



NewquayCouncil

CorporateService

EXPLANATORY NOTE

Audit 2018-2019

To: PKF LITTLEJOHN LLP (REF: SBA TEAM)

From: Andy Curtis, Town Clerk & RFO

CC: N/A

Date: Thursday 30 May 2019

Re: Risk Management Arrangements

To whom it may concern,

The Town Council has delegated risk management arrangements for individual services/projects to officers, who then report to committees who proactively monitor/review this at their meetings. All of the committee minutes and reports are standing items on the Full Council agenda (when such meetings have taken place) and as such risk assessments are reported and overseen by monthly Full Council meetings, who take an overall monitoring approach to risk management.

Committees and officers have significantly more detailed knowledge of specific assets, services and projects, however, Full Council have regular visibility of the risk management process via minutes that are reported to Full Council automatically. Full Council can also at any stage challenge or direct a committee or officer to undertake any further reviews/actions as may be necessary in the opinion of Full Council and again this is all actively reported and monitored by Full Council.

In addition to that, the Council reviews risk management arrangements as part of the annual budget and precept setting process. This is undertaken through a thorough review by committees and delegated officers, reported to the Finance and Policy committee who then collate a Budget report that goes to Full Council, which contains strategic risk assessments and a full narrative of significant issues on a budget line/project line basis. Full Council then review this and adopt or amend it as necessary.



I have provided a few minutes where specific recommendations were made to Full Council in relation to adopting risk assessments. However, every agenda has committee minutes and reports on them. I have therefore not included all of these – but happy to provide them if needed/desired. I can also provide copies of all risk assessments if this is required – please let me know.

Please find attached the following documents as Annexes to support the above statements:

Annex 1 – Full Council Agenda 03 October 2018

See Agenda Item 9 (this is a standing item) and specifically item 9B(iii)

Annex 2 – Full Council Minutes 03 October 2018

See 114/18B (iii) on page 4

Annex 3 – Full Council Minutes 01 May 2019

See note regarding resolution 067/19 (O) below

Annex 4 - Final Budget Report (Redacted)

The report references risk and assessment of risks undertaken throughout the report, with specific sections containing risk assessments. This was reviewed and adopted by Full Council in December 2018.

Annex 5 - Full Council Minutes 12 December 2018

This is where the budget report and risk assessments (Annex 4) was reviewed and adopted by Full Council.

Please also note the resolution from the Town Council as followed (this resolution is contained within minutes under Annex 3):

067/19 (O) - RESOLVED unanimously to note the Council's Risk Management Policies and Strategic Risk Assessments and confirms the Council has undertaken risk assessments through delegations to officers and committees and confirms that minutes and reports of such committees are standing items on the Full Council agenda and fully visible and controlled by Full Council.

Should you require any further evidence or explanation, please do not hesitate to contact me.

Many thanks,

Andrew Curtis

Town Clerk and Responsible Financial Officer

NEWQUAY COUNCIL



Newquay Town Council, Municipal Offices, Marcus Hill, Newquay TR7 1AF
Tel: (01637) 878388 Email: Office@newquay.town Web: www.newquaycouncil.co.uk

Town Clerk of Newquay: Andrew Curtis

To: All Members
CC: Managers and Support Staff

Thursday 27 September 2018

You are hereby summoned to attend an ordinary meeting of the **Full Council** which is to be held on **Wednesday 03 October 2018 at 7pm** in the **Council Chamber, Municipal Offices, Marcus Hill, Newquay** for the purpose of transacting the business on the below agenda.

Yours sincerely,

Andrew Curtis BA (Hons) FIAB FCMI FSLCC MAAT MIOd
Town Clerk and Responsible Finance Officer

AGENDA

Prior to the formal commencement of the meeting there will be prayers by the Mayor's Chaplain.

1. **Apologies**
To receive and accept apologies for absence
2. **Interests**
To receive **Declarations of Interest** and **Dispensations** awarded in respect of items on the agenda.
3. **Community Safety Reports** (to follow)
 - A. To receive, question and note the **Police Report**
 - B. To receive, question and note the **CCTV Service Manager's Report**
4. **Public Questions** (15 minutes allowed)
To receive previously notified public questions, followed by verbal questions from attending public
5. **Correspondence** (if any, relevant to Full Council only)
To receive and note the list of **Correspondence** and to refer or respond accordingly
6. **Cornwall Council Issues and Reports** (for information only)
To receive reports from Newquay Cornwall Councillors and for Town Councillors to raise issues relating to Cornwall Council
7. **Minutes**
To take as read and confirm as accurate the minutes of the meetings held on:
 - A. 01 August 2018
8. **Matters Arising** (for information only)
To discuss or note any matters arising from the minutes under item 7.
9. **Committee Minutes and Reports**
To receive and note the following committee minutes/reports and to **consider and make decisions** on any **recommendations and proposals** to Full Council contained therein:
 - A. **Minutes of the Finance and Policy Committee held on**
 - i. 06 August 2018 (Extraordinary)
 1. FP068/18(1) – Recommendation to adopt changes to the Budget Setting process in line with Option 1 of the Town Clerk's report including amendments to Standing Orders

B. Recommendations from the Finance and Policy meeting held on 24 September 2018

- i. *To adopt changes to the Standing Orders as set out*
- ii. *To adopt changes to the Financial Regulations as set out*
- iii. *To accept and note the Financial Risk Assessment*
- iv. *To adopt the outline proposal for the next round of Devolution Negotiations*
- v. *To adopt the Sponsorship Policy*

C. Minutes of the Planning & Licensing Committee held on

- i. 13 August 2018
- ii. 28 August 2018
- iii. 10 September 2018

D. Recommendations from the Tourism & Leisure meeting held on 11 September 2018

- i. *To release £2500 from the Contingency Fund for a Fireworks Display at Newquay Harbour for 05 November 2018*
- ii. *To release up to £10,000 from the TIC EMR to purchase a Marketing Trailer*

E. Recommendations from the Economic Development and General Purposes meeting held on 13 September 2018

- i. *To release £12,124 from the CCTV EMR*

F. Recommendations from the Footpaths, Bridleways and Open Spaces meeting held on 19 September 2018

- i. *To release £2900 from the Huer's Hut EMR*
- ii. *To release £3346 from the Gannel Maintenance EMR*
- iii. *To release £286 from the Benches EMR*
- iv. *To release £1505 from the Community Chest EMR*
- v. *To release £30,000 from the Open Spaces EMR*

10. Town Clerk's Report

To receive the Town Clerk's Report

11. Mayor's Announcements (to follow)

To receive the Mayor's Announcements

12. Financial Statements (to follow)

To receive and approve the **Financial Statements of the Town Council**

13. Newquay Town Council Issues (for information unless on the agenda)

To receive issues from Town Councillors in relation to Newquay Town Council for information unless specifically listed on the agenda.

14. Co-Option of vacancy – Treloggan Ward

To receive, consider and make a decision on the following applications for co-option; following a three-minute presentation with questions from members to each applicant. Please note; The Town Council is not obliged to co-opt those who have applied, especially where there is only one applicant and they have the ability to re-advertise the vacancy:

- i. Mr David Kenneth Jones

15. Chairman's Other Business

To raise and discuss other business at the Chairman's discretion (for information only)

16. Date of the next meetings

The next scheduled Full Council meeting will take place on **Wednesday 07 November 2018** at 7pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay TR7 1AF.

NEWQUAY TOWN COUNCIL

Minutes of the Full Council Meeting held on Wednesday 03 October 2018 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.

ACTION**Present**

Cllrs R Craze (Deputy Mayor), P Avery, C Carter, S Daniell, D Cheney, A Pringle, O Monk, J Bell, S Michael-Jones, J Kenny, G Jones, M North, Z Dixon, S Hick, M Gardiner and L Gardner

Also attending

Mr A Curtis (Town Clerk & RFO), Mr C Rowley (Corporate Service), Inspector Meredith and Miss C Ternouth (CCTV Service Manager). Two members of the press and 7 members of the public were also present.

106/18 Apologies

Apologies were received from Cllrs A Hannan, K Towill and S Wilding. Reverend J Kneebone also gave her apologies.

Cllr P Avery was welcomed to her first Full Council meeting.

107/18 Dispensations & Declarations of Interest

None.

108/18 Community Safety Reports**A. Police Report**

Insp D Meredith outlined his report to members, along with the crime figures for the Summer period.

It was noted that the crime figures for this period were up by 5.1%, in comparison to the previous year. However, it was added that the increase was due to cybercrime. The majority of 'physical' crime, such as shoplifting and assault had shown quite a decrease in comparison.

Public Order offences had also shown a decrease, which meant there was less police intervention required, in the night time economy.

The Police Force are aware of the public's concerns over Class A drug offences and supply around the town, which was being reviewed by 'County Lines'. The issue around the increase, was that there were 'drug runners' from larger towns, which meant that the general tracking and monitoring methods were not working.

It was also reported that, from a Police Perspective, the Cornwall Pride event was well managed and there were no reports in any hate crimes, or reports of disturbances being committed.

Questions asked by members/members of the public

Q1. Was there a belief that shoplifting offences aren't being reported by certain brands due to the belief that it is a waste of time reporting said offences?

A1. Insp Meredith couldn't comment on the lack of reports, however, stated that the broader picture has shown an increase in shoplifting, which is related to drug users trading highvalue



items for drugs.

Q2. Could an explanation be given on the item line 'violence without injury', listed in the Crime Figures?

A2. This is typically cybercrime and general bullying. This is hard to pinpoint and predict.

Q3. It was noted that there had been crimes reported during Cornwall Pride, were these included in the results?

A3. Insp Meredith couldn't comment on whether individual crimes had been included, however, the bigger picture would show that general day-to-day crimes would increase due to the influx of population, which shouldn't tarnish the event.

Q4. Regarding the County Lines initiative, is there a typical property which these 'runners' are being located in?

A4. It is difficult to pinpoint the locations, as the County Lines initiative is a large operation which is run by several forces. But the locations typically vary, as long as the property is under the radar.

Q5. Why isn't there more information being broadcasted regarding the County Lines operations? It was noted that there were some minor publications, however, a bigger push needed to be done to raise the public's awareness.

A5. This was something the Newquay Police force was currently working on, with more relevant information to our constituents being broadcasted towards the end of the year.

Congratulations was offered to the Newquay Police force to the seizure of drugs that had been undertaken on the week of the meeting, along with the huge shipment seized that day.

B. CCTV Service Managers Report

The CCTV Service Manager outlined her report to members.

The Mount Wise CCTV camera had been installed. This had already proven useful with the tracking of vehicular movements.

Questions asked by members/members of the public

Q1. It was noted that there were quite a few blackspots with the cameras, will these be resolved with the new cameras?

A1. All of the Town Council's cameras are now PTZ, so they spin 360 degrees. the images that members have been shown are from the 'Home Locations', where the cameras sit by default, operators are able to move these around as and when required.

Q2. How do the public request new CCTV locations to be placed around the town?

A2. Requests are submitted to the Council then decided upon at an EDGP committee meeting.

109/18 Public Question Time

Mr S Slade

Members were presented with a written letter from Mr Slade. It explained ideologies of potential fallouts that may arise from failed negotiations with Brexit.



Some members didn't believe that the comments made were realistic, however, it was noted that Cornwall Council are aware and have a task group to handle emergency situations. It was added that the Town Council were working on a business continuity plan, some of the issues were out of the Town Council's remit, however, they're aware and are working with the relevant bodies. This was an EDGP project, in partnership with F&P.

To further this, it was noted that the Armed Forces would require written confirmation from Parliament to intervene in any issues or riots.

Mr C Blount

Mr Blount asked if Newquay Town Council believed that there should be an easement of the double yellow parking lines on Trevean Way, following the implementation of boulders to stop parking on the green.

Members added that this was a matter for Cornwall Council, however, you would be unable to action an 'easement' without removing the lines altogether.

110/18 Correspondence

No further items.

111/18 Cornwall Council Issues and Reports

It was mentioned that Cornwall Council had issues their budgets and precept for the new financial year, along with the percentage increase to tax payers. There were further deals being made for Newquay Airport with Gatwick. Concerns were raised around a joint police force with Dorset, as this would raise the tax paid by Cornwall, by a large percent. Another consultation was being held for the parking surrounding the boating lakes, to try and gain public opinion due to the overnight camping.

Q1. The lakes at Trenance seem to be in worse condition now, then when Cormac initially started, are there any further plans to clean the lakes out, as there is minimal water left in the upper lakes.

A1. The main lake in question which is lacking in water is classed as a 'silt trap', if the lake is getting dredged then this would be the main purpose working. This allows the silt to be collected easier and disposed of, so it doesn't filter into the main lakes. Cormac have secured more funding from Cornwall Council, so they would be doing another review and removal in the upcoming months.

112/18 Minutes

- i. 01 August 2018

It was proposed by the Deputy Mayor, seconded by Cllr D Cheney and

RESOLVED that the Minutes of the Full Council meeting held on 01 August 2018 are a true reflection of the meeting and had been adopted.

Cllr S Michael-Jones and Cllr C Carter abstained from voting.

113/18 Matters Arising

096/18 – The appeal lodged against the PCN was successful and the fine was removed.

098/18 – Cllr L Gardiner had once again asked if the Harbour Sports Association had filed a request for their grant funding, and if so, had the conditions been met? The Town Clerk didn't



believe that they had, however, he would check and inform members.

098/18 – Cllr J Kenny had stated that her comments were more specific and that she was waiting for a report which gives members the results of the end of the year, without distinguishing between capital and non-capital expenditure so they can see how accurate the budgets are.

114/18 Committee Minutes and Reports

- A. Minutes of the Finance and Policy Committee held on
 - i. 06 August 2018 (Extraordinary)

It was proposed by the Deputy Mayor, seconded by Cllr Z Dixon and

114/18 (A)(i) RESOLVED unanimously to note the minutes of the extraordinary Finance and Policy meeting held on the 06 August 2018.

- 1. FP068/18(1) – Recommendation to adopt changes to the Budget Setting process in line with Option 1 of the Town Clerk’s report including amendments to Standing Orders.

It was proposed by the Deputy Mayor, seconded by Cllr Z Dixon and

114/18 (A)(1) RESOLVED unanimously to adopt changes to the Budget Setting process in line with Option 1 of the Town Clerk’s report including amendments to Standing Orders.

- B. Recommendations from the Finance and Policy meeting held on 24 September 2018
 - i. To adopt changes to the Standing Orders as set out.

It was proposed by the Deputy Mayor, seconded by Cllr M North and

114/18 (B)(i) RESOLVED unanimously to adopt changes to the Standing Orders as set out.

- ii. To adopt changes to the Financial Regulations as set out.

It was proposed by the Deputy Mayor, seconded by Cllr D Cheney and

114/18 (B)(ii) RESOLVED unanimously to adopt changes to the Financial Regulations as set out.

- iii. To accept and note the Financial Risk Assessment.

It was proposed by the Deputy Mayor, seconded by Cllr D Cheney and

114/18 (B)(iii) RESOLVED unanimously to accept and note the Financial Risk Assessment.

- iv. To adopt the outline proposal for the next round of Devolution Negotiations.

It was proposed by the Deputy Mayor, seconded by Cllr O Monk and

114/18 (B)(iv) RESOLVED unanimously to adopt the outline proposal for the next round of Devolution Negotiations.

- v. To adopt the Sponsorship Policy.

It was proposed by the Deputy Mayor, seconded by Cllr L Gardiner and

114/18 RESOLVED unanimously to adopt the Sponsorship Policy.



(B)(v)

- C. Minutes of the Planning & Licensing Committee held on
 - i. 13 August 2018

It was noted that Cllr P Avery was present for this meeting.

It was proposed by the Cllr M Gardiner, seconded by Cllr J Bell and

114/18 (C)(i) RESOLVED unanimously to note the Planning & Licensing committee minutes from the 13 August 2018.

- ii. 28 August 2018

It was proposed by the Cllr M Gardiner, seconded by Cllr J Bell and

114/18 (C)(ii) RESOLVED unanimously to note the Planning & Licensing committee minutes from the 28 August 2018.

- iii. 10 September 2018

It was proposed by the Cllr M Gardiner, seconded by Cllr J Bell and

114/18 (C)(iii) RESOLVED unanimously to note the Planning & Licensing committee minutes from the 10 September 2018

D. Recommendations from the Tourism & Leisure meeting held on 11 September 2018

- i. To release £2,500 from the ~~'Fireworks 2018~~ EMR' for a Fireworks Display at Newquay Harbour for 05 November 2018.

Cllr L Gardner explained the recommendation. It was noted that Newquay BID had pulled out from the 05 November event and therefore the T&L committee had to fund the difference. Members were disappointed that Newquay BID had removed all of their funded and wished to ticket a public event.

It was proposed by the Cllr L Gardner, seconded by Cllr M North and

114/18 (D)(i) RESOLVED to release £2,500 from the 'Fireworks 2018 EMR' for a Fireworks Display at Newquay Harbour for 05 November 2018.

9 members were for the resolution, 6 members were against and 1 member abstained.

- ii. To release up to £10,000 from the TIC EMR to purchase a Marketing Trailer.

It was proposed by the Cllr L Gardner, seconded by Cllr M North and

114/18 (D)(ii) RESOLVED unanimously to release up to £10,000 from the TIC EMR to purchase a Marketing Trailer.

E. Recommendations from the Economic Development and General Purposes meeting held on 13 September 2018

- i. To release £12,124 from the CCTV EMR.

