

# Governance and Resources Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Authorisation Method:
	G&R					
IB 9397		B.E.White	Accounting Support	£1,397.50	£0.00	Committee
IB 9398	Already Paid	Viking	Stationary Order	£36.90	£2.65	Manager
IB 9399		ibabs	Quarterly Charges	£750.00	£0.00	Committee
IB 9400		Kovic	Designer Retainer	£480.00	£0.00	Committee
IB 9401		Viking	Stationary Order	£285.71	£47.62	Manager
IB 9402		Amazon	iPad Case	£20.69	£3.45	Manager
IB 9403		Amazon	WiFi Hotspot for Vehicle	£208.95	£34.85	Manager
				£3,179.75		



<b>RFO's Report to:</b>	Full Council
<b>Date:</b>	Apr-22
<b>Title:</b>	April Payments for Authorisation
<b>Service Area:</b>	All Service Areas Affected
<b>Ward(s) Affected:</b>	All Wards
<b>Relevant Working Party / Committee:</b>	N/A

<b>Key Decision:</b>	Y	<b>Procurement Method:</b>	N/A
<b>Urgent Decision:</b>	Y	<b>Date next steps can be taken:</b> (e.g. referral on of recommendation or implementation of substantive decision)	N/A
<b>Exempt Information:</b>	N	<b>External Lead Times:</b>	N/A
<b>Appropriate pre-decision notification given to ward member if delegated?</b>			

<b>Author:</b>	Levi Holroyd	<b>Role:</b>	Finance Assistant
<b>Contact:</b>	Tel: 01637 878388 - E-mail: levi@newquay.town		

<b>Contents:</b>
1.0 Bank Balances 2.0 Direct Debit & Standing Order Details 3.0 Payroll Payments (already made) 4.0 Unity Bank Card Payments (already Made) 5.0 Natwest Bank Payment Requiring Authorisation (these include TIC Payments) 6.0 Unity Bank Payment Requiring Authorisation (these include TIC Payments)  6.1 Human Resources Committee Payments 6.2 Governance and Resources Payments 6.3 Economic Growth and General Purposes Payments 6.4 Tourism and Leisure Payments 6.5 Planning & Licensing Payments 6.6 Councillors Payments

<b>Required action from members:</b>
1.0 - Note 2.0 - Note 3.0 - Note & Authorise 4.0 - Authorise 5.0 - Authorise 6.0 - Authorise 7.0 - Note

### 1.0

### Bank Balances

Below are the Bank Account Balances as at 31.03.22

Account:	Balance:
Natwest NTC Current Account	
Natwest NTC Reserve	
Unity Bank NTC	
Unity Bank Reserve	
Natwest TIC Current Account	
Unity Bank TIC	
CCLA Deposit	
<b>Total Account Balances</b>	<b>£0.00</b>

### 2.0

### Direct Debits & Standing Orders

Direct Debits / Standing Orders:	Total:	Acc:
ALD Automotive		NTC
Allstar		NTC
British Gas		NTC
Churchill Environment Services		NTC
Cornwall Council Rates		NTC
EDF Energy		NTC
Global Collect		NTC
H3G		NTC
Lloyds Card Payment		NTC
Yoozoom		NTC
NEST		NTC
Nissan Finance		NTC
SWW		NTC
TechQuarters		NTC
Thirsty Work		NTC
Quadient		NTC
BT		NTC
Siemens		NTC
Premium Credit		NTC
Unity Bank		NTC
Biffa		NTC
Eden		TIC
Unity Bank		TIC
<b>Total Direct Debit Amount:</b>	<b>£0.00</b>	

### 3.0

### Payroll Payments (Already Made)

Direct Debits / Standing Orders:	Total:	Acc:	IB Ref:
Payroll / CC Pensions	£68,528.80	NTC	IB 9183 - IB 9224
HMRC	£17,534.64	NTC	IB 9225
<b>Total Payroll:</b>	<b>£86,063.44</b>		

