nd Quarter Payment	£550.00	£0.00	
IB 7451		BT	Internet Services	£1,002.00	£167.00	
IB 7452		tozers	Mountwise Professional Charges	£1,338.00	£223.00	
IB 7453		Amazon	Card for Condolence Book	£12.40	£2.06	
IB 7454		Churchill Service Solutions	Monthly Legionella Control - Mountwise	£67.88	£11.31	
IB 7455		Churchill Service Solutions	Monthly Legionella Control - Mountwise	£67.88	£11.31	
IB 7456		Viking	Stationary Order	£56.95	£9.49	
IB 7457		Viking	Stationary Order	£40.28	£6.71	
IB 7491		Pitney Bowes	Postal Charges	£1,000.57	£0.00	
				£19,739.59		

NEWQUAY COUNCIL



RFO's Report to:	Full Council
Date:	Apr-21
Title:	February Payments for Authorisation
Service Area:	All Service Areas Affected
Ward(s) Affected:	All Wards
Relevant Working Party / Committee:	N/A

Key Decision:	Y	Procurement Method:	N/A
Urgent Decision:	Y	Date next steps can be taken: (e.g. referral on of recommendation or implementation of substantive decision)	N/A
Exempt Information:	N	External Lead Times:	N/A
Appropriate pre-decision notification given to ward member if delegated?			

Author:	Andrew Curtis	Role:	Town Clerk and Responsible Financial Officer
Contact:	Tel: 01637 878388 - E-mail: acurtis@newquaycouncil.co.uk		

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- 2.0 Direct Debit & Standing Order Details
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- 6.7 Councillors Payments

Required action from members:

- 1.0 - Note
- 2.0 - Note
- 3.0 - Note & Authorise
- 4.0 - Authorise
- 5.0 - Authorise
- 6.0 - Authorise
- 7.0 - Note

1.0**Bank Balances**

Below are the Bank Account Balances as at 31.03.21

Account:	Balance:
Natwest NTC Current Account	£1,000.00
Natwest NTC Reserve	£496,147.89
Unity Bank NTC	£666,900.91
Unity Bank Reserve	£293,956.91
Natwest TIC Current Account	£146,390.60
Unity Bank TIC	£197,229.60
CCLA Deposit	£250,000.00
Total Account Balances	£2,051,625.91

2.0**Direct Debits & Standing Orders**

Direct Debits / Standing Orders:	Total:	Acc:
ALD Automotive	£1,057.54	NTC
Allstar	£487.49	NTC
British Gas	£40.05	NTC
Churchill Environment Services	£364.69	NTC
Cornwall Council Rates	£1,976.00	NTC
EDF Energy	£607.00	NTC
Global Collect	£204.90	NTC
H3G	£63.96	NTC
Lloyds Card Payment	£1,366.42	NTC
Yoozoom	£145.10	NTC
NEST	£1,622.69	NTC
Nissan Finance	£1,677.82	NTC
SWW	£577.00	NTC
TechQuarters	£613.68	NTC
Thirsty Work	£1.02	NTC
VWFS UK	£308.80	NTC
AIAS	£49.16	NTC
BT	£4,154.00	NTC
Premium Credit	£4,663.00	NTC
Unity Bank	£79.30	NTC
EE	£40.01	NTC
Natwest	£15.18	TIC
Unity Bank	£18.00	TIC
Total Direct Debit Amount:	£20,132.81	

3.0**Payroll Payments (Already Made)**

Direct Debits / Standing Orders:	Total:	Acc:	IB Ref:
Payroll / CC Pensions	£13,106.03	NTC	IB 7302
HMRC	£61,937.62	NTC	IB 7258 - IB 7301 & IB 7303, IB 7304
Total Payroll:	£75,043.65		

4.0

Unity Bank Card Payments (already made)

Supplier:	Info:	Total:	VAT:	Committee:
Jo Downs	TIC Award	£85.00	£14.17	T&L
Screwfix	Locks	£13.49	£2.24	FBOS
Hosting	Website Costs	£28.80	£4.80	P&L
Hosting	Website Costs	£13.20	£2.20	P&L
LogMeIn	Annual Fee	£144.00	£24.00	F&P
Peppermill	Deposit	£779.50	£0.00	T&L
SiteGround	Website Costs	£604.37	£100.73	F&P
Eclipse Furniture	Equipment for Killacourt Cafe	£1,202.40	£200.40	T&L
1&1	Website Costs	£12.00	£2.00	F&P
Productkeys	IT Equipment	£11.99	£0.00	F&P
Userway	Website Costs	£7.22	£0.00	F&P
1&1	Website Costs	£24.00	£4.00	F&P
Adobe	Adobe Acrobat Pro	£12.64	£0.00	F&P
LogMeIn	Annual Fee	£60.00	£10.00	F&P
1&1	Website Costs	£190.80	£31.80	T&L
W3 Eden	Website Costs	£187.59	£0.00	F&P
Kenable	IT Equipment	£549.11	£91.52	F&P
Facebook	Recruitment Ad	£15.43	£0.00	Staffing
Peppermill	Equipment for Killacourt Cafe	£779.50	£0.00	T&L
Total Unity Card Amount:		£4,721.04		

5.0

Natwest Bank Payments Requiring Authorisation

(items in red have already been paid)

Committee	M. Ref:	Supplier:	Info:	Total:	VAT:

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.1

Staffing Committee Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7335		Skyguard Ltd	MySOS Subscription	£362.88	£60.48
IB 7336		AD Sales Limited	Recruitment Ads	£70.00	£11.67
IB 7337		Smith and Reed	Temp Staff	£659.78	£109.96
IB 7338		Smith and Reed	Temp Staff	£659.78	£109.96
IB 7339		AD Sales Limited	Recruitment Ads	£139.99	£23.33
IB 7340		Smith and Reed	Temp Staff	£659.78	£109.96
IB 7341		Cornwall Council	Recruitment Ads	£234.00	£39.00
IB 7342		Workwear Express	Facilities Uniform	£194.09	£32.35
IB 7343		Workwear Express	Facilities Uniform	£57.84	£9.64
IB 7344		Smith and Reed	Temp Staff	£659.78	£109.96
IB 7345		Screwfix	Environment Service Mask	£38.32	£0.00
IB 7384		CALC	CALC & NALC Subscription	£3,553.27	£372.95
IB 7385		Smith & Reed	Temp Staff Invoice	£659.78	£109.96
				£7,949.29	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.2**Finance and Policy Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7364		Amazon	IT Equipment	£63.00	£10.50
IB 7365		Amazon	Mirror for LFT	£14.45	£2.41
IB 7366		Amazon	Mirror for LFT	£19.64	£3.27
IB 7367		Datasharp UK Ltd	Printing costs	£99.22	£16.54
IB 7368		Soul Food Kitchen	Emergency Grant Release Fund	£500.00	£0.00
IB 7369		Newquay AFC	Councillor Community Fund	£400.00	£0.00
IB 7370		Newquay AFC	Councillor Community Fund	£500.00	£0.00
IB 7371		Newquay AFC	Councillor Community Fund	£500.00	£0.00
IB 7372		Friends of Porth	EMR Release	£500.00	£0.00
IB 7373		Newquay Surf Life Saving	Councillor Community Fund	£400.00	£0.00
IB 7374		Lusty Surf Life Saving	Councillor Community Fund	£450.00	£0.00
IB 7375		Friends of Skol Nansledan	Councillor Community Fund	£450.00	£0.00
IB 7376		Land & Sea CIC	Councillor Community Fund	£500.00	£0.00
IB 7377		Land & Sea CIC	Councillor Community Fund	£350.90	£0.00
IB 7378		Newquay Marine Group	Councillor Community Fund	£50.00	£0.00
IB 7379		Land & Sea CIC	Councillor Community Fund	£500.00	£0.00
IB 7380		WPS Hallam Council Guard	Insurance Invoice	£4,706.60	£0.00
IB 7381		B.E.White	Accounting Support	£1,542.75	£0.00
IB 7382		Direct365	60L Porthole	£66.00	£11.00
IB 7383		Datasharp UK Ltd	Printing costs	£99.22	£16.54
Total				£11,711.78	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.3**Economic Development Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7354		APS Construction Services	Maintenance of Coin Boxes & Paddlegates	£476.24	£79.37
IB 7355		APS Construction Services	Toilet Maintenance	£360.00	£60.00
IB 7356		APS Construction Services	Replace Door	£510.00	£85.00
IB 7357		Direct365	1100L Trade Waste Lockable	£1,007.76	£167.96
IB 7358		Direct365	Feminine Hygiene Disposal	£84.37	£14.06
IB 7359		Screwfix	Paper Roll	£36.08	£6.01
IB 7360		Swift Catering Supplies	Cleaning Materials	£375.48	£62.58
IB 7361		SSE Enterprise Lighting	Replacement CCTV Camera	£1,453.50	£242.25
IB 7362		Screwfix	WD-40	£20.97	£3.49
IB 7363		SSE Enterprise Lighting	CCTV Control Room	£6,813.56	£1,135.59
Total				£11,137.96	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.4**Footpaths, Bridleways and Open Spaces Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7330		Jewson	Equipment for Mountwise Roundabout	£35.72	£5.95
IB 7331		Screwfix	Strimming Mask	£27.99	£4.66
IB 7332		Glendale	Tree & Woods Survey	£1,455.90	£242.65
IB 7333		Kernow Metals	Various Metal Bins	£496.00	£0.00
IB 7334		Tozers	Atlantic Road Car Park Legal Fees	£2,395.20	£399.20
Total				£4,410.81	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.5**Tourism & Leisure Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7346		EDF Energy	Library Electricity	£713.20	£118.87
IB 7347		APS Construction Services	Repairs to Library Roof	£330.00	£55.00
IB 7348		MeiLoc Landscapes Architects	Killacourt Fees	£1,488.05	£248.01
IB 7349		More Creative Solutions	Deposit for Community Awards	£188.98	£62.99
IB 7350		Aventail Security	Security Invoice	£780.00	£130.00
IB 7351		Aventail Security	Security Invoice	£780.00	£130.00
IB 7352		British Gas	Killacourt Electricity	£23.29	£1.10
IB 7353		tozers	Killacourt Legal Fees	£2,532.00	£422.00
Total				£6,835.52	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.6

Planning & Licensing Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
			Total	£0.00	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.7

Councillors Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
			Total	£0.00	

7.0

Total Payments/Bank Balances:		
1.0	Bank Balances	£2,051,625.91
	Expenditure for Authorisation	
2.0	Direct Debit & Standing Orders (Expenditure)	£20,132.81
3.0	Payroll Payments (Expenditure)	£75,043.65
4.0	Unity Bank Card Payments (already made(Expenditure))	£4,721.04
5.0	Natwest Bank Payments (Expenditure)	£0.00
6.0	Unity Bank Payments (requiring authorisation(Expenditure))	£34,096.07
Total Expenditure for Authorisation		£133,993.57