It was proposed by the Cllr D Cheney, seconded by Cllr G Jones and

114/18 (E)(i) RESOLVED unanimously to release £12,124 from the CCTV EMR.

F. Recommendations from the Footpaths, Bridleways and Open Spaces meeting held on 19 September 2018

- i. To release £2,900 from the Huer's Hut EMR.



It was noted that the Town Council do not hold this budget line as it's held in a trust – therefore, a resolution was not required.

- ii. To release £3,346 from the Gannel Maintenance EMR.

It was proposed by the Cllr Z Dixon, seconded by Cllr A Pringle and

114/18 (F)(ii) RESOLVED unanimously to release £3,346 from the Gannel Maintenance EMR.

- iii. To release £286 from the Benches EMR.

It was proposed by the Cllr Z Dixon, seconded by Cllr A Pringle and

114/18 (F)(iii) RESOLVED unanimously to release £286 from the Benches EMR.

- iv. To release £1,505 from the Community Chest EMR.

It was proposed by the Cllr Z Dixon, seconded by Cllr C Carter and

114/18 (F)(iv) RESOLVED unanimously to release £1,505 from the Community Chest EMR.

- v. To release £30,000 from the Open Spaces EMR.

It was proposed by the Cllr Z Dixon, seconded by Cllr O Monk and

114/18 (F)(v) RESOLVED unanimously to release £30,000 from the Open Spaces EMR.

115/18 Town Clerks Report

The Town Clerk gave a verbal announcement of his written report.

New Access Control had been rolled out across 90% of the Council's new estate. It was asked that if members had any issues, please report them to the IT Services Manager.

Works were being undertaken to extend the Office Car Park, these were on schedule to be completed within 3 weeks.

The Council Chamber was to be out of action, this is to undertake redecoration and upgrade works, between 04 October and 18 October.

The Town Clerk informed members of a summary on the e-mails the Council processes. Within the last 180 days, the Council processed over 69,000 e-mails – averaging 385 e-mails per day. The office will attempt to get some figures on the amount of calls processed, for the next meeting.

116/18 Mayors Announcements

Members were presented with a schedule of Mayoral functions that were undertaken through August and September. Members were then invited to the Remembrance Parade and Service at St Michael's Church on Sunday 11th November 2018, at 10:00.

117/18 Financial Statements

It was proposed by the Deputy Mayor, seconded by Cllr S Hick and

RESOLVED unanimously to approve the Financial Statements.

118/18 Newquay Town Council Issues



Homeless Hub

The EDGP Committee established a Homeless Initiative several months ago, made up of several organisation. A consultation took place with a number of the groups that were involved, with a report being formulated which concluded that a location was required within the town for the groups to work out of. This meant that statutory agencies could get involved to do 'drop in' sessions.

The EDGP committee members were working on a public consultation to gain public opinion on whether or not they believe that a hub would be a good idea, or not.

Open Spaces Strategy

Members were informed that FBOS were working on an Open Spaces Strategy, with a working party being led by Cllr A Pringle, this would be coming to Full Council in a few months.

Plastic Free Status

It was announced that Newquay had been awarded with the Plastic Free Status.

119/18 Co-Option of vacancy – Treloggan Ward

- i. Mr David Kenneth Jones

It was proposed by Cllr D Cheney, seconded by Cllr A Pringle and

RESOLVED unanimously to elect Mr David Kenneth Jones onto the Council, to fill the vacancy in the Treloggan Ward.

120/18 Chairman's Other Business

None.

121/18 Date and time of the next meeting

The next meeting will be held on Wednesday 07 November 2018 at 7pm in the Council Chamber, Marcus Hill, Newquay.

The Chairman thanked those attending and the meeting closed at 8:44pm.

Signed..... The Mayor Cllr Mr A Hannan

Date.....



NEWQUAY TOWN COUNCIL

Minutes of the Full Council Meeting held on Wednesday 01 May 2019 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay.

ACTION**Present**

Cllrs A Hannan, R Craze, S M Jones, G Jones, J Bell, P Avery, A Pringle, J Kenny, A Goudge, M Gardiner, S Daniell, D Cheney, O Monk, Z Dixon, and L Gardner

Also attending

Mr A Curtis (Town Clerk & RFO), Mr J Piwecki (Deputy Town Clerk), Reverend Jane Kneebone, 9 members of the public and 1 member of the press

055/19 Election of Mayor for the 2019-20 Civic Year

One Nomination for Cllr R Craze was received.

It was proposed by Cllr A Pringle, seconded by the Cllr D Cheney and

**RESOLVED unanimously to elect Cllr R Craze as Mayor
for the 2019-20 Civic Year**

056/19 Election of Deputy Mayor for the 2019-20 Civic Year

Two Nominations were received for Cllrs M Gardiner and L Gardner.

It was proposed by Cllr R Craze, seconded by the Cllr M North and

**RESOLVED unanimously to elect Cllr L Gardner as
Deputy Mayor for the 2019-20 Civic Year**

057/19 Apologies

Apologies were received from Cllrs S Hick, K Towill and Inspector Meredith.

058/19 Interests

Cllr R Craze declared a registrable interest in Agenda Item 14 – Financial Statements.



059/19 Public Question Time

060/19 Questions

Q1. I walked through the Town with Cllr Gardner discussing the state of the Town Centre. There was a serious Health & Safety incident involving a street lamp falling over with exposed cables. Luckily the situation was resolved with the help of the Environment Service. The amount of money invested in Newquay doesn't seem to be enough? There was also an initiative by Newquay BID to clean the centre of graffiti, stickers and flyposting which doesn't appear to have happened.

A1. There is an aspiration for the Town Council to take on more responsibilities which is what some Cornwall Councillors support and gladly assist with if it results in services being delivered better locally.

Newquay BID have agreed to do a one off clearance and it is potentially going to be an on-going commitment.

Q2. The Car Parks in Newquay are too restrictive and prevent people from doing casual shopping. Can Cornwall Council not look at a locals pass which would incentivise shoppers into Newquay?

A2. Prices have been reduced for Car Parks and they are free after 4pm. Regretfully Newquay's prices are increased because the amount of revenue that can be gained from the Tourist trade.

061/19 Minutes

- i. 03 April 2019

Cllr Kenny asked for one amendment to be made to the minutes which referenced her as a 'him'.

It was proposed by Cllr G Jones, seconded by the Cllr J Kenny and

RESOLVED unanimously that the Minutes of the Full Council meeting held on 03 April 2019 are a true reflection of the meeting and had been adopted.

062/19 Matters Arising

050/19 – Cllr Kenny informed those present that the Neighbourhood Plan had passed



referendum with a 93% approval rate. The impact of the plan is already being seen with developers actively looking at ways to comply with the policies within. The next step will be to see if Cornwall Council adopt the plan.

063/19 Correspondence

None.

064/19 Cornwall Council Issues and Reports

Discussions/updates;

- New cycle path from Perranporth to Newquay (Cllr Monk)
- Status of Trenance Fountain (Cllr Monk)
- Community Network Highways Schemes (Cllr Kenny)

065/19 Newquay Town Council Issues

A. To discuss and make any decisions in relation to the appearance of the Town Centre including the following propositions – Cllr Gardner

- i. To discuss and decide on sending a letter of displeasure to Cornwall Council at the way Newquay Town Centre is being cared for and managed with distinct reference to appearance, cleanliness and traffic movement on Bank Street.

A debate was held on the proposal.

It was proposed by Cllr L Gardner, seconded by the Cllr M North and

RESOLVED to send a letter of displeasure to Cornwall Council at the way Newquay Town Centre is being cared for and managed with distinct reference to appearance, cleanliness and traffic movement on Bank Street.

**065/19
(A)(i)**

Town Clerk

Cllr Kenny abstained.

- ii. To discuss and decide on sending a letter of displeasure to Councillor Geoff Brown in his capacity as Central Division Member and Cabinet Member for Transport at the way Newquay Town Centre is being cared for and managed with distinct reference to appearance, cleanliness and traffic movement on



Bank Street.

A debate was held on the proposal.

It was proposed by Cllr L Gardner, seconded by the Cllr A Pringle and

065/19
(A)(ii)

RESOLVED to send a letter of displeasure to Cornwall Councillor Geoff Brown in his capacity as Central Division Member and Cabinet Member for Transport at the way Newquay Town Centre is being cared for and managed with distinct reference to appearance, cleanliness and traffic movement on Bank Street.

Town Clerk

Cllr Kenny abstained.

Members agreed there were concerns with the level of service provided by Biffa and areas had been highlighted as not being cleaned yet were part of the cleanliness contract for Newquay. Specifically Esplanade Road Shelters, Killacourt Band Stand and Huer's Hut. Members agreed a meeting with Biffa representatives should be set up to discuss in a more constructive way.

066/19 Committee Minutes and Reports

**A. Minutes of the Planning & Licensing (P&L) Committee held on
i. 08 April 2019**

It was proposed by Cllr M Gardiner, seconded by the Cllr D Cheney and

RESOLVED unanimously to note the Minutes of the Planning & Licensing Committee meeting held on 08 April 2019.

At this time all members of the public left the meeting (7:48pm)

067/19 Annual Review of the Council's governance, delegation arrangements and committee structures

**067/19
(A) A. Scheme of Delegation**

It was proposed by Cllr A Hannan, seconded by the Cllr M North and

RESOLVED unanimously to adopt the Scheme of



Delegation.

- 067/19 (B)** **B.** Existing committee structure and associated **Terms of Reference**

It was proposed by Cllr J Kenny, seconded by the Cllr D Cheney and

RESOLVED unanimously to amend the Planning & Licensing Committee Terms of Reference to give it delegated authority to handle Expressions of Interest for the Community Network Area Highways Scheme.

At this time Cllr M Formosa left the meeting (8:08pm)

- 067/19 (C)** **C.** The recommended **appointment of members** to existing committees and outside bodies (selection WP)

It was proposed by Cllr G Jones, seconded by the Cllr M North and

RESOLVED unanimously to adopt the Selection Working Party recommendations regarding appointment to Committees and Working Parties for the 2019-20 Civic Year.

- 067/19 (D)** **D.** Review of representation on or work with **external bodies** and arrangements for reporting back

It was proposed by Cllr G Jones, seconded by the Cllr O Monk and

RESOLVED unanimously to adopt the Selection Working Party recommendations regarding appointment to external bodies for the 2019-20 Civic Year.

- 067/19 (E)** **E.** Appointment of any **new committees**

Not discussed.

- 067/19 (F)** **F.** Review and adoption of appropriate **standing orders** and **financial regulations**

It was proposed by Cllr A Hannan, seconded by the Cllr Z Dixon and

RESOLVED unanimously to adopt the Standing Orders and Financial



Regulations

- 067/19 (G)** **G.** Review of **arrangements (including legal agreements)** with other local authorities, not-for-profit bodies and businesses

It was proposed by Cllr M North, seconded by the Cllr D Cheney and

RESOLVED unanimously to not3 the legal arrangements for the Council.

- 067/19 (H)** **H.** Review of **inventory of land and other assets** including buildings and office equipment

It was proposed by Cllr L Gardner, seconded by the Cllr M North and

RESOLVED unanimously to note the Fixed Asset Register.

- 067/19 (I)** **I.** Confirmation of arrangements for **insurance cover** in respect of all insurable risks

It was proposed by Cllr J Kenny, seconded by the Cllr S M Jones and

RESOLVED unanimously to note the Councils Insurance Policy.

- 067/19 (J)** **J.** Review of the Council's **subscriptions** to other bodies

It was proposed by Cllr G Jones, seconded by the Cllr M North and

RESOLVED unanimously to note the Councils subscriptions for 2019-20

- 067/19 (K)** **K.** Review of the Council's **complaints procedure**

It was proposed by Cllr D Cheney, seconded by the Cllr A Hannan and

RESOLVED unanimously to adopt the Complaints Procedure.



- 067/19 (L)** **L.** Review of the Council's policies, procedures and practices in respect of its obligations under **freedom of information and data protection** legislation

It was proposed by Cllr M North, seconded by the Cllr J Kenny and

RESOLVED unanimously to note the Council's policies and procedures.

- 067/19 (M)** **M.** Review of the Council's policy for dealing with the **press/media**

It was proposed by Cllr S M Jones, seconded by the Cllr M North and

RESOLVED unanimously to note the Council's media policy.

- 067/19 (N)** **N.** Review of the Council's **employment policies and procedures**

It was proposed by Cllr R Craze, seconded by the Cllr M North and

RESOLVED unanimously to note the Council's Staff Handbook.

- 067/19 (O)** **O.** Review of the Council's **Risk Management Policies and Strategic Risk Assessments**

It was proposed by Cllr L Gardner, seconded by the Cllr S M Jones and

RESOLVED unanimously to note the Council's Risk Management Policies and Strategic Risk Assessments and confirms the Council has undertaken risk assessments through delegations to officers and committees and confirms that minutes and reports of such committees are standing items on the Full Council agenda and fully visible and controlled by Full Council.

- 067/19 (P)** **P.** Review of the Council's **Environmental Policy**

It was proposed by Cllr M North, seconded by the Cllr L Gardner and

RESOLVED unanimously to note the Council's Environment Policy.



- 067/19 (Q)** **Q.** Review of the Council's expenditure incurred under **s137 of the Local Government Act** or the **General Power of Competence**

It was proposed by Cllr R Craze, seconded by the Cllr G Jones and

RESOLVED unanimously to note the Council's has no requirement to record the expenditure as it has the General Power of Competence.

- 067/19 (R)** **R.** To determine the **time and place of ordinary meetings** of the Council up to and including the next annual meeting of the Council

A debate was held on proposing to hold monthly Council and Committee meetings as opposed to the proposed update meetings between the bi-monthly meetings. The Town Clerk argued that monthly meetings could not be staffed and would require additional resource.

It was proposed by Cllr O Monk, seconded by the Cllr D Cheney and

RESOLVED unanimously to hold monthly Council and Standing Committee meetings for the 2019-20 Civic Year, with remaining committees meeting as already set out (Staffing and Planning).

It was proposed by Cllr A Hannan, seconded by the Cllr Z Dixon and

RESOLVED unanimously to not hold a Full Council meeting in September for the 2019-20 Civic Year.

Cllr L Gardner abstained from the vote.

- 068/19** *At this time Cllr Monk left the meeting (8:32pm)*

- 068/19 (A)** **Annual External Audit & Year End Accounts 2018-29**

- A.** To receive, consider and note the Financial Reports from the Accountant as recommended by the F&P Committee

It was proposed by Cllr R Craze, seconded by the Cllr A Hannan and

RESOLVED unanimously to note the Financial Reports from the Accountant as recommended by the F&P Committee.



068/19
(B)

- B.** To receive, consider and determine any matters appertaining to additions or releases to EMRs in-line with Fin. Reg. 4.2 and as recommended by the F&P Committee

It was proposed by Cllr R Craze, seconded by the Cllr A Hannan and

RESOLVED unanimously to agree the additions/release to EMRs in-line with Financial Regulations 4.2 and as recommended by the F&P Committee.

068/19
(C)

- C.** To receive, consider and determine any matters appertaining to the Council's Fixed Assets as recommended by the F&P Committee

It was proposed by Cllr R Craze, seconded by the Cllr J Kenny and

RESOLVED unanimously to agree the Council's Fixed Assets as recommended by the F&P Committee.

068/19
(D)

- D.** To receive, consider and determine any recommendation from the F&P Committee on the effectiveness of internal controls including Internal Auditor's final interim report

It was proposed by Cllr R Craze, seconded by the Cllr M North and

RESOLVED unanimously to agree the recommendations from the F&P Committee on the effectiveness of internal controls including the Internal Auditor's final interim report.

068/19
(E)

- E.** To receive, consider and determine any recommendations from the F&P Committee on the approval of the **Section 1 - Annual Governance Statement 2018/19** having first considered the effectiveness of internal control and the Council's adherence to all relevant regulations and procedures

It was proposed by Cllr J Kenny, seconded by the Cllr D Cheney and

RESOLVED unanimously to agree 'Yes' to statements 1-8 and 'Not Applicable' to statement 9.

068/19

- F.** To receive, consider and determine any recommendations from the



- (F) F&P Committee on the certification/approval of the **Section 2 - Accounting Statements 2018/19**

It was proposed by Cllr J Kenny, seconded by the Cllr M North and

RESOLVED unanimously to agree the recommendations from the F&P Committee on the certification/approval of Section 2- Accounting Statements 2018-19

068/19

- (G) **G.** To receive, consider and determine any further recommendations from the F&P Committee in relation to adoption of the final Year End Financial reports and associated submissions to the External Auditors which may also include any items contained under F&P's Agenda item 10A-E (Audit, Assurance and Financial) - *if item is needed*

Not discussed.

069/19 Financial Statements

It was proposed the Cllr D Cheney, seconded by Cllr G Jones and

RESOLVED to approve the Financial Statement for April totalling

070/19 Exempt Business

It was proposed by Cllr A Hannan, seconded by Cllr D M North and

RESOLVED unanimously That under section 100A (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item

070/19

- (A) **A. Homeless/Community Hub Project – Cllr Hannan (subject to a recommendation from the F&P Committee)**

ii. *To discuss and provide an informal sign of the level of support that*



may be provided to an organization in relation to the Community Hub Project

See Confidential Addendum Ref: 01.05.2019/FC001

071/19 Chairman's Other Business

The Mayor asked Councillors to RSVP for Mayor Making otherwise they would not be reserved a seat.