#### 4.0

#### Unity Bank Card Payments (already made)

Supplier:	Info:	Total:	VAT:	Committee:
Total Unity Card Amount:		£0.00		

#### 5.0

#### Natwest Bank Payments Requiring Authorisation

(items in red have already been paid)

Committee	M. Ref:	Supplier:	Info:	Total:	VAT:

#### 6.0

#### Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

##### 6.1

#### Human Resources Committee Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 9251		Cornwall Council	CCTV & Enforcement Job Adverts	£180.00	£30.00
IB 9252		PSTAX	Tax & VAT Forum	£180.00	£30.00
IB 9253		Skyguard Ltd	MySOS Devices	£362.88	£60.48
IB 9254		Skyguard Ltd	MySOS Device	£205.44	£34.24
IB 9255		APS Construction Services	Cleaning Staff	£652.32	£108.72
IB 9256		APS Construction Services	Cleaning Staff	£192.00	£32.00
IB 9257		APS Construction Services	Cleaning Staff	£652.32	£108.72
IB 9258		APS Construction Services	Cleaning Staff	£652.32	£108.72
				<b>£3,077.28</b>	

**6.0****Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

**6.2****Governance and Resources Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 9131		Levi Holroyd	Petty Cash Top Up	£271.61	£0.00
IB 9267		Young People Cornwall	Councillor Community Fund	£100.00	£0.00
IB 9268		Rialton Community Association	Councillor Community Fund	£150.00	£0.00
IB 9269		CALC	CALC/NALC Subscription	£3,642.10	£389.58
IB 9270		Newquay Stage Company	Grant Release	£500.00	£0.00
IB 9271		Callum Rowley	Reimbursement for Website Costs	£42.00	£7.00
IB 9272		Viking	Stationary Order	£57.68	£9.61
IB 9273		Viking	Stationary Order	£37.61	£6.27
IB 9274		Viking	Stationary Order	£26.10	£4.35
IB 9275		Amazon	Docking Station	£68.58	£11.44
IB 9276		Amazon	Display Port Cable	£7.98	£1.33
IB 9277		Amazon	Extension Lead	£29.59	£4.93
IB 9278		Andy Curtis	Reimbursement for Website Costs	£143.13	£23.87
IB 9279		Amazon	ID Tag Keyrings	£20.56	£3.42
IB 9280		Rialton Community Association	Councillor Community Fund	£200.00	£0.00
IB 9281		Newquay in Bloom	Councillor Community Fund	£300.00	£0.00
IB 9282		Datasharp UK Ltd	Printing Costs	£326.74	£54.46
IB 9310		MJB Tyres	Replacement Tyre	£72.00	£12.00
<b>Total</b>				<b>£5,995.68</b>	