072/19 Date and time of the next meeting

The next meeting will be held on Wednesday 05 June at 7pm in the Council Chamber, Marcus Hill, Newquay.

The Chairman thanked those attending and the meeting closed at 20:59pm

Signed..... The Mayor Cllr Mrs R Craze

Date.....





2019 – 2022 Budget Report Newquay Precept & Expenditure

Status of this Report:		Recommendation to Full Council EXEMPT VERSION	
Report to:		Finance and Policy	
Date of Report:		28 November 2018	
Title:		Finance & Policy Committee Budget Recommendations for Full Council	
Service Area:		All service areas affected	
Ward(s) Affected:		All wards affected	
Relevant Working Party/ Committee:		N/A	
Key Decision:	Y	Procurement Method:	N/A
Urgent Decision:	Y	Date next steps can be taken: <small>(e.g. referral on of recommendation or implementation of substantive decision)</small>	12/12/2018

Appropriate pre-decision notification given to ward member if delegated? **N**

Author:	Andrew Curtis	Role:	Town Clerk & Responsible Finance Officer
Contact:	Tel: 01637 878388	Email:	ceo@newquay.town

Recommendations

It is RECOMMENDED that Full Council considers and adopts the below recommendation from this report as the submission to Cornwall Council for the 2019/20 financial year:

2019-2018	
Gross Expenditure Budget	£2,351,356
Precept	£1,725,101
General Fund Balance	3.0 months

This equates to an Expenditure and Precept demand submitted to Cornwall Council as followed:

Band D Impacts:

2017/18 Band D Rate	£215.49
Current 2018/19 Band D Rate	£215.49
New 2019/20 Band D Rate	£215.49
% Increase	0%
Annual Increase	£0
Weekly Increase	£0

The proposal results in a **NIL** increase for Newquay Town Council ratepayers for the Town Council's element of Council Tax.

Please note: in adopting this recommendation, all the requisite EMR, Accrual and Budget movements and changes as contained within Appendix 12: Individual Budgets by Committee or Service are acted upon by the RFO in so much as any additional changes formally made to budgets and EMR/Accrual movements between now and April 2019 will also be acted upon subject to any accounting regulations and deadlines.

PLEASE NOTE: The Precept cannot be altered once set.

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1.0 Report Background

This report has been prepared by the Town Clerk and Responsible Financial Officer (RFO) of Newquay Town Council as part of the Budget and Precept setting process for the financial years 2019-22 with details of budget vs. actual from 2017/18. The report aims to clarify and give background information to members on significant changes to the budgetary recommendations and decisions made of each committee since the 2018-21 budget setting last year.

This report:

- attempts to ensure all councillors are aware of the decision making process behind any significant propositions.
- identifies the key factors and detail behind the recommended budget expenditure figures (and precept) from the committees and the Finance and Policy Committee.
- provides a top-level strategic risk assessment based on the proposals

As part of the Council's Risk Management Strategy, this report also identifies potential implications on Newquay Town Council's ability to deliver services and projects.

All financial, legislative and background information within this report has been put together as objectively and diligently as possible and with the assistance of the Town Council's accountant, the Town Council's management team and based on the best figures and knowledge held at the time.

2.0 Report Overview

The Local Government Act 1992, Section 49A requires a Local Precept Authority (Newquay Town Council) to prepare a budget to calculate its Precept requirement.

The Town Council must therefore prepare an annual budget giving details of its planned expenditure for the forthcoming year to ensure its financial resources are aligned to its priorities and used to deliver priority outcomes for local communities. There is a process of monitoring performance against budget.

Under the Terms of Reference of the Finance and Policy Committee, the Committee has specific budget-related responsibilities as followed:-

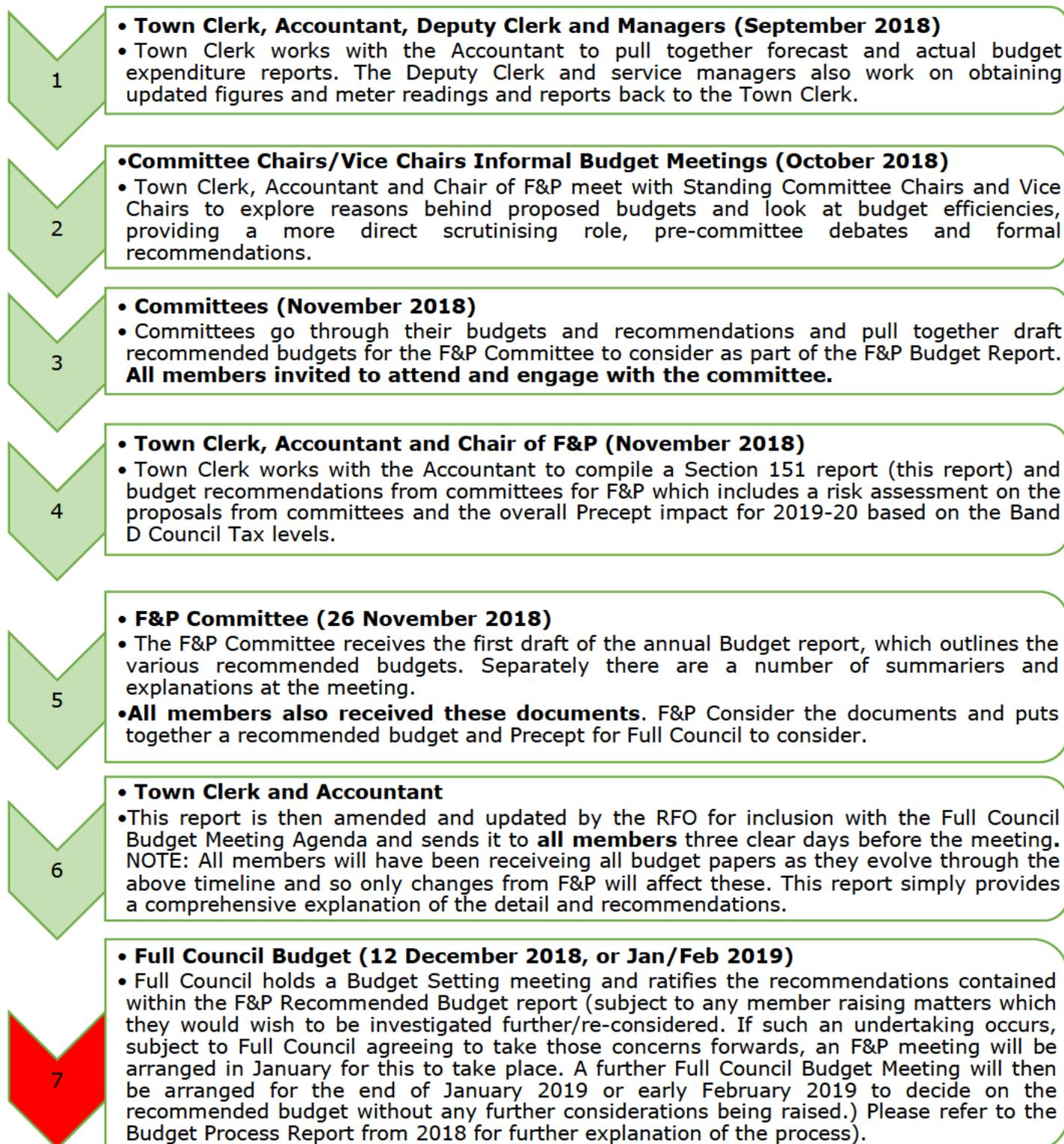
The F&P Committee have delegated powers from Full Council to:

- 7.4 monitor all budgets on a quarterly basis, taking action where required to vire unspent provisions to ensure that the overall budget strategy is maintained.*
- 7.5 establish a budget strategy for recommendation to Full Council as laid down in Financial Regulation 3.1. This includes an Admin budget which will be produced*

- by the Town Clerk and an F&P Committee budget in-line with Financial Regulation 3.1.*
- 7.6 *spend up to its annual budget, without the requirement to go back to Full Council for approval; subject to such spends falling within the remit of Finance and Policy or General Purposes (not covered by any other Town Council committee) and are F&P committee projects, budgeted for in-line with Financial Regulation 3.1.*
 - 7.7 *make decisions and project manage any Newquay Town Council initiatives which fall within the budget or scope of this committee.*
 - 7.8 *consider and make relevant decisions on any matter referred to it by Full Council.*
 - 7.9 *refer any budget request by any Committee back to that Committee or Full Council if it is felt that the financial implications would be outside normal budget limits. This may include considerations from public consultations, reviews on the budget or other relevant sub- committee/working party recommendations.*
 - 7.10 *consider any expenditure outside of the established budget strategy when required to do so and make recommendations to Full Council.*
 - 7.12 *investigate any proposal involving financial implications brought to Full Council or any other Committee (and shall seek input and approval of the Staffing Committee and Town Clerk should these proposals have any impact on staff resources).*
 - 7.14 *following a request from a committee, consider and recommend to Full Council having any unspent budgets placed within a specific Committee earmarked reserve or the spending of contingency or earmarked reserves in accordance with Financial Regulation 4.9.*
 - 7.17 *consider and investigate sources of external funding (including grants) for any projects, but should always seek guidance and input from relevant committee(s) responsible for the service/deliverable the grant will support unless there is not enough time for the relevant committee to feed in to the application.*
 - 7.22 *recommend the level of precept to the Full Council for approval on an annual basis.*
 - 7.23 *ensure that Risk Assessments for all the Council's activities are kept up to date, including the commissioning of external providers to undertake this work.*
 - 7.25 *ensure that adequate insurance provision for all assets of the Council is in place, in conjunction with the Town Clerk and Financial Administrator.*
 - 7.26 *The RFO has delegated powers from Full Council with the committee Chairman and Vice Chairman to monitor, review and recommend re-investing the Council's investments in conjunction with the Council's policy and as advised by an independent financial advisor.*
 - 7.18 *ensure that adequate insurance provision for all assets of the Council is in place, in conjunction with the Town Clerk and Financial Administrator.*
 - 7.29 *The RFO has delegated powers from Full Council with the committee Chairman and Vice Chairman to monitor, review and recommend re-investing the Council's investments in conjunction with the Council's policy and as advised by an independent financial advisor.*

3.0 2019-22 Budget Setting Process

3.1 Budget Timetable



3.2 Financial Stability

This establishes how the amount available to spend on council services is determined and how local and national influences impact on funding.

External economic pressures which impact on the budget include:

- *Pay expenditure*
- *Pension provision*
- *National Economic situation & Inflation*
- *Unemployment levels*
- *Referendum Principles (government consultation on its implementation this year)*
- *Continued reductions to Cornwall Council Services*

Internal Pressures:

- *Income Generation*
- *Business Development*
- *Continuous Review of Income & Expenditure*
- *Local Political pressures*

The Town Council's strategy is to maintain adequate reserves to protect against risk and support investments.

3.3 Adequacy of Balances and Reserves

The Town Council has two types of reserves:

Type 1: General Reserves (also referred to as the **General Fund**)

Balances in this category are not identified for specified purposes, but will be used to cushion against the impact of emerging events or genuine emergencies.

The Council's existing policy is to ensure a minimum of **3 month's expenditure** remains within the General Fund. However, this can be increased where higher levels of risk to the Council are identified for major projects.

Type 2: Earmarked Reserves

Balances in this category are set aside for specified projects where spending will occur outside of the usual annual spending pattern of the budget.

The assessment of the adequacy of the Council's balances and reserves has been based on the guidance note on Local Authority Reserves and Balances, whilst not a statutory requirement, it is considered to set out current best practice with regard to balances and reserves.

The guidance states that no case has yet been made to set a statutory minimum level of reserves and that each local authority should take advice from its Chief Financial Officer and base its judgement on local circumstances.

A well-run authority with a prudent approach to setting its budget, will each year consider its level of general balances. These general balances will also need to be supported by earmarked reserves for specific needs and commitments. In coming to

a view on the adequacy of the Town Council's reserves, account needs to be taken of the risks facing the Council in terms of any significant unforeseen spending commitments.

3.3.1 Analysis of EMRs (Subject to Change)

The EMR releases are all captured within the expenditure summary in Appendix 1: Summary of Recommended Budget and also run through the various committee budgets to offset known expenditure or building up a sinking fund for larger projects in 5-15 years from now. A full breakdown of EMR balances including movements can also be found in Appendix 12P: EMR Movements and Balances (EXEMPT).

Similarly to previous budget setting reports, whilst many EMRs do not have any spend against them, this is not a true reflection of reality. Most if not all of the EMRs will have spend against them over time and this has been proven year after year where forecasts have not included spend, yet spend actually occurred out of certain EMRs.

When budgetting, one of the challenges is to pin-point some of the spends from EMRs and their likely size. This can give an impression that the Council is sitting on significant funds with no plan to release/utilise them over time. However, this is not the case and in the short-term for 2018/19 approximately £558.6K is forecast to be released from EMRs, with a further £539k planned to be released in 2019/20.

A summary of the EMR Balances for each committee can be seen below and overleaf:

	Last Year	This Year	2019/20	2020/21	2021/22
	Balances	Balances	Balances	Balances	Balances
	31.03.2018	31.03.2019	31.03.2020	31.03.2021	31.03.2022
Corporate Service & Staffing					
- IT/Software & CRM	£36,680	£41,680	£31,680	£36,680	£36,680
- Council Offices/Property Related					
- Capital Fund	£200,000	£200,000	£200,000	£200,000	£200,000
- General Equip.& Furniture	£11,506	£16,506	£21,506	£26,506	£26,506
- Vehicles	£26,000	£26,000	£26,000	£26,000	£26,000
- Election Expenses	£25,024	£26,667	£26,667	£26,667	£3,667
- Staff Training Fund	£7,500	£10,000	£13,000	£16,000	£19,000
- Members Training Fund	£3,500	£5,500	£6,500	£7,500	£8,500
- Staff Fund	£19,453	£24,453	£29,453	£34,453	£39,453
- Legal & Professional	£5,000	£10,000	£15,000	£20,000	£20,000
- Community Emergency Plan	£100	£100	£100	£100	£100

P.T.O.

	Last Year	This Year	2019/20	2020/21	2021/22
	Balances	Balances	Balances	Balances	Balances
	31.03.2018	31.03.2019	31.03.2020	31.03.2021	31.03.2022
FINANCE & POLICY					
- Dinard Twinning	£2,559	£2,559	£2,559	£2,559	£2,559
- Homeless Pilot Project	£950	£950	£0	£0	£0
- Sports Fund	£8,110	£8,110	£3,110	£0	£0
- Grants - General	£37,198	£37,198	£18,148	£18,148	£18,148
- COMA Grant	£2,000	£0	£0	£0	£0
	£50,817	£48,817	£23,817	£20,707	£20,707
EDGP					
- Streetsafe Scheme	£2,799	£879	£99	£0	£0
- Youth Initiative Project	£4,490	£990	£0	£0	£0
- Lights	£15,096	£96	£5,096	£10,096	£15,096
- CCTV - Fund	£96,931	£109,807	£134,807	£159,807	£184,807
- CCTV - Electricity	£28,000	£28,000	£28,000	£28,000	£0
- Fountain	£5,750	£0	£0	£0	£0
- Public Conveniences	£137,141	£100,722	£131,722	£162,722	£193,722
	£290,207	£240,494	£299,724	£360,625	£393,625
FBOS					
- Gannel maintenance	£4,176	£1,830	£2,330	£2,330	£2,330
- Refuse Bins	£1,278	£932	£586	£240	-£106
- St Columb Minor Plaque	£189	£189	£0	£0	£0
- Benches	£286	£0	£0	£0	£0
- Open Spaces	£30,000	£30,000	£30,000	£30,000	£30,000
- Community Chest Grants	£1,505	£0	£0	£0	£0
- Open Spaces Grants	£5,290	£5,290	£5,290	£5,290	£5,290
- Polwhele Road Land	£0	£28,137	£28,137	£28,137	£28,137
- Public Space Protection	£2,000	£2,000	£2,000	£2,000	£2,000
- Skateboard Facility	£201,754	£0	£0	£0	£0
	£246,478	£68,378	£68,343	£67,997	£67,651
T&L					
- Tourism Projects	£8,527	£0	£0	£0	£0
- Event Boards	£3,036	£3,036	£3,036	£3,036	£3,036
- Library & IS	£68,589	£68,589	£68,589	£68,589	£68,589
- Fireworks 2018	£2,500	£0	£0	£0	£0
- TIC Equipment	£2,500	£0	£0	£0	£0
- TIC Marketing grant	£4,685	£4,685	£0	£0	£0
- Tourist Information Centre	£57,255	£39,268	£39,268	£39,268	£39,268
	£147,092	£115,578	£110,893	£110,893	£110,893
QUALITY STATUS					
- Quality Status	£6,525	£6,525	£0	£0	£0
LOCALISM					
- Localism	£48,951	£124,407	£185,194	£226,205	£196,112
NEIGHBOURHOOD PLAN					
- Neighbourhood Plan	£2,752	£0	£0	£0	£0
Total Earmarked Reserves					

3.4 Council Tax Support Grant

As part of the 2010 Spending Review, HM Government announced that it would localise support for Council Tax from 2013/14. The Welfare Reform Bill 2011 contained provisions for the abolition of Council Tax Benefit paving the way for a new localised scheme. However, although Cornwall Council is continuing to maintain the Council Tax Support Grant to local councils, they have consistently indicated there will normally be a reduction of about 15% applied for subsequent years.

Due to Newquay Town Council's Precept not rising above the growth in housing stock since 2017/18, the CTS Grant has consistently reduced and for 2019/20 will be £70,787.

Last year we received £80,457 which represents a real-term reduction of about 12%. In comparison, the reduction in CTS grant last year was 21.1%; which displays how volatile the CTS Grant reductions are. We have continued to budget for a reducing CTS Grant. However, we have revised the figures based on the new CTS Fund amount. All the CTS Funding continues to go straight into the Localism reserve as followed:

Period	2018/19	2019/20	2020/21	2021/22
Previous CTS Fund Calculations	£80,457	£52,297	£33,993	N/A
Revised CTS Fund Calculations	£80,457	£70,787	£46,011	£29,907

The main purpose of placing the CTS grant into the Localism reserve, is to prevent the Council becoming reliant on what is essentially a reducing grant; which at some stage will be a NIL amount. This goes some way to prevent the seesaw effect on the precept and is in-line with recommendations from CALC and others.

See Appendix 10: Council Tax Support (CTS) Grant Information per Council to see the differences across Cornwall. This relies on a number of external factors which include:

- *Number of Newquay's eligible claimants*
- *Precept increases of any other Town or Parish Council in Cornwall*
- *Amount of funding provided by Government to Cornwall Council*
- *Cornwall Council continues to pass on the Funding*
- *Future political policy changes*

Whilst there has been a trend of approximately a 15% annual reduction in the CTS Grant (subject to the above factors), there is a clear desire for local government to be self-sustaining and no longer reliant on central government funding. This is displayed further by the devolution of Business Rates to Local Authorities, which will result in a significant reduction/cessation of central government funding to Local Authorities and in turn no further CTS Funding for Towns and Parish Councils, which could be as soon as 2021.

3.5 Bank Accounts

The Town Council has two Banking providers. The main operational current accounts are held with Unity Bank and an element of the Council's reserves are held with National Westminster (Natwest) Bank. Unity Bank is being used for the purposes of more efficient and effective online account management and through a Payment Authorisation Process that provides a robust control of the Council's finances.

Given the recent changes that saw NatWest close their Newquay Branch, we are now in the process of closing the NatWest accounts and transferring the funds to Unity Bank. As stated last year, this does bring an element of risk as the Town Council is not covered by the Financial Compensation Scheme and thus should anything happen to Unity Trust, there is a risk all funds could be lost. However, we have identified one option for mitigation, which is explained more in 3.6 Investment Strategy.

3.6 Investment Strategy

The Town Council has an already established Investment Strategy, but until last year it had not been implemented. During 2017 we have worked hard to identify and join a compliant and relevant scheme that spreads the Council's financial risks, whilst maintaining or exceeding the current interest income received on its bank deposits.

CCLA is the organisation we have signed up with and we have deposited £250k into their "Deposit Fund". This fund is yielding higher interest returns than existing banking providers; but with the added benefit of spreading the funds across 30 different banking establishments that are (following an assessment of rating etc. by CCLA) considered low risk of going into liquidation. This provides a much stronger position than we have at present, where all funds are held by either NatWest or Unity Bank. Should one or both of those banking institutions go into liquidation, the Council is not covered by the Government Compensation Scheme and so its entire funds would be at risk.

Given the growing risk to the Council's Finances, during 2019, we are planning to review the Investment Strategy with the aim of reducing the Council's risks further and find ways of making the Council's finance work more efficiently than current. This may mean placing further medium-long-term funds within the CCLA Deposit Fund or seeking other funds/ways to achieve this – with consideration of risk being the major factor in any decision or proposal.

3.7 Referendum Principles/Capping

As explained in last year's Budget Report; during the Technical Consultation for the 2017/18 Local Government Financial Settlement, the Government consulted on the implementation of Referendum Principles for Town and Parish Councils. This focused on limiting non-devolution related expenditure; effectively meaning if a Town or Parish Council who were the qualified level of Band D (which we would be), could not increase their Precept by more than 2% or increase their Band D contribution demands by more than £5 per annum (whichever is higher).

The vast majority of the sector, including Local and National associations have all objected strongly to the principle and the way in which the conditions and limitations have been derived; as they have been based on the lowest District Council level of Band D and Precept. There has been no attempt to factor in whether that District Council runs any services, has other income sources that are not available to Town and Parish Councils or that there is a District and County Council in that area (not a unitary authority like in Cornwall).

It is the Minister's intention to extend referendum principles to Town and Parish Councils where "lack of restraint" is shown in respect of local council tax increases. Members have been warned by the RFO and others in past Budget reports that Government is seeking to do this. For the moment, the Secretary of State for Communities and Local Government has deferred the setting of referendum principles for Town and Parish Councils for three years and so it is possible that this tier of local government does see principles applied from as early as 2020. The Cornwall Council Precept letter for 2019/20, found in Appendix 9: T&P Council Precepts Letter from Cornwall Council, further supports this as it outlines the recent Technical Consultation and government statement in relation to Town and Parish Council precept setting.

4.0 Financial Risk Assessment

Similar to 2018/19 budget setting; given the context of developments in the public sector, the current economic climate, and the Council's need to deliver local priorities within the limits of available funding, risk management continues to have an increased profile. It is important that the Town Council is able to demonstrate that it has effective financial risk management processes in place. A key corporate risk relates to financial control and the impact this may have on the Council's financial stability. The following highlights the existing controls and planned improvement actions. A service-level strategic risk assessment can be found in Appendix 8: Service-Level Strategic Risk Assessment.

Risk Description

Financial Control	Existing Controls and Evidence	Actions for 2019/20	
<p>Risk that the Council fails to manage expenditure within budget and maintain an adequate level of reserves, hereby threatening financial stability and service continuity and preventing the achievement of corporate objectives.</p>	<p>There are clearly defined financial roles, responsibilities and decision making processes, set out in the Council's Financial Regulations.</p>	<p>General Inflation Average rate of inflation has consistently remained above 2% and has previously run above 3%. There is a risk this could rise further (see Appendix 5: UK Inflation for 2018)</p>	<p>2 - 3%</p>
	<p>Fully integrated financial management system.</p>	<p>Insurance</p>	<p>(based on plans)</p>
	<p>Well-developed financial reporting providing scheduled and ad-hoc reports for management and monitoring purposes.</p>	<p>Supplies and Services</p>	<p>3%</p>
	<p>Robust medium term financial planning linked to service performance and corporate objectives as part of the business planning process.</p>	<p>Postage (increase in digital distribution of agendas and minutes)</p>	<p>3%</p>
	<p>Basic general reserves strategy incorporating specific analysis of financial risks, forward forecasting and assessment of the adequacy of general balances.</p>	<p>Non-domestic Rates</p>	<p>2-3%</p>
	<p>Quarterly financial updates incorporating variance analysis and spending projections at service level and overall assessment of impact on balances.</p>	<p>Gas and Electricity</p>	<p>6%</p>
	<p>Ongoing review by internal and external audit of the adequacy and effectiveness of financial and management controls.</p>	<p>Water</p>	<p>6%</p>
<p>Price Inflation</p>	<p>Actual costs plus 2%.</p>	<p>Actual costs plus 3%</p>	

5.0 Recommended Budget Overview

The Budget for 2019-22 has now gone through a number of phases and reviews as shown in section "3.0 2019-22 Budget Setting Process".

The results of the committee decisions now form the **Recommended Budget** for F&P to consider, as followed:

F&P Recommendations to Full Council	
Precept for 2019-20	£1,725,101
Expenditure for 2019-20	£2,351,356
New 2017-18 Band D Rate	£215.49 per annum (£4.14 per week)
Current 2018-19 Band D Rate	£215.49 per annum (£4.14 per week)
Band D Increase	£0.00 per annum (£0.00 per week)
Increase on Current Precept	2.6%
Increase in Newquay Housing Base	2.6%
General Fund Level 2019-20	3.0 Months
Current Forecast Expenditure for 2018-19	£2,199,211

All committee budget proposals can be found in the appendix section of this report (from Appendix 12: Individual Budgets by Committee or Service onwards). There is also a summary outline of major developments and items to note for each committee/service, identified by the Town Clerk/RFO in Appendix 3: Analysis of Budget per Committee and Identified Risks.

6.0 Recommended Budget (Subject to Change)

This budget achieves the following: protects the Council from proposed referendum principles, maintains a contingency budget (albeit reduced), provides funds for the Council Office/Property Related EMR, provides more capacity to the Council for running new and improving services, provides an additional £30k per annum for Open Spaces Projects and £10k per annum for events, it maintains a Localism EMR using existing balance plus the majority of the CTS Grant payments (limiting the CTS Grant affect on the precept) and provides funds to support homeless and youth.

2019/20 Expenditure Budget - **£2,351,356** 2019/20 Precept - **£1,725,101**

Band D Impacts:

Current 2018-19 Band D Rate	£215.49
New Band D Rate	£215.49
% Increase	0%
Annual Increase	£0.00
Weekly Increase	£0.00

Strengths/Positives

- Base Rate remains more stable going forwards with minimal effect when capping/referendum principles come into force.
- Allows the Council to achieve its commitments and project plans for 2019/20 as well as the ability to do more in the future.
- Band D remains lower than other major Cornish Towns.
- General fund remains in line with the Council's policy of a minimum of 3 months of expenditure.
- Future precepts continue to be projected to rise by inflation and adequately cover the known issues and projects, with at-least a 3 month General Fund balance.
- Increasing the capacity of the Council, in-line with other large Councils in Cornwall.
- Opportunity to derive an income from multiple buildings and meet some of the local priorities around community space, albeit slightly delayed by other external factors.
- Ability to continue to consult widely on the level of Open Spaces involvement and priorities.
- Allows the Council to continue to work within its 4 year Corporate Business plan and Strategy Document where the numbers can be relied on, backed up by evidence and a transparent consultation process.
- Ratepayers are already supporting a stable Town Council precept.
- The Town Council is able to implement operational changes to allow greater (consistent) communications as well as much needed resources to cover growth in the Council's services and staffing within other services.
- Provides the resources to implement a Council-wide strategy of increased commercialisation for some of the services delivered.

Weaknesses/Risks

- Referendum principles in the future are currently proposed to not allow a precept increase of more than 2% (or a Band D increase of £5 – whichever is greater). The Town Council is not utilising its opportunity to increase the precept this year and didn't last year. This continues to represent a real-terms reduction in the Town Council's element of the Council tax as an increase of housing stock does mean an increase in the use of services provided by the Town Council. As a larger authority, Cornwall Council continues to suffer as a result of past decisions to keep its precept the same and cuts to public sector spending, we may find we are in a similar situation in the future.
- As stated last year, it is clear the Town Council will increasingly be called upon by Cornwall Council, health authorities, community groups and other organisations to provide financial assistance or take over specific activities – some of which may be deemed vital to the Newquay ratepayers. Without increasing the precept by more than simply the housing stock growth (or cutting the services we offer) means we will have a diminishing ability to provide this extra support.
- The Council Offices/Council Property EMR is heavily relied upon in 2018/19 and 2019/20 – more than was planned last year.
- Likely to create a future problem as we are absorbing inflation and additional costs year on year and not taking account of the long-term impact this has on the precept.

6.1 Alternative Budget Options considered

In looking at the budget for 2019/20, the RFO spent some time on a desktop exercise, exploring alternative options as followed:

Alternative Option 1: Keep Precept the same as last year

Purely as an exercise, the RFO explored what the budget would look like if the current precept remained the same and ignored the base rate (housing) increase.

Under this option, the Council would be asking for a precept of £1,680,811 which reduces the Band D rate from £215.49 to £209.96. This represents a weekly reduction of circa £0.11.

This impacts the General Fund, which drops to the following levels (assuming 2% inflation in Precept Figures from 2020/21 onwards):

Accounting Period	2019/20	2020/21	2021/22
General Fund Balance	2.7 Months	2.4 Months	2.2 Months

For the Council to achieve the minimum of 3.0 Months for each of the financial years, it would need to find savings in the proposed budget spends (or release EMRs) as followed:

Accounting Period	2019/20	2020/21	2021/22
Approximate Savings needed to achieve 3 Months GF (minimum)	£35,000	£45,000	£50,000

As you can see the level of savings needed grows year on year, with a total of **£130,000 of savings** in the proposed budget spends needed over the 3 year period alone.

Given the dramatic and profound long-term impact this has, as well as bringing into question the Council's ability to maintain a stable precept for the ratepayers (and not a seesaw effect that has been the case in the past), for an 11p per week saving on the Band D Council Tax rate - this option is considered too risky and not in the public interest to pursue further without cutting back on spending quite considerably going forwards. Rises in the future would most likely need to be higher than inflation and the increase in the housing stock, simply to maintain or still reduce vital services the Council now provides.

Alternative Option 2: Increase Precept by 2% above the housing stock increase for 2019/20

This option effectively adds 2% inflation to the 2019/20 precept over and above the growth in housing stock.

Under this option, the Council would be asking for a precept of £1,758,717 which increases the Band D rate from £215.49 to £219.69. This represents a weekly increase of circa £0.08.

This impacts the General Fund, which grows to the following levels (assuming 2% inflation in Precept Figures from 2020/21 onwards):

Accounting Period	2019/20	2020/21	2021/22
General Fund Balance	3.1 Months	3.4 Months	3.6 Months

For the Council to maintain the minimum of 3.0 Months for each of the financial years, it could spend more or release less from the EMRs over and above the current spend/releases that are in the proposed budget as followed:

Accounting Period	2019/20	2020/21	2021/22
Additional funding in General Fund/spend availability	£25,000	£35,000	£35,000

As you can see the increased spend ability does reduce year on year, with a total of **£95,000 of additional spending power/reduction in EMR** releases in the proposed budget over the 3 year period alone.

The impact this has is minimal to the ratepayers of Newquay and remains within the commitment of not increasing the Band D Council Tax by more than inflation, save for any major issues or devolution that has been consulted on.

However, should this option be implemented and spending grow in 2019/20 to cover the entire £25,000 then there would need to be reduced future spending year on year (or above 2% increase in the precept) to cover the reducing spending power. There is no doubt the time will come where the Town Council will need to consider increasing the precept above the growth in housing and potentially above inflation (or cut costs) to correct years of not factoring in the growing resource requirements that come from growth in housing, as well as inflation that consistently runs higher than 2%. Simply increasing the precept in-line with the housing growth, without any further recognition of inflation has been achievable short-term, but it isn't a recommended long-term strategy.

Alternative Option 3: Increase Precept by 2% above the housing stock increase (each year)

Ideally, this is what both the RFO and accountant would be recommending to members. It identifies what the budget would look like if the current precept rose by 2% above the increase in the base rate (housing) and thus takes account of an element of inflation and protects against future capping that would prevent any above inflation rises in costs or unknown issues.

Under this option, the Council would be planning the precept to grow as followed (subject to base rate increases as forecast at 2%):

Accounting Period	2019/20	2020/21	2021/22
Precept	£1,758,717	£1,829,065	£1,902,228
Band D Charge	£219.69	£224.00	£228.39
Annual Increase (Band D)	£4.20	£4.31	£4.39
Weekly Increase (Band D)	£0.08	£0.08	£0.08

This impacts the General Fund, which grows to the following levels (assuming 2% inflation in Precept Figures from 2020/21 onwards):

Accounting Period	2019/20	2020/21	2021/22
General Fund Balance	3.1 Months	3.6 Months	4.3 Months

For the Council to maintain the minimum of 3.0 Months for each of the financial years, it would be able to spend more or release less from the EMRs over and above the current spend/releases that are in the proposed budget as followed:

Accounting Period	2019/20	2020/21	2021/22
Additional funding in General Fund	£25,000	£65,000	£90,000

As you can see the increased spend ability does increase year on year, with a total of **£180,000 of additional spending power/reduction in EMR releases** in the proposed budget over the 3 year period alone. The RFO and Accountant would argue that this provides a greater reflection of the true spend rates of the Council and prevents a growing level of under-precepting year on year that doesn't account for the higher rates of inflation and growing demands on services from the increased housing stock.

The impact this has is minimal to the ratepayers of Newquay and remains within the commitment of not increasing the Band D Council Tax by more than inflation, save for any major issues or devolution that has been consulted on.

Given Cornwall Council (CC), who are reducing services and passing them to Towns such as Newquay (who are bearing the costs) are raising their precept by **5.99%** (according to the CC website); the Town Council should at-least consider factoring in inflation above the base to prevent future step changes in the precept or service cuts due to capping.

7.0 Responsible Financial Officer's Comment (Subject to Change)

In this section, the Responsible Finance Officer (RFO) has commented on the key areas of the Council, specific new services or those with significant changes proposed. There is also a view from the RFO on the recommended budget and precept proposal.

More detailed information of each committee/service can be found in Appendix 3: Analysis of Budget per Committee and Identified Risks.

Devolution

Similarly to previous years, the Council continues to look at the devolution agenda and the repatriation of assets, protecting services and considering projects which will inevitably have an impact on the levels of the council's budget and precept. The main driving force for taking on services and assets is either to safeguard them from cuts at Cornwall level or to reshape the focus of those services/assets to one that is more aligned to what Newquay residents/businesses expect.