## 6.0

### Unity Bank Payments Requiring Authorisation (Items in red have already been paid)

## 6.3

### Environment & Facilities Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 9285		Cornwall Council	Changing Locks at Atlantic Rd	£933.60	£155.60
IB 9286		South West Water	Porth Water	£1,831.11	£0.00
IB 9287		Ropes Direct	Hemp Rope	£345.42	£57.57
IB 9288		Contract Sign Systems	Atlantic Road Signs	£753.42	£125.57
IB 9289		ESPO	Litterpickers	£76.56	£12.76
IB 9290		Percomm	Replace Paxton Readers	£495.00	£82.50
IB 9291		Oltco	Repairs to Killacourt Pathway	£864.00	£144.00
IB 9292		Allium	Asbestos Survey at Station	£198.00	£33.00
IB 9293		Duchy Alarms	Works to Library Intruder Alarm	£92.28	£15.38
IB 9294		1st Call Skip Hire	Mixed Waste Skip	£126.00	£21.00
IB 9295		1st Call Skip Hire	Mixed Waste Skip	£96.00	£16.00
IB 9296		Amazon	Mountwise Vacuum Cleaner	£129.99	£21.67
IB 9297		Amazon	Mop & Bucket	£26.99	£4.50
IB 9298		auk Supplies	Cleaning Materials	£90.72	£15.12
IB 9299		auk Supplies	Cleaning Materials	£10.79	£1.80
IB 9300		Swift Catering Supplies	Toilet Rolls	£356.29	£59.38
IB 9301		Swift Catering Supplies	Toilet Rolls	£356.29	£59.38
IB 9302		Dean Hancock	Jet Out Drains & Monthly Maintenance	£1,574.40	£262.40
IB 9303		Dean Hancock	Jet Out Drains & Monthly Maintenance	£1,808.40	£301.40
IB 9304		Mole Valley	Environment Equipment	£34.94	£4.99
IB 9305		Mole Valley	Environment Equipment	£59.99	£10.00
IB 9306		Screwfix	Environment Equipment	£147.67	£24.61
IB 9307		Screwfix	Environment Equipment	£10.99	£1.83
IB 9308		Screwfix	Masonry Paint	£65.98	£11.00
IB 9309		Screwfix	20" Saw	£12.98	£2.16
IB 9311		British Gas	Killacourt Kiosk Electricity	£146.26	£4.71
IB 9312		Kashing Ltd	Monthly Fee	£35.96	£5.99
IB 9313		Amazon	Masonry Paint	£84.24	£14.04
IB 9314		Amazon	Accident Report Book	£8.00	£1.33
IB 9315		Rainer Security	Keys & Cores	£4,419.00	£736.50
IB 9316		Reach Publishing	Parking Notices in Gaurdian	£737.86	£122.98
<b>Total</b>				<b>£15,929.13</b>	

## 6.0

## Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

## 6.4

## Community &amp; Tourism Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 9259		South West Engravers	Community Awards	£288.00	£0.00
IB 9260		Royal Cornwall Agricultural Association	Royal Cornwall Show Stand	£726.80	£121.13
IB 9261		Royal Mail	TIC Stamps	£418.10	£0.00
IB 9262		Atlantic Hotel	Deposit for Mayors Ball	£1,000.00	£0.00
IB 9263		GapTents	Rest of Payment for Marquee	£14,400.00	£2,400.00
IB 9264		National Express	Tickets for resale	£384.21	£0.00
IB 9265		High Street Safari	Jubilee Trail	£499.00	£0.00
IB 9266		Amazon	CCTV Ink Cartridges	£223.40	£37.24
IB 9283		21CC Group Ltd	Jubilee Beacon	£588.00	£98.00
IB 9284		Lady Helen Long	Stock for Resale	£119.92	£0.00
			<b>Total</b>	<b>£18,647.43</b>	

## 6.0

## Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

## 6.5

## Planning &amp; Licensing Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
			<b>Total</b>	<b>£0.00</b>	

## 6.0

## Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

## 6.6

## Councillors Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
			<b>Total</b>	<b>£0.00</b>	

## 7.0

Total Payments/Bank Balances:		
1.0	Bank Balances	£0.00
	<b>Expenditure for Authorisation</b>	
2.0	Direct Debit & Standing Orders (Expenditure)	£0.00
3.0	Payroll Payments (Expenditure)	£86,063.44
4.0	Unity Bank Card Payments (already made(Expenditure))	£0.00
5.0	Natwest Bank Payments (Expenditure)	£0.00
6.0	Unity Bank Payments (requiring authorisation(Expenditure))	£43,649.52
<b>Total Expenditure for Authorisation</b>		<b>£129,712.96</b>

# Community and Tourism Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Authorisation Method:
	C&T					
IB 9317		National Express	Tickets for resale	£554.76	£0.00	Manager
				£554.76		



# Governance and Resources Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Authorisation Method:
	G&R					
IB 9397		B.E.White	Accounting Support	£1,397.50	£0.00	Committee
IB 9398	Already Paid	Viking	Stationary Order	£36.90	£2.65	Manager
IB 9399		ibabs	Quarterly Charges	£750.00	£0.00	Committee
IB 9400		Kovic	Designer Retainer	£480.00	£0.00	Committee
IB 9401		Viking	Stationary Order	£285.71	£47.62	Manager
IB 9402		Amazon	iPad Case	£20.69	£3.45	Manager
IB 9403		Amazon	WiFi Hotspot for Vehicle	£208.95	£34.85	Manager
				£3,179.75		