Landscape

This budget setting continues to follow the 2016/17 stabilisation budget, which saw a significant increase in the precept. As a reminder - at the time, it was planned in the budget recommendations and report that the precept would remain stable, with minimal changes (other than inflation) in order to ensure the future viability of the Town Council, its services and activities. Having reviewed the planned activity and likely service requirements in the future, it is my view that the precept recommendations that have been set out for 2019/20 continue to take account of the direct impact on services the increase in housing stock has. However, there is a growing argument that we should now consider taking stock of inflation above the growth in housing. Whilst we have healthy reserves now, we are rapidly seeing a reducing in those balances and this will start to make things challenging for the Council - especially as we want to do more and not less year on year. Our plans do and have changed and so it is important to remember the precept plans were based on delivering a lot less than we are proposing/delivering now.

General Fund

The Council has a policy of holding a MINIMUM General Fund balance of 3 months. However, there are times where large projects or unknown issues result in heightened levels of risk to the Town Council, where a higher than 3 month General Fund balance would be recommended. Below are the planned levels in the recommended budget figures:

Budget Year	2019/20	2020/21	2021/22
General Fund Equivalent Months (Gross)	3.0	3.0	3.0

As you can see, the General Fund balance is maintained at 3 Months each year. However, to achieve this, the following releases have been made from EMRs:

EMR Release	2018/19	2019/20	2020/21	2021/22
Localism EMR	(£5,000)	(£10,000)	(£5,000)	(£60,000)
IT/Software & CRM EMR		(£15,000)		
Quality Status EMR		(£6,525)		
Homeless Initiative EMR		(£950)		
Grants – General EMR		(£19,050)		

This does mean the Council is not recognising the growing costs and inflation in it's base precept and this will become an increasing issue going forwards unless the precept rises further or spend is cut back.

It is important to continue to labour the point made last year that given the Council's continually ambitious programme of projects over the next 24-38 months, I, along with the Council's accountant and independent internal auditors have concluded that in an ideal world, the Council should have more than 3 months of expenditure as a General Fund balance. However, we have mitigated the risks with currently healthy EMR balances, maintaining an albeit reduced Contingency Budget and a separate Localism EMR, which should provide adequate protection from the heightened risks in the short-term.

CTS Grant

The Council still factors in the CTS Grant into its budget, however, the Grant effectively gets placed within the Localism EMR. We have revised up the CTS Grant in-light of the higher than expected level, but this remains a risk as it is impacted on other Town and Parish Council precept rises – many of which seem to be increasing their precepts above their base rate year on year – whilst Newquay's remains the same. The Council will see the CTS Grant reduce sharper and sharper year on year as a result of this – but services should not be directly affected (in the short-term).

Environment Service

Since its establishment, the Council's Environment Service continues to improve and enhance the quality of the Open Spaces assets in Newquay. Whilst the service has had a few set-backs during this financial year, their workload continues to grow and the team remain relevant and achieving results. This is against a backdrop of decades of underinvestment in Newquay's environment assets and we are finally reaching a point where the key areas of Newquay are at an acceptable standard locally.

Public Conveniences

Newquay continues to be seen locally as the leading Council for the delivery of well-run public conveniences. A number of local Town and Parish Councils have been to see how we deliver this important local service and how we are investing in the assets in the face of continued vandalism and anti-social behaviour. The 2019/20 budget allows the Council to continue to maintain and invest further in the Council-run facilities, by keeping them open for longer hours and ensuring they are as clean as possible. Previous plans for the establishment of a 'Changing Places Toilet' within the Town have been realised at the Bus Station and although the Town Council would wish to implement its own facility, this is currently tied up with the possible redevelopment of the Railway Station area and toilet facilities. This year we are planning to re-open the

Little Fistral Toilets, which requires significant capital investment as well as continuing our mission to improve accessibility in all facilities, by focusing on the Esplanade Facilities – given the new accessibility upgrades to the green and paving around that particular building. The only reason this has been possible so far is from adding £31k per annum into the Public Conveniences EMR. Whilst the EMR is currently forecast to drop to circa £100k, the two proposed upgrades already listed above could quite easily spend most if not all of this EMR.

Visit Newquay TIC

This service continues to become more commercially focused. There is a push to increase the levels of income into the service to ensure this vital resource minimises its reliance on the local precept. A scheme of review is already underway, with plans being developed to help shape Visit Newquay TIC's future. This review will require investment into the service in order to ensure it remains relevant and meeting the needs of its customers and members. A planned capital upgrade of the TIC is currently being costed out and changes to membership and guide are already being implemented. Social media and in-house digital mail-outs have been a further investment area and this has already seen significant results, which the Tourism and Leisure Committee have recommended Staffing Consider – to try and build on this and replicate it across the entire Council through the creation of a Communications Officer post.

Library and Information Service

September 2018 saw the completion of the devolution of the Library and Information Service. The Council has already improved the buildings and delivering an improved service. The Council is also plugging the resource gap identified as part of the service re-design and TUPE process by recruiting a Full Time Operative and a Saturday Operative. Once recruited, the services will be able to operate to the new hours the Council has planned. Along side this, the Town Council had to take the difficult decision to implement security within the Library (unbudgetted expense) following a week of significant issues with visitors to the Information Service and wider issues with individuals to the Council Offices generally. Arguably, security should have been in place long-before the services were delivered at one location, but the issues were compounded when the services combined. To protect staff, children, vulnerable adults and users of both services; an external security company was commissioned on a trial basis and this has stopped all issues from getting to a dangerous stage. The security operatives do still have issues to deal with, but they are handled before they get out of hand and in a way that doesn't detract from particularly the Library service.

In respect of further positive activities, the Library staff continue to grow their events and book selling initiatives. This along with better assets and proposed chargeable tea and coffee making facilities for the users of the Library, will hopefully help continue the service improvements.

Mountwise Building

Last year the Council put in place plans to renovate the acquired Mountwise Building, in order to provide a mixed-use commercial and community building. We have since commissioned a project management organisation that is helping deliver this project.

Subject to everything going according to plan, we will be tendering for the capital renovation works early 2019 with a view to undertaking the renovations ahead of reopening the building around November 2019. The expenditure and income has been budgeted accordingly, with the capital works coming out of the Property Related EMR.

Until the contractors are appointed this budget remains commercially sensitive – as it is subject to a tendering exercise. However, as soon as is possible; we will be publishing the figures and costs in-line with the Council's commitments to localism and transparency.

Overview of Recommendations

When considering the financial landscape we are currently working within, the external influences within the Public Sector and the proposed activities of the Council over the next few years, as RFO I would urge members to strongly consider increasing the precept by 2% above the base rate from 2020/21 and into the future. Whilst "alternative option 3" explains why this would be the ideal for 2019/20 onwards; we can cope with tracking the base rate for another year at-least.

The primary concerns centre around the growing resource pressures, lack of any significant headroom within the individual budgets in the future and the fact that capping remains a real threat to the Council's ambitions. The danger, as already explained is we are effectively absorbing an increasing level of inflation along with new expenditure year on year – effectively changing the long-term plan without recognising this through precept increases.

As stated the Council can afford to absorb inflation this year and raise the precept in-line with the base rate for 2019/20, then as per the recommended budget, the General Fund does remain at 3 months and the Council could cope with this for 2019/20 – but we would still suggest the Council starts seriously considering the level of precept going forwards to protect the residents from more than inflation increases and capping in the longer-term.

For more detailed comments on individual committee budgets please refer to Appendix 3: Analysis of Budget per Committee and Identified Risks and Appendix 12: Individual Budgets by Committee or Service respectively.

Appendix 1: Summary of Recommended Budget



Overview of Forecasts and Budgets															
	2017-18 Actual			2018-19 Forecast			2019-20 Budget			2020-21 Budget			2021-22		
	Income	Expenditure	Total	Income	Expenditure	Total	Income	Expenditure	Total	Income	Expenditure	Total	Income	Expenditure	Total
Staffing (Admin)	£0	£175,926	-£175,926	£0	£241,091	-£241,091	£0	£307,472	-£307,472	£0	£326,708	-£326,708	£0	£336,342	-£336,342
Corporate Services	£2,847	£189,079	-£186,232	£4,278	£269,257	-£264,979	£3,650	£272,603	-£268,953	£3,650	£278,394	-£274,744	£3,650	£309,464	-£305,814
F&P	£0	£9,057	-£9,057	£0	£5,000	-£5,000	£0	£5,000	-£5,000	£0	£5,000	-£5,000	£0	£5,000	-£5,000
EDGP	£36,402	£173,422	-£137,020	£31,251	£182,667	-£151,416	£31,876	£179,996	-£148,120	£32,513	£183,699	-£151,186	£33,164	£189,522	-£156,358
Public Toilets	£35,482	£281,345	-£245,863	£37,051	£313,825	-£276,774	£42,171	£303,061	-£260,890	£42,453	£293,243	-£250,790	£42,745	£288,985	-£246,241
FBOS	£232,352	£394,767	-£162,415	£121,879	£568,487	-£446,608	£716	£238,276	-£237,560	£816	£252,154	-£251,338	£816	£256,553	-£255,737
T&L	£3,706	£36,295	-£32,589	£0	£42,710	-£42,710	£0	£42,346	-£42,346	£0	£43,413	-£43,413	£0	£44,513	-£44,513
TIC	£58,993	£97,693	-£38,700	£48,902	£123,081	-£74,179	£48,205	£108,717	-£60,512	£48,205	£110,789	-£62,584	£48,205	£112,924	-£64,719
Library & IS	0	£385	-£385	£36,000	£120,468	-£84,468	£0	£175,335	-£175,335	£0	£180,238	-£180,238	£0	£185,296	-£185,296
Council Offices	0	£15,946	-£15,946	£13,750	£233,815	-£220,065	£12,000	£145,083	-£133,083	£12,000	£146,794	-£134,794	£12,000	£148,562	-£136,562
P&L	£0	£19,773	-£19,773	£0	£9,243	-£9,243	£0	£9,319	-£9,319	£0	£9,599	-£9,599	£0	£9,887	-£9,887
Contingency	0	-£32,224	£32,224	£0	£5,000	-£5,000	£0	£5,000	-£5,000	£0	£5,000	-£5,000	£0	£5,000	-£5,000
Adjustments	£38	£2,639	-£2,601			£0			£0			£0			£0
Capacity Related delays			£0			£0			£0			£0			£0
Totals	£369,820	£1,373,568	-£1,003,748	£293,111	£2,199,211	-£1,906,101	£138,618	£2,351,356	-£2,212,738	£149,638	£1,927,526	-£1,777,888	£155,579	£1,985,659	-£1,830,079
Net Expenditure			-£1,003,748			-£1,906,101			-£2,212,738			-£1,777,888			-£1,830,079
Expenditure															
Gross Expenditure			1,373,568			2,199,211			2,351,356			1,927,526			1,985,659
Accrual Releases			0			0			0			0			0
Income Sources															
Precept			1,616,490			1,680,811			1,725,101			1,759,603			1,794,795
CTS Grant			102,135			80,457			70,787			46,011			29,907
Other Income			369,820			293,111			138,618			149,638			155,579
			(714,877)			144,833			416,851			(27,726)			5,377
Earmarked Reserves															
Additions to Reserves			800,589			230,093			205,536			136,511			105,407
Releases from Reserves			(621,493)			(543,617)			(569,015)			(14,055)			(116,846)
General Fund Movement			665,168			168,691			(53,371)			(94,730)			6,062
Fund Balances:															
General Fund			464,826			633,517			580,146			485,416			491,477
EMR Reserves			1,934,880			1,621,356			1,257,877			1,380,333			1,368,894
Total Funds			2,399,706			2,254,873			1,838,022			1,865,748			1,860,371
			2,399,706			2,254,873			1,838,022			1,865,748			1,860,371
General Fund Gross			4.1			3.5			3.0			3.0			3.0
Base Rate			7501.46			7799.95			8005.31			8165.42			8328.72
			215.49			215.49			215.49			215.49			215.49



Appendix 2: Summary Budget Recommendations

	BUDGET								
	STAFF	REVENUE	CAPITAL	TOTAL	EMR REL.	NET	INCOME	EMR ADD	NET
EXPENDITURE									
Staffing Admin	307,472			307,472		307,472			307,472
Corporate Services		267,602	5,000	272,602	(26,525)	246,077	(3,650)	29,000	271,427
Finance & Policy		5,000		5,000		5,000			5,000
Economic Development	103,980	59,016	17,000	179,996	(6,770)	173,226	(31,876)	30,000	171,350
Public Toilets	175,888	126,173	1,000	303,061		303,061	(42,171)	31,000	291,890
Other Footpaths & OS	126,452	101,324	10,500	238,276	(1,035)	237,241	(716)	1,000	237,525
T&L		41,346	1,000	42,346		42,346			42,346
TIC	70,175	37,542	1,000	108,717	(4,685)	104,032	(48,205)		55,827
Library & IS	117,957	55,378	2,000	175,335		175,335			175,335
Council Offices	0	95,083	50,000	145,083	(50,000)	95,083	(12,000)		83,083
Planning	9,319	0		9,319		9,319			9,319
██████████		██████████		██████████		██████████			██████████
Contingency & Phasing		5,000		5,000		5,000			5,000
██████████		██████████		██████████	██████████	██████████			██████████
Property/Capital Funds								43,749	43,749
	911,243	892,613	547,500	2,351,356	(569,015)	1,782,341	(138,618)	134,749	1,778,472
CTS Grant							(70,787)	70,787	0
Precept							(1,725,101)		(1,725,101)
TOTAL	911,243	892,613	547,500	2,351,356	(569,015)	1,782,341	(1,934,506)	205,536	53,371

TOTAL columns reflect impact on General Fund - positive figures are reductions and negative figures are increases.

Appendix 3: Analysis of Budget per Committee and Identified Risks

Within this section each committee/major service is broken down, with key issues which members should note/be aware of, as well as a professional opinion on whether the Budget adequately takes account of the risks and issues identified. This section does not provide a line-by-line commentary of each budget submitted as there is too much detail.

Overall Assumptions

Throughout all budgets the following conventions have been used wherever relevant:

Item	Inflation Applied	Reason/Notes
Electricity Costs	4 or 6%	Appears to be increasing faster than inflation. Applied to the forecast, not previous budget. Fountain electricity is 4%.
Water Costs	6%	Appears to be increasing faster than inflation. Applied to the forecast, not previous budget.
Non-domestic Rates	2-3%	Unknown level of increase (rate not set for next financial year yet). There is still a bit of fluctuation post transfers from Cornwall Council to Town Council, but this should start to stabilise.
Vehicle Insurance	9%	Takes account of Insurance premium tax.
General Inflation	2-3%	Current inflation level (see Appendix 5: UK Inflation for 2018).

Corporate Services

Please see Appendix 4A: Corporate Services Budget for the recommended budget. In-line with previous budget setting, this recommended budget is based mainly on inflating the current actual or forecast spends by inflation. Where forecasts are within budget, then we have tended to keep the same budget in for 2019/20.

NET forecast spend is approximately £1.7k above budget when taking account of EMR releases, representing a 0.6% overspend against budget. Whilst most budget lines are forecast to overspend slightly, the main lines affected the most are around photocopying and printing, general advertising, stationary, vehicles and insurance costs. These represent resources that the Council has minimal control over and display the rising cost as a result of the growth in the Council from taking over new services and improving existing services.

As discussed during previous budget settings, we have now started to centralise a number of budget lines and move them into one place. This provides a greater comprehension on how much the Council is spending in areas such as vehicles, IT, Phones and Broadband. Whilst service rely heavily on these resources; this allows greater control for the Town Clerk to review such spend areas in a strategic way; allowing for greater flexibility on redeployment and distribution of those resources across the services.

Going forwards, we have increased most budget lines with inflation. However, we have kept some lines the same as this does provide a target for the administration staff to meet. Higher risk (and larger) budget lines have been the focus of the uplift exercise, with lower risk lines that the Council has more control over have remained the same.

Last year we were advised to budget £35K per annum to cover any and all costs associated with being compliant to the new GDPR regulations (including the potential requirement to employ/commission an independent Data Protection Officer) from May 2018. The Council downscaled this to £25k per annum, given this was a significant sum of money each year. Whilst the regulations are already having a significant bearing on the workload of the office staff; with new processes needing to be developed and implemented to meet regulatory standards – the spend on this budget line is forecast to be circa £18k and so we have revised down the future budgets to £18k per annum – saving £7k on this budget line alone each year.

Overall, the proposed NET budget for 2019/20 is £268,953. With a £15k release from the IT/Software & CRM EMR against this expenditure, this results in a reduction in the NET Expenditure budget of £9.4k or 3.6% against the 2018/29 budget.

RFO Comment: Similarly to last year, the Corporate Services budget covers a range of spends which are predicated on the activity of the Council as a whole. Insurance, audit, accounting, IT etc. are all costs that the office have no control over and are not really "Office" costs.

GDPR continues to be a significant unknown that has been somewhat mitigated by holding a budget line to cover expenditure relating to this. Whilst this budget line has been revalued for 2019/20, the risk remain high and so we will continue to re-value that budget line going forwards.

Given the Council's ever growing and ambitious plans in relation to the services we provide; devolution and projects, the level of costs proposed in the recommended budget seem to meet the known growth as well as providing extra resource for new activity. With the entire strategic business plan in mind, I believe the recommended budget for 2019/20 will adequately cover the known activities and will enable the Council's Office to run as effectively.

Finance & Policy (F&P)

The recommended F&P Budget (see Appendix 12D: Finance and Policy Budget) is again pretty simple and arguably quite low given the amount of grant monies awarded by the Council for a number of years. Many of the grants are awarded out of a number of other EMRs, with one General Grants budget of £5000 per annum. As in 2017/18 and 2018/19's budget reports respectively, the key issue remains - at some stage there will be no grants EMRs left unless the Council tops them up. However, as we are likely to be capped in the future, the top-ups will be harder to undertake, unless other EMRs such as the Localism EMR are in full (or part) used for that purpose.

RFO Comment:

Whilst this annual budget remains low, the grants EMRs have a combined balance of approximately £28,817 as at March 2019 (subject to no further activity) and so unless there are any significant requests in the near future, the Council is likely to be able to meet any requests that they may wish to support.

The question that keeps being raised is also whether the Council should consider limiting grant funding for specific purposes or upto set limits, in order to ensure the EMRs do not deplete as quickly. This forms part of an on-going review of EMR balances by the F&P Committee and so future decisions over setting a policy, will be had at a later date.

Staffing

The recommended Staffing budget (see Appendix 12E: Staffing Budget) provides all staff costs across the Council. This is a critical budget that ensures the smooth-running of the Council and its services. Training remains a key element that will be called upon going forwards to ensure compliance and the development of the staff and councillors.

Unlike other complex budgets, we are able to model the Staffing budget through known and relatively stable Payroll information. So, unless significant issues occur or there is a higher turnover of staff, the expenditure levels should continue to be within budget and operate within the smallest of margins. Out of all budget forecasts, for 2017/18 the forecast was within a 2% margin of error against the actual spend – showing how accurate this committee's budget forecast is.

The significant changes proposed for the Council for 2019/20 are outlined below (compared to what was budgeted for during 2018/19 budget-setting):

Full Time Communications Officer

Following numerous calls for such a role being solely responsible for enhancing the level of internal and external communications, the identified need to have one person keeping on top of all communication activities and in order to meet our objectives under the Community Engagement Strategy, the Staffing Committee have put in place a budget to establish the role.

Full Time Office Administrator

Following a year of significant resource issues within the office, compounded by the increased workload that arose as a result of taking on the Library and Information Service and buildings; the Staffing Committee have recognised the need to budget for a general Office Administrator to support the Town Clerk and others in ensuring the continued smooth-running of the Council.

It is important to make clear, this Council is not a business and so does need to operate as a public sector body. This is particularly relevant when it comes to surges in work. In the private sector, such businesses could turn away that work, whereas in the public sector we have multiple statutory and regulatory obligations which mean we cannot and must meet strict and challenging deadlines. This post will assist with some of the

backlog work and resource deficiencies, but, along with the apprentice post which will be covered shortly, this will not address surges or the general increased level of work/output entirely.

Full Time Office Apprentice

This is a further post budgeted for as a means to tackle the ongoing resource issues in the Office. It also provides a cost effective way to implement a scheme of succession planning and business continuity resources.

0.5 x Full Time Equivalent Enforcement Officer

Following a service review by the FBOS Committee, they have requested more resources to not only bolster the existing resource, but to recognise the growing scope of work that will flow from the implementation of new Public Space Protection Orders, which the Council is currently working on with Cornwall Council. The budget would allow a part time role to be recruited from April 2019 or a full time post for a six-month period. The budget then factors in this post being full time from April 2020 onwards (or 2 part-time posts).

General Costs

It is important to recognise Staffing is a budget that is increasing quite dramatically. A lot of this increase is beyond the Council's control and relates to the Government's ambitions to drive forwards the National Living Wage agenda. Appendix 12E(i): Staffing Budget Increase Breakdown provides a full breakdown of where the increases are borne and whether they are controllable or not. As you will see salary and on-costs are rising more than inflation. This affects the lower pay scales more than higher scales – with lower rates increasing between 5-9% on average over the year.

RFO Comment:

Even with the increase in office staff resources, the RFO still believes the administration element of the Staffing budget is simply the start of a catch-up in resources as there has been little by way of putting in place extra resources to meet the growth in workloads and demands of the Council over a number of years.

There will still be a resource issue that will remain under review going forwards, especially given the increased growth in activity but also because the new posts will need to be trained up – taking up time from existing staff.

That said, this is a significant step in the right direction and the recommended budget covers everything that has been requested. Unless there are unforeseen issues or higher than anticipated staff turnover, the budgets should cover the costs of the staff and provide an adequate level of resource to at-least cope with existing workload. A review will need to then be undertaken for any new activities to see if scheduling that work better would avoid serious resourcing issues that have stymied progress and efficiencies within the office over the past year.

Council Offices

As part of the Library and Information Service (LIS) devolution, the Town Council negotiated the Freehold transfer of the Municipal Offices and Library Buildings. The Municipal Offices have been designated as the main immediate home for the Town Council's service delivery and so a level of investment to re-decorate the building and chip away at the decades of under-investment by Cornwall Council and previously by Restormel Borough Council has been implemented. The building transferred formally on 03 September 2018 and the Council started work a few months before this date. The budget for the Council Offices can be found in Appendix 12F: Council Offices Budget.

Longer-term there are ideas that the offices could be redeveloped into purpose built offices that are more efficient. However, given the financial climate we are in and the fact any Public Works Loan would require strong public support for such an undertaking; it is likely nothing would happen for at least the next 5-10 years. Therefore, the Council Offices budget continues to have £50k per annum in the Capital budget line and an additional £25k per annum in the maintenance line – as Cornwall Council did not cover anyh back-log maintenance before transfer. These budget lines recognise the age and growing cost to repair and replace parts of the building.

RFO's Comment:

The RFO agrees with the approach taken with regards to this budget. The Council offices are home to the Council and are iconic. The building does require a significant level of investment and maintenance and this does affect all services and the general operations of the Council.

The significant underinvestment in the Council Offices are obvious and so having a budget that allows for ongoing spend on back-log maintenance is important. Any major works are also supported by the Property Related EMR and Capital EMR, so I believe the balance is right in relation to ongoing revenue budget lines.

Economic Development & General Purposes (EDGP)

As with the 2018/19 budget setting, due to the varied makeup of the committee's project portfolio, the budget is quite complex and has been split into 2 – the EDGP Budget (CCTV, Lights, Fountain and Other) and Public Conveniences/Facilities Budget.

EDGP Budget

The 2019/20 recommended EDGP budget (see Appendix 12G: EDGP (Lights, CCTV, Fountain and Other) Budget) continues to contain quite complex calculations and projects which are of an operational nature. Costs remain affected by external influences such as vandalism, weather, accidental damage and market forces. Key issues have been identified in the table below:

CCTV	<p>Last year the CCTV service received a proposal to join the Tolvaddon Scheme, which would mean the transfer of staff and monitoring control to Cornwall Council’s Fire Service based in Tolvaddon (Nr Pool). The proposal was predicated on signing up to a 7 year contract, would cost the Council significantly more than the current operation and both Newquay and St Austell Town Councils would have had to transfer over. Both Town Councils decided to turn down the proposal and we started our own review into whether we could increase the level of monitoring through partnering with other Town and Parish Councils in Cornwall. This would mean, similarly to St Austell Town Council, Newquay would monitor the cameras under a more “Council friendly” contract than Tolvaddon. Especially as our level of monitoring are in a different league in respect of quality, integration with the Police and volume.</p> <p>A sales pack has been produced and is being circulated to Town and Parish Councils at the moment in order to try and help commercialise the service and increase the level of monitoring for everyone who is involved (including our own cameras).</p>
Lights	<p>Following the transfer of the Christmas event and fireworks budget to the Tourism and Leisure (T&L) Committee, the EDGP Committee has focused its efforts on expanding and enhancing the decorative and Christmas lighting, with new displays and enhancements to the infrastructure to reduce tampering. However, during this financial year, the committee agreed to provide FBOS with £20k towards new lights at the Skatepark. This completely depleted the Lights EMR and so no new lights are proposed this year as a result. The 2019/20 budget continues to allow the scope to re-build the Lights EMR (by £5k per annum) in anticipation for a total overhaul and refurbishment of the infrastructure in a few year’s time, when it is expected to become necessary. However, it may well be that FBOS needs to help with such an undertaking in the future given the impact this may have on EDGP’s ability to fund such an undertaking.</p>
Fountain	<p>Following the total failure of the fountain last year, the committee consulted locally on whether to continue to repair the fountain, or to simply turn it into a static feature. The overwhelming response was to stop spending significant funds on the fountain and simply turn it into a sculpture. The budget for 2019/20 continues to recognise the cessation of the water supply, but factors in on-going maintenance/repair costs as well as costs associated with the running and maintenance of the new uplighters/LEDs that the committee had installed this year.</p>
Streetsafe	<p>This project continues to work well and was funded out of the Streetsafe EMR. However, as warned in the 2017/18 and the 2018/19 budget report, the EMR was forecast to fully depleat within 3 years. Therefore, as part of the 2018/19 budget recommendations, a revenue budget was included, which still takes a contribution from the Streetsafe EMR, but at a reduced rate. This has continued into 2019/20 and going forwards – meaning the EMR is still maintained for longer and the financial impact the project has on the precept is not as sharp. Going forwards there are ambitious plans regarding vehicles and whether the project should be delivered locally (not through the Police Volunteer Scheme) as this provides more flexibility – but that is an on-going review.</p>
Youth Initiative	<p>In 2018/19 the Council provided funding from the Youth Initiative EMR to assist the Youth Centre at Chester Road. This means there is very little funding left to support the centre on a long-term basis. Therefore EDGP has recommended to F&P that the</p>

	<p>Sports Fund EMR be used towards a £5k annual Youth Initiative Budget. This would lessen the financial impact on the precept and would mean about 1.5 years of budget would be covered from EMRs. It is important to recognise the footfall of the centre in comparison to spend and many believe this is a very good project that the Council should continue to support.</p>
Homeless Initiative	<p>EDGP have recommended to F&P and Full Council that the Council underwrites the establishment and running of a Homeless Hub at the Newquay Centre, following a public consultation exercise.</p> <p>External funding has been applied for and so the recommendation is for █████ to come from releasing █████ from the Homeless EMR and █████ from the General – Grants EMR in 2019/20, with █████ towards possible running costs in the forecast for 2018/19 and then █████ per annum from 2020/21 onwards, again to underwrite possible operational costs of the Centre. The █████ in 2019/20 is to underwrite the capital costs associated with converting the Newquay Centre so it includes the services needed.</p> <p>EDGP, F&P and Full Council are still to consider the final project and costs, but it is important to budget something if it is likely, as this will impact the general fund.</p> <p>All of the homeless underwriting costs (excluding the █████ releases towards to capital costs) comes from the █████ EMR as a balancing figure. These costs and actual budgets remain commercially sensitive – with these numbers simply being what would be underwritten by the Council.</p>

Public Conveniences/Facilities Service

The Toilets recommended budget (see Appendix 12H: Facilities Service Budget) has been broken down by facility as well as overheads.

Key issues and significant changes are identified in the table below:

Overall	<p>The 2019/20 budget proposal results in the ability for the Town Council to continue with its current staffing level and maintain the toilets at their current cleanliness level. New opening hours have been implemented and widely appreciated by users of the facilities.</p> <p>Most of the budget lines are based on forecast yearly costs plus inflation, or where appropriate, the 2018/19 budget costs plus inflation. However, members will remember last year we implemented a £8k miscellaneous income line, recognising that with longer opening hours, we should have more income. This will be reallocated over time.</p> <p>During the Government’s Budget statement earlier this year, the Chaeclor confirmed that public conveniences would receive mandatory business rates relief. Subsequently we have been informed this will apply from April 2020 and include toilets within Offices and other businesses that are for public use.</p>
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Beach Road	This facility remains closed with no budget planned that would fund the re-opening of the facility. The committee is still investigating ways that an income could be derived from this asset in the future.
Fore Street	This facility continues to be one of the higher footfall toilets. Last year we performed a major capital improvement programme which effectively reconfigured the Building, so the accessible toilets have a new entrance. This removed the need for anyone wishing to use those facilities from having to enter through the ladies toilets. Other than minor touch-ups this facility has no further works planned for 2019/20.
Narrowcliff	This facility continues to be the target of vandalism. CCTV is currently being reviewed with higher quality units. New gates have also been installed and this has helped reduce some of the antisocial behaviour, but problems have not been totally eradicated yet.
Railway	The committee have now authorised the office to establish the cost for demolition of the existing facility, moving the portacabin facilities so they are adjacent to the station wall, installing a new accessible facility as well as putting in place a "Changing Places" facility on the same site. However, this is somewhat tied to the wider regeneration of the area and so we are working with partners to identify whether they will be undertaking the demolition and reinstatement costs in return for the freehold of the land to be released by the Council, or whether we need to press on and undertake the works.
Esplanade	Following improvements to the surrounding paths on the Esplanade Green, there is now a heightened need to review the accessibility of this facility. We have costed out a reconfiguration scheme that will meet the relevant regulations and improve the facilities and so this is one of the planned upgrades for 2019/20 (if not before), that will be funded from the Public Conveniences EMR.
Trenance	This facility has been upgraded over the past 12 months. The continued use of drugs in this facility is creating pressure for CCTV to be installed and so we are looking at options at the moment for actively monitored cameras to be implemented.
Watergate	This is a high footfall toilet and so requires more maintenance than others. Last year we installed showers that are chargeable, with further plans to increase the number of showers and access. We have seen an increase in events reliant on these facilities and so have started to implement a new charging policy for the larger events i.e. Boardmasters. This worked well during the year and so we will continue to improve these arrangements further.
Little Fistral	Following the protracted transfer of the lease, we are now looking at options to re-open the entire facility or at least explore options with making use of the space. One of the options includes working with a local company on a potential partnership that would see the main toilets re-opened or converted into part of a business unit (subject to negotiation/planning/consultation locally). This is an active project and so further updates will come out of the committee over the coming months.
Harbour	This facility is still owned by the Harbour's Board and we continue to have a contract to clean the facility on their behalf. This continues to bring in a modest income that helps off-set an element of the staff costs for the whole service as well as covering the costs for cleaning the Harbour toilet facility.

RFO's Comment:

The RFO believes the maintenance lines of the various toilets continue to be set lower than they perhaps should be, but this has been mitigated by the availability of the Public Conveniences EMR, that will continue to be topped up. Given the level of EMR available and the fact that the majority of known costs have been factored into the budget proposal for 2019/20, the recommendations are supported as being low risk and likely to adequately fund the service and planned improvements. Any unplanned

works may need to be scheduled into future financial years if everything happens during 2019/20, but this is a low risk and other EMRs could be utilised as a short-term emergency measure.

The other EDGP Budgets also appear to continue to adequately cover the cost of delivering the respective services. However, I must raise a concern regarding the Homeless Initiative project – Homeless Hub. The costs for this project can quickly spiral – especially if reliant on external funding; which in my opinion is a short-term view. The Town Council has no statutory obligation or indeed government funding to undertake this project and so I would suggest it is increasingly important to consult the public and ensure there remains strong support for the Council’s spend levels on this – should they grow over time.

Footpaths, Bridleways and Open Spaces (FBOS)

The recommended FBOS budget (see Appendix 12I: Footpaths, Bridleways & Open Spaces Budget) incorporates the Environment Service (Open Spaces Team) which was implemented over 12 months ago. The Team have been quite successful in their projects and apart from some resource issues of late; was recognised as a high-performing service. An internal process is underway to try and bring the team back to the same level of output and effectiveness, but a lot has been achieved and this has been evident around the Town. The next project is to explore the implementation of a volunteer scheme, similar to the Cormac volunteer scheme. This would allow groups to assist with maintaining key parts of the Town and bolster the efforts of the Council.

Along-side the Environment Service is an ambitious commissionings programme that has seen significant numbers of benches in Newquay repaired or replaced, railings brought back from disrepair and multiple key assets renovated to a high standard.

The budget for 2019/20 does include a new annual £30k budget line for commissioned works – this allows the committee to continue to commission other contractors to improve key assets in Newquay as well as helping fund some of the works of the Environment Service. It is meant as a very flexible budget to achieve the best possible results in as short a space of time as possible. Also a further one-off £30k has been added to this year’s Open Spaces EMR. This is as a result of not requesting committee underspends to be saved in-time at the end of the last financial year. Whilst F&P and Full Council will need to decide on this, as a high performing committee that has shown it can deliver results, this will help with projects that have been planned.

Similarly to the current budget - the budget for Footpath Maintenance, allows scope for the Town Council to continue to look after existing footpaths under a Local Maintenance Partnership with Cornwall Council, as well as providing a small amount of funding to undertake reactive works on high-footfall footpaths that fall outside the scope of the existing footpaths we maintain.

In relation to weed spraying, the 2019/20 budget allows for the Council to continue with the 2 sprays a year, with the Environment Service able to bolster this further if necessary with our qualified in-house staff.

A further significant area is Litter and Dog Bins. The Committee continued to implement new and took over further existing bins following funding applications and requests from Cornwall Councillors. However, the funding for the new bins and emptying contracts has started to run out and so this will be an increasing budget demand over time, unless the Council decides not to continue funding the emptying contracts without further financial support from Cornwall Council/locally.

RFO's Comment:

During last year's budget the RFO stated this would be an area of continued growth over time as the Council takes on more of a role in improving the look and state of the infrastructure of the Town and its open spaces. This budget conforms with that view. What is very important to recognise is the growing administrative resources that are being swallowed up by the work of this committee. Commissioning works, tenders and planning new work takes a considerable amount of admin time and so this needs to be considered when planning new activity. Delays will become more and more prevalent with the lack of admin resources to back-up what has been a very ambitious programme of works. It is recommended that the Committee starts to consider a phased approach to workstreams – throughout the whole year, so it can be better resources through the Staffing Committee.

As stated last year, there remains a lot of work to do to bring Newquay's environment back up to the level that we all expect. However, tackling the decades of under-investment and financial neglect from responsible authorities will take time and we are now working in a constructive partnership to help speed up this process and focus effort and resources.

Tourism and Leisure (T&L)

This year the T&L committee has really stepped up its game in relation to enhancing existing events and organising new ambitious events. The mantra being, if you are going to organise an event, it needs to be done right.

One of the major issues facing the committee has been the weather. This has affected a number of events and in particular the use of the marquee. The committee is looking into whether stretch-marquees would get past some of these factors; but the key is for investment to be made in the Killacourt and Bandstand in order to support the growing and more complex events.

The recommended T&L budget (see Appendix 12J: Tourism & Leisure Budget) is planned to increase by about £10k which continues each year. This is mainly to recognise the growing complexities in events and the need to ensure resources are there to put on memorable and safe events; as well as supporting other external events through the issuing of funding to support those community groups.

RFO's Comment:

Similarly to last year the RFO believes this budget is more than reasonable given the plan to continue to enhance the calendar of events, provide greater emphasis on promoting what we do and the new resources currently being procured. Events we deliver as a Council can always be improved and this budget provides the scope and resources to do this in an emerging way.

Visit Newquay TIC

The recommended 2019/20 TIC Budget (Appendix 12K: VisitNewquay TIC Budget) is slightly less than this current financial year. There is a plan to invest in the TIC now that we own the building. This follows nearly a decade of minimal change or investment in their office/shop.

The committee has continued to work closely with the TIC Manager and Town Clerk to identify further opportunities to commercialise, such as changing the membership structure and the focus of services delivered. Changes have already been implemented as well as making the TIC the main entrance to the building – increasing footfall and potential customers – many of whom would not normally think about coming into the TIC.

The committee have also committed to procuring a Conference/Exhibition trailer in order to raise its game in promoting Newquay. This is underway at the moment and will see a valuable resource that could also be utilised for other purposes such as consultation events and other activities undertaken by the Council – raising our level of professionalism and quality of public engagement.

RFO's Comment:

The RFO believes the TIC budget for 2019/20 adequately addresses the issues identified and will fund the service at a time where resources will be needed to continue to explore more commercial opportunities.

The procurement of an exhibition trailer is quite inspirational and will take Newquay to the next level in respect of its promotion and brand awareness.

Overall the service still has a healthy EMR balance that can be used to part fund the service over a number of years if needed in the short-term, but this may build up issues in the long-term. Some of the changes made will take some time to bed in and realise more commercial benefits; so this service is currently in a period of change that needs to be supported.

Library and Information Service (LIS)

The budget (see Appendix 12L: Library and IS Budget) is still based largely on Cornwall Council figures with an element of inflation (for the staffing part) to factor in the TUPE obligations.

Following numerous delays and further robust negotiations over the Freehold terms of the buildings, on 03 September 2018, the Town Council took over the ownership and operation of the Library and Information Service. Ahead of that transfer and as outlined in the last year's budget setting plans, we implemented a scheme of improvement works to the Library building, which has been relatively successful. We have also seen the Information Service relocate into the Library Building and again this has proved relatively successful in respect of realising efficiencies with staff operating across the two services.

One major hurdle which has impacted the budget is the need to commission security. This was not budgeted for, but following significant issues post transfer and in short succession, a dynamic risk assessment determined security was required. Under delegated powers, the Town Clerk implemented this on a short-term basis in consultation with the Staffing Chair and others and a review was undertaken as to whether this should be brought in-house or commissioned out externally (including whether the need remained).

The review concluded that security is needed and has been well utilised whilst in place. It also confirmed there are no real benefits to bringing the security in-house – quite to the contrary, there are more benefits to keeping this commissioned out, with both cost savings and operational benefits present in that approach. Existing security is currently provided by Aventail until January 2019, where a tendering exercise will be undertaken for a 2 year contract will be performed.

Obviously, as this is still a newly transferred service, it is still unclear how accurate the budget is for 2019/20 or the forecast for 2018/19 and so this presents a small risk.

RFO's Comment:

This service remains a risk to the Council as the on-going revenue budget is largely based on figures from Cornwall Council. However, the Service does have an EMR of £68.5k – made up from previous delay related underspends, which provides an adequate level of mitigation in my view.

The services have already been vastly improved since transfer, with the T&L Committee working with the staff to find new and dynamic ways to bring in an income and enhance the offering. Whilst the security costs are dramatic and were unbudgeted for, security has provided secondary benefits in relation to the wider Council estate being better protected and managed.

Planning and Licensing (P&L)

The recommended P&L budget (see Appendix 12M: Planning and Licensing Budget) effectively depleats the Neighbourhood Plan EMR between now and April as well as putting in place the resources to continue to provide the significantly increased preparatory work that has resulted in the change to paperless planning and following the departure of a member of the Council who used to undertake this work. The Committee have been asked to review its processes to see if a different, more streamlined model can be implemented along similar lines to other large Town Councils in Cornwall.

RFO's Comment:

Similarly to last year's budget report - this budget is pretty straightforward and covers the Neighbourhood Plan costs and an element of committee admin resource. There remains a growing need to consider putting in place an EMR that could build up to fund future renewals of the Neighbourhood Plan, avoiding any significant impacts on future precepts. As things stand, there is some time before this will become an issue and so we have a number of years to review this.

Localism

Similarly to this financial year, no direct budget has been set for Localism for 2019/20, as spending will come out of the Localism EMR. This is currently being topped up by the CTS Grant. However, a balancing figure is coming out towards the underwriting of the operational costs of the homeless hub and the £60k in 2021/22 as a balancing figure to achieve the minimum 3 months general fund. The next set of devolution is outlined in Appendix 15: Outline of Proposed Phased Devolution. This is currently being reviewed by Cornwall Council ahead of negotiations.

RFO's Comment:

The RFO agrees with this approach, as many of the proposed projects have taken years to come to fruition. The CTS Grant is the logical income to place within an EMR that has limited spend proposed and a delayed programme of devolution in the short-medium term.

Contingency

It is proposed that the contingency budget for 2019/20 (see Appendix 12N: Contingency Budget) reduces to £5k per annum [REDACTED]. During 2019/20 (subject to F&P and Full Council decisions), it is forecast that [REDACTED] will be earmarked towards the establishment of a Homeless Hub at the Newquay Centre. Whilst featuring within the contingency budget, there is actually a release of [REDACTED] and [REDACTED] from the Homeless Initiative EMR and Grants – General EMRs respectively. External grant applications for the capital costs and on-going running costs have been applied for and so this would be an underwriting plan.

The reduction in the Central Contingency fund going forwards simply recognises that the fund has not been utilised to any major extent over the years – as the Council has been using EMRs and generally budgeting well for projects, planned activities and the services it delivers.

RFO's Comment:

Whilst in an ideal world, the Council should have more than £5k per annum as a Contingency, it is important to recognise there are other safeguards to protect the Council and minimise risk. The Council has healthy reserves and is carrying at-least the minimum of 3.0 Months in its General Fund. Therefore the RFO agrees with the planned approach.

Some major projects are drawing to a close and the Mountwise Building is the only major property redevelopment project on the horizon – which is covered well by an EMR. Going forwards the Council will need to consider whether it undertakes a scheduling exercise in order to try and map out all key capital projects – as this will further assist in mitigating and managing risks and cash flow forecasting.

Mountwise Building

The Mountwise Building budget (see Appendix 12O: Mountwise Building (EXEMPT)) now includes a programme of capital refurbishment to bring the building back into use. Planning permission has been applied for and this is being managed through an external Project Management Organisation – who are experienced in these types of projects.

The plan for the building will see a commercial income from the property as well as providing a valuable community resource and increasing the Town Council’s capacity to deliver more going forwards. Whilst income levels in the budget are quite low, it is hard to estimate the likely income for a new building. These figures will obviously be revised in the future as the picture becomes clearer.

RFO’s Comment:

The RFO believes the funding set aside, along with underspends for this asset, will provide enough funding to complete the project in a timely manner. This will hopefully be a significant asset that should derive a healthy income in the future. An exercise was undertaken to assess whether there remained a need for this building now that the Council Offices and Library have transferred. That review – led by F&P, identified there is still a growing need for the Council to maintain the building going forwards. The renovations are due to start following a tender process early 2019 and it is hoped the building will be open for use around winter 2019 (if not before).

EMR Balances and Movements

Please see Appendix 12P: EMR Movements and Balances (EXEMPT). Most of the movements are self explanatory and follow from the recommended budgets and previous decisions over additions and releases.

It is perhaps important to look back at what the levels of EMRs were proposed in the 2018-21 Budget Report – given we do not programme in much spend against the EMRs but always do spend EMRs over time.

Report	2018/19 Balance	2019/20 Balance	2020/21 Balance
2019-22 (this)	£1,606,356	£1,272,877	£1,400,333
2018-21 (Last Year)	£1,163,670	£1,481,841	£1,592,674
Difference	£442,686	(£208,964)	(£192,341)

The main point of the above is to show that whilst in the current financial year, we are holding more EMRs than planned in last year’s budget report (mainly due to the delays with starting the Mountwise Building refurbishments), going forwards the EMR balances are significantly lower than planned. This proves the point that we do spend EMRs – when during budget setting we don’t necessarily forecast spends in future years.

RFO’s Comment:

As in past years, the RFO believes the EMRs currently in place will and are becoming increasingly relied upon as the Council increases its activities and the devolution agenda. This will be an increasing issue the Council will need to face in the future.

Whilst at present the EMR balances are quite healthy in comparison with other local councils and in the context of the planned activities within this budget; it is important

to labour the point that the Council should consider implementing a new process for EMR spends – perhaps a Capital Gateway Process, overseen by F&P – who then make recommendations to Full Council? This helps keep a grip on committee spends overall out of EMRs and ensures the Council keeps alive to all financial risks, given the lack of a significant contingency fund – as opposed to reviewing an EMR release request in isolation.

Appendix 4: 2017-18 Forecast vs. Actual Spend by Committee

The following appendices shows the 2017-18 Committee Budget, Forecast and Actuals. It includes a variance between the forecast and actual spends with anything in green meaning we didn't spend as much as anticipated or income was higher; with everything in red being overspends or less income.

The key target is to have a forecast variance margin of 15% (+ or -).

Appendix 4A: Corporate Services Budget

Corporate Service Budget vs. Forecast vs. Actual

		2017/18				
		Year End			Spend Difference	
		Budget	Forecast	Actual	Act v For	Act v Bud
102	Running Costs					
4060	Conference Fees	£100	£0	£0	£0	£100
4080	Health & Safety	£3,137	£3,137	£289	£2,848	£2,848
4130	Insurance	£18,223	£16,894	£19,006	-£2,112	-£783
4176	Equipment Rent/Lease	£390	£290	£0	£290	£390
4185	Equipment Maintenance	£617	£617	£0	£617	£617
4199	Maintenance, Repairs and Renewals	£0	£0	£607	-£607	-£607
4300	Vehicle Maintenance	£1,700	£1,342	£2,157	-£815	-£457
4310	Vehicle Replacement	£0	£0	£643	-£643	-£643
4320	Vehicle Hire	£9,696	£21,087	£31,033	-£9,946	-£21,337
4330	Vehicle Fuel & Oil	£5,599	£6,663	£5,593	£1,070	£6
4350	Vehicle Insurance	£3,143	£1,789	£250	£1,539	£2,893
4360	Vehicle Security Systems	£1,440	£712	£902	-£190	£538
4400	Stationery	£3,500	£1,800	£3,669	-£1,869	-£169
4410	Photocopying & Printing Costs	£6,174	£2,889	£4,793	-£1,904	£1,381
4425	General Advertising	£1,348	£290	£1,790	-£1,500	-£442
4430	Publications	£55	£55	£33	£22	£22
4440	Telephones & Broadband	£24,922	£22,550	£20,826	£1,724	£4,096
4450	Radio Hire	£100	£100	£0	£100	£100
4455	Postage & Delivery Costs	£6,630	£2,000	£3,002	-£1,002	£3,628
4460	Subscriptions	£3,521	£0	£3,971	-£3,971	-£450
4470	Office Consumables	£1,126	£450	£571	-£121	£555
4480	Computing Costs (Inc Software)	£18,643	£19,746	£17,930	£1,816	£713
4490	Website	£1,000	£4,325	£1,746	£2,579	-£746
4555	Legal Expenses	£3,828	£0	£5,016	-£5,016	-£1,188
4560	Accounting Support	£11,410	£7,500	£10,057	-£2,557	£1,353
4570	Audit Internal	£3,200	£3,200	£2,000	£1,200	£1,200
4580	Audit External	£4,500	£800	£800	£0	£3,700
4585	Professional Fees	£1,148	£1,450	£2,285	-£835	-£1,137
4595	GDPR Compliance Costs	£0	£5,000	£0	£5,000	£0
4750	Catering Costs	£0	£203	£0	£203	£0
4899	Miscellaneous Expenses	£800	£1,027	£1,468	-£441	-£668
4900	Capital Purchases	£3,521	£5,403	£14,278	-£8,875	-£10,757
	OverHead Expenditure	£94,863	£131,319	£154,715	-£23,396	-£59,852
1700	Revenue Grants Received	£0	£0	£0	£0	£0
1710	Donations Received	£0	£0	-£80	£80	£80
1800	Miscellaneous Income	£0	£203	£646	-£443	-£646
	Total Income	£0	£203	£566	-£363	-£566
102	Net Expenditure	£94,863	£131,116	£154,149	-£23,033	-£59,286
103	Councillors & Civic					
4000	Salaries & Wages	£2,800	£2,383	£2,308	£75	£492
4060	Conference Fees	£500	£300	£0	£300	£500
4070	Workwear	£3,500	£24	£65	-£41	£3,435
4101	Room Hire Costs	£2,300	£413	£408	£5	£1,892
4500	Mayor's Allowance	£2,500	£2,500	£2,500	£0	£0
4520	Members' Expenses	£250	£100	£336	-£236	-£86
4525	Members' Training	£2,000	£500	£24	£476	£1,976
4530	Civic Expenses	£2,500	£2,054	£2,717	-£663	-£217
4585	Professional Fees	£200	£200	£0	£200	£200
4590	Election Expenses	£27,296	£15,000	£15,549	-£549	£11,747
4650	Community Projects	£2,000	£2,000	£323	£1,677	£1,677
4750	Catering Costs	£300	£300	£53	£247	£247
4899	Miscellaneous Expenses	£2,720	£20	£466	-£446	£2,254
	OverHead Expenditure	£40,666	£25,794	£24,749	£1,045	£15,917
103	Net Expenditure	£40,666	£25,794	£24,749	£1,045	£15,917

Corporate Service
Budget vs. Forecast vs. Actual

		2017/18			Spend Difference	
		Year End				
		Budget	Forecast	Actual	Act v For	Act v Bud
102	Running Costs					
104	Buildings & Utilities - Office					
4100	Rent	£500	£0	£0	£0	£500
	OverHead Expenditure	£500	£0	£0	£0	£500
1700	Revenue Grants Received	£0	£0	£0	£0	£0
	Total Income	£0	£0	£0	£0	£0
104	Net Expenditure	£500	£0	£0	£0	£500
105	Treloggan Store					
4100	Rent	£6,592	£7,462	£5,853	£1,609	£739
4110	Rates	£2,003	£2,098	£2,099	-£1	-£96
4115	Water & Sewerage	£100	£130	£73	£57	£27
4122	Electricity	£0	£241	£452	-£211	-£452
4130	Insurance	£251	£166	£83	£83	£168
4899	Miscellaneous	£0	£0	£870	-£870	-£870
	OverHead Expenditure	£8,946	£10,097	£9,430	£667	-£484
105	Net Expenditure	£8,946	£10,097	£9,430	£667	-£484
109	Other Administration					
4550	Bank and Transaction Charges	£0	£0	£185	-£185	-£185
4902	Loan & Capital Repayments	£0	£0	£0	£0	£0
	Overhead Expenditure	£0	£0	£185	-£185	-£185
1060	Killacourt Lettings	£150	£25	£25	£0	£125
1870	Interest Received	£2,500	£710	£2,256	-£1,546	£244
1900	Precept	£1,616,490	£1,616,490	£1,616,490	£0	£0
1910	CTS Grants	£102,135	£102,135	£102,135	£0	£0
	Total Income	£1,721,275	£1,719,360	£1,720,906	-£1,546	£369
109	Net Expenditure	-£1,721,275	-£1,719,360	-£1,720,721	£1,361	-£554
	Administration					
	Expenditure	£144,975	£167,210	£189,079	-£21,869	-£44,104
	Income	£2,650	£203	£2,847	-£2,644	-£197
	Net Expenditure	£142,325	£167,007	£186,232	-£19,225	-£43,907
					11.5114	30.85 %

Appendix 4B: Finance and Policy Budget

F&P Committee Budget vs. Forecast vs. Actual		2017/18					
		Year End			Spend Difference		
		Budget	Forecast	Actual	Act v For	Act v Bud	
151	Grants						
4650	Community Projects	£0	£0	£558	-£558	-£558	
4800	General Grants	£5,000	£7,240	£8,499	-£1,259	-£3,499	
	Total Expenditure	£5,000	£7,240	£9,057	-£1,817	-£4,057	
151	Net Expenditure	£5,000	£7,240	£9,057	-£1,817	-£4,057	
	- Expenditure	£5,000	£7,240	£9,057	-£1,817	-£4,057	
	Income	£0	£0	£0	£0	£0	
	Net Expenditure	£5,000	£7,240	£9,057	-£1,817	-£4,057	
					25.1	81.1	%

Appendix 4C: Staffing Budget

Staffing Budget vs. Forecast vs. Actual		2017/18			Spend Difference	
		Year End			Act v For	Act v Bud
		Budget	Forecast	Actual		
101	Corporate Service & Events					
4000	Salaries & Wages	£116,500	£118,740	£122,475	-£3,735	-£5,975
4001	Employer National Insurance	£12,000	£11,126	£11,533	-£407	£467
4002	Employer Pension Contribution	£29,000	£20,468	£21,088	-£620	£7,912
4020	Temporary/Casual Staff	£2,500	£2,414	£1,757	£657	£743
4030	Staff Training	£2,000	£4,807	£3,060	£1,747	-£1,060
4040	Staff Travel	£800	£812	£1,057	-£245	-£257
4050	Staff Recruitment Costs	£250	£2,185	£6,618	-£4,433	-£6,368
4055	Staff Medical Related	£0	£0	£25	-£25	-£25
4070	Workwear	£500	£500	£106	£394	£394
4075	Employee Subscriptions	£0	£2,110	£1,215	£895	-£1,215
4099	Non-Distributed Pension Costs	£16,900	£13,800	£6,900	£6,900	£10,000
4585	Professional Fees	£0	£992	£92	£900	-£92
4899	Miscellaneous Expenses (not just admin)	£1,188	£200	£0	£200	£1,188
	OverHead Expenditure	£181,638	£178,154	£175,926	£2,228	£5,712
101	Net Expenditure	£181,638	£178,154	£175,926	£2,228	£5,712
	Planning & Licensing					
4000	Salaries & Wages	£0	£0	£0	£0	£0
4001	Employer National Insurance	£0	£0	£0	£0	£0
4002	Employer Pension Contribution	£0	£0	£0	£0	£0
4030	Staff Training	£0	£0	£0	£0	£0
4040	Staff Travel	£0	£0	£0	£0	£0
4050	Staff Recruitment Costs	£0	£0	£0	£0	£0
4070	Workwear	£0	£0	£0	£0	£0
	OverHead Expenditure	£0	£0	£0	£0	£0
351	Net Expenditure	£0	£0	£0	£0	£0
	201 CCTV					
4000	Salaries & Wages	£76,600	£72,294	£72,144	£150	£4,456
4001	Employer National Insurance	£4,450	£4,418	£4,489	-£71	-£39
4002	Employer Pension Contribution	£8,500	£8,193	£8,286	-£93	£214
4030	Staff Training	£1,500	£1,000	£0	£1,000	£1,500
4040	Staff Travel	£100	£100	£0	£100	£100
4050	Staff Recruitment Costs	£250	£250	£390	-£140	-£140
4070	Workwear	£1,000	£626	£220	£406	£780
4080	Health and Safety	£0	£0	£40	-£40	-£40
4081	Licences Staff	£880	£440	£440	£0	£440
	OverHead Expenditure	£93,280	£87,321	£86,009	£1,312	£7,271
351	Net Expenditure	£93,280	£87,321	£86,009	£1,312	£7,271
	202 Facilities Service					
4000	Salaries & Wages	£95,900	£89,805	£89,716	£89	£6,184
4001	Employer National Insurance	£7,700	£6,268	£6,228	£40	£1,472
4002	Employer Pension Contribution	£18,000	£16,117	£15,154	£963	£2,846
4030	Staff Training	£250	£250	£0	£250	£250
4050	Staff Recruitment Costs	£500	£500	£0	£500	£500
4070	Workwear	£1,000	£958	£1,566	-£608	-£566
4080	Health and Safety	£0	£0	£40	-£40	-£40
	OverHead Expenditure	£123,350	£113,898	£112,704	£1,194	£10,646
351	Net Expenditure	£123,350	£113,898	£112,704	£1,194	£10,646
	259 Enforcement					
4000	Salaries & Wages	£16,800	£16,491	£16,491	£0	£309
4001	Employer National Insurance	£1,250	£1,150	£1,150	£0	£100
4002	Employer Pension Contribution	£550	£495	£495	£0	£55
4030	Staff Training	£500	£500	£0	£500	£500
4050	Staff Recruitment Costs	£250	£0	£0	£0	£250
4070	Workwear	£200	£143	£43	£100	£157
4080	Health and Safety	£0	£0	£40	-£40	-£40
	OverHead Expenditure	£19,550	£18,779	£18,219	£560	£1,331
351	Net Expenditure	£19,550	£18,779	£18,219	£560	£1,331

Staffing						
Budget vs. Forecast vs. Actual		2017/18				
		Year End			Spend Difference	
		Budget	Forecast	Actual	Act v For	Act v Bud
260	Environment Service					
4000	Salaries & Wages	£48,525	£41,051	£41,951	-£900	£6,574
4001	Employer National Insurance	£3,750	£3,038	£3,068	-£30	£682
4002	Employer Pension Contribution	£1,075	£2,214	£889	£1,325	£186
4030	Staff Training	£3,000	£2,980	£1,484	£1,496	£1,516
4040	Staff Travel	£0	£83	£83	£0	-£83
4050	Staff Recruitment Costs	£0	£130	£130	£0	-£130
4070	Workwear	£2,500	£1,423	£709	£714	£1,791
4080	Health and Safety	£0	£100	£120	-£20	-£120
	OverHead Expenditure	£58,850	£51,019	£48,434	£2,585	£10,416
351	Net Expenditure	£58,850	£51,019	£48,434	£2,585	£10,416
351	TIC					
4000	Salaries & Wages	£54,500	£52,897	£53,858	-£961	£642
4001	Employer National Insurance	£4,200	£3,948	£3,914	£34	£286
4002	Employer Pension Contribution	£7,900	£7,450	£7,609	-£159	£291
4020	Temporary/Casual Staff	£600	£600	£355	£245	£245
4030	Staff Training	£500	£500	£0	£500	£500
4040	Staff Travel	£300	£300	£244	£56	£56
4050	Staff Recruitment Costs	£0	£0	£65	-£65	-£65
4070	Workwear	£150	£150	£258	-£108	-£108
4080	Health and Safety	£0	£0	£80	-£80	-£80
	OverHead Expenditure	£68,150	£65,845	£66,383	-£538	£1,767
351	Net Expenditure	£68,150	£65,845	£66,383	-£538	£1,767
601	Library and IS					
4000	Salaries & Wages	£75,273	£0	£0	£0	£0
4001	Employer National Insurance	£0	£0	£0	£0	£0
4002	Employer Pension Contribution	£0	£0	£0	£0	£0
4020	Temporary/Casual Staff	£0	£0	£0	£0	£0
4030	Staff Training	£0	£0	£0	£0	£0
4040	Staff Travel	£0	£0	£0	£0	£0
4070	Workwear	£1,500	£0	£0	£0	£1,500
4080	Health and Safety	£1,000	£0	£0	£0	£1,000
	OverHead Expenditure	£77,773	£0	£0	£0	£0
351	Net Expenditure	£77,773	£0	£0	£0	£0
651	Council Offices					
4000	Salaries & Wages	£49,822	£0	£0	£0	£49,822
4001	Employer National Insurance	£0	£0	£0	£0	£0
4002	Employer Pension Contribution	£0	£0	£0	£0	£0
4020	Temporary/Casual Staff	£0	£0	£0	£0	£0
4030	Staff Training	£0	£0	£0	£0	£0
4040	Staff Travel	£0	£0	£0	£0	£0
4070	Workwear	£250	£0	£0	£0	£250
4080	Health and Safety	£1,000	£0	£0	£0	£1,000
	OverHead Expenditure	£51,072	£0	£0	£0	£51,072
351	Net Expenditure	£51,072	£0	£0	£0	£51,072
	Expenditure	£673,663	£515,016	£507,675	£7,341	£165,988
					-1.42539	-24.64 %

Appendix 4D: Council Offices Budget

Council Offices						
Budget vs. Forecast vs. Actual		2017/18				
		Year End			Spend Difference	
		Budget	Forecast	Actual	Act v For	Act v Bud
4000	Salaries & Wages	£49,822	£0	£0	£0	£49,822
4001	Employer National Insurance	£0	£0	£0	£0	£0
4002	Employer Pension Contribution	£0	£0	£0	£0	£0
4020	Temporary/Casual Staff	£0	£0	£0	£0	£0
4030	Staff Training	£0	£0	£0	£0	£0
4040	Staff Travel	£0	£0	£0	£0	£0
4070	Workwear	£250	£0	£0	£0	£250
4080	Health and Safety	£1,000	£0	£0	£0	£1,000
4110	Rates	£22,089	£0	£0	£0	£22,089
4115	Water & Sewerage	£7,551	£0	£0	£0	£7,551
4122	Electricity	£8,650	£0	£0	£0	£8,650
4130	Insurance	£8,323	£0	£0	£0	£8,323
4140	Legionella Testing	£204	£0	£0	£0	£204
4199	Maintenance, Repairs and Renewals	£32,250	£9	£4,306	£-4,297	£27,944
4555	Legal Expenses	£500	£500	£0	£500	£500
4585	Professional Fees	£1,000	£3,000	£340	£2,660	£660
4630	Contract Services	£4,080	£0	£0	£0	£4,080
4730	Licences General	£2,000	£0	£0	£0	£2,000
4899	Miscellaneous Expenses	£1,000	£392	£854	£-462	£146
	Security	£0	£0	£0	£0	£0
4900	Capital Purchases	£6,000	£0	£10,446	£-10,446	£-4,446
	OverHead Expenditure	£144,719	£3,901	£15,946	£-12,045	£128,773
901	Net Expenditure	£144,719	£3,901	£15,946	£-12,045	£128,773
	- Expenditure	£144,719	£3,901	£15,946	£-12,045	£128,773
	Income	0	£0	0	£0	£0
	Net Expenditure	£144,719	£3,901	£15,946	£-12,045	£128,773
					% 308.8	-88.98 %

Appendix 4E: EDGP (Lights, CCTV, Fountain and Other) Budget

EDGP						
Budget vs. Forecast vs. Actual		2017/18				
		Year End			Spend Difference	
		Budget	Forecast	Actual	Act v For	Act v Bud
Economic Dev/General Purposes						
201	CCTV					
4000	Salaries & Wages	£76,600	£72,294	£72,144	£150	£4,456
4001	Employer National Insurance	£4,450	£4,418	£4,489	-£71	-£39
4002	Employer Pension Contribution	£8,500	£8,193	£8,286	-£93	£214
4030	Staff Training	£1,500	£1,000	£0	£1,000	£1,500
4040	Staff Travel	£100	£100	£0	£100	£100
4050	Staff Recruitment Costs	£250	£250	£390	-£140	-£140
4070	Workwear	£1,000	£626	£220	£406	£780
4081	Licences Staff	£880	£440	£440	£0	£440
4122	Electricity	£0	£0	£234	-£234	-£234
4199	Maintenance, Repairs, Renewals and Plumbing	£29,000	£26,055	£22,906	£3,149	£6,094
4400	Stationery	£500	£750	£1,189	-£439	-£689
4470	Office Consumables	£0	£42	£21	£21	-£306
4555	Legal Expenses	£500	£500	£306	£194	£194
4585	Professional Fees	£0		£306	-£306	-£306
4899	Miscellaneous Expenses	£100	£100	£0	£100	£100
4900	Capital Purchases	£5,000	£3,725	£34,562	-£30,837	-£29,562
4901	Capital Refurbishments	£0	£26,275	£1,275	£25,000	-£1,275
	OverHead Expenditure	£128,380	£144,768	£146,768	-£2,000	-£18,388
1300	CCTV Income	£29,131	£30,638	£31,402	-£764	-£2,271
1700	Revenue Grants Received	£0	£0	£5,000	-£5,000	-£5,000
	Total Income	£29,131	£30,638	£36,402	-£5,764	-£7,271
201	Net Expenditure	£99,249	£114,130	£110,366	£3,764	-£11,117
203	Lights					
4122	Electricity	£1,590	£1,308	£1,229	£79	£361
4199	Maintenance, Repairs, Renewals & Plumbing	£3,500	£4,378	£6,023	-£1,645	-£2,523
4640	Lighting Installation Costs	£12,000	£15,500	£12,007	£3,493	-£7
4900	Capital Purchases	£6,000	£5,000	£2,521	£2,479	£3,479
	OverHead Expenditure	£23,090	£26,186	£21,780	£4,406	£1,310
1800	Miscellaneous Income	£0	£0	£0	£0	£0
	Total Income	£0	£0	£0	£0	£0
203	Net Expenditure	£23,090	£26,186	£21,780	£4,406	£1,310
204	Fountain					
4115	Water & Sewerage	£596	£30	£102	-£72	£494
4122	Electricity	£698	£698	£678	£20	£20
4199	Maintenance, Repairs & Renewals	£2,000	£5,750	£0	£5,750	£2,000
	OverHead Expenditure	£3,294	£6,478	£780	£5,698	£2,514
204	Net Expenditure	£3,294	£6,478	£780	£5,698	£2,514
205	Streetsafe Scheme					
4070	Workwear	£700	£150	£0	£150	£700
4130	Insurance	£552	£563	£563	£0	-£11
4650	Community Projects	£248	£572	£72	£500	£176
	OverHead Expenditure	£1,500	£1,285	£635	£650	£865
	Total Income	0	0	0	£0	£0
205	Net Expenditure	£1,500	£1,285	£635	£650	£865
206	Youth Initiatives					
4650	Community Projects	£3,500	£7,950	£3,500	£4,450	£0
	OverHead Expenditure	£3,500	£7,950	£3,500	£4,450	£0
206	Net Expenditure	£3,500	£7,950	£3,500	£4,450	£0
209	Other EDGP					
4650	Community Projects	£530	£530	£265	£265	£265
	OverHead Expenditure	£530	£530	£265	£265	£265
209	Net Expenditure	£530	£530	£265	£265	£265
	- Expenditure	£160,294	£187,197	£173,728	£13,469	-£13,434
	Income	£29,131	£30,638	£36,402	-£5,764	-£7,271
	Net Expenditure	£131,163	£156,559	£137,326	£19,233	-£6,163
					-12.28%	4.70%

Appendix 4F: Public Conveniences Budget

Facilities Budget vs. Forecast vs. Actual		2017/18			Spend Difference	
		Year End			Act v For	Act v Bud
		Budget	Forecast	Actual		
202	Public Toilets Central Costs					
4000	Salaries & Wages	£95,900	£93,374	£89,716	£3,658	£6,184
4001	Employer National Insurance	£7,700	£6,320	£6,228	£92	£1,472
4002	Employer Pension Contribution	£18,000	£16,180	£15,154	£1,026	£2,846
4030	Staff Training	£250	£0	£0	£0	£250
4050	Staff Recruitment Costs	£500	£0	£0	£0	£500
4070	Workwear	£1,000	£716	£1,566	-£850	-£566
4080	Health and Safety	£0	£0	£40	-£40	-£40
4140	Legionella Testing	£3,175	£2,118	£2,118	£0	£1,057
4155	Cleaning Materials	£15,000	£13,712	£8,549	£5,163	£6,451
4199	Maintenance, Repairs, Renewals & Plumbing	£14,250	£20,046	£16,640	£3,406	-£2,390
4280	Clinical Waste	£1,000	£1,698	£1,670	£28	-£670
4285	Temporary Toilets	£2,000	£1,809	£3,155	-£1,346	-£1,155
4655	Other Toilet Expenditure	£3,050	£7,322	£5,626	£1,696	-£2,576
4899	Miscellaneous Expenses	£0	£0	£0	£0	£0
4900	Capital Purchases	£1,000	£1,000	£26,075	-£25,075	-£25,075
	OverHead Expenditure	£162,825	£164,295	£176,537	-£12,242	-£13,712
1310	Toilets Income	£11,500	£10,054	£10,141	-£87	£1,359
1800	Miscellaneous Income	£0	£100	£349	-£249	-£349
	Total Income	£11,500	£10,154	£10,490	-£336	£1,010
202	Net Expenditure	£151,325	£154,141	£166,047	-£11,906	-£14,722
221	Beach Road Toilet					
4110	Rates	£3,096	£2,450	£2,449	£1	£647
4115	Water & Sewerage	£60	£92	£86	£6	-£26
4122	Electricity	£112	£105	£105	£0	£7
	OverHead Expenditure	£3,268	£2,647	£2,640	£7	£628
221	Net Expenditure	£3,268	£2,647	£2,640	£7	£628
222	Chester Road Toilet					
4110	Rates	£737	£646	£641	£5	£96
4115	Water & Sewerage	£583	£965	£868	£97	-£285
4122	Electricity	£276	£210	£195	£15	£81
4199	Maintenance, Repairs, Renewals & Plumbing	£500	£1,504	£2,174	-£670	-£1,674
	OverHead Expenditure	£2,096	£3,325	£3,878	-£553	-£1,782
1310	Toilets Income	£600	£746	£608	£138	-£8
	Total Income	£600	£746	£608	£138	-£8
222	Net Expenditure	£1,496	£2,579	£3,270	-£691	-£1,774
223	Killacourt Toilet					
4110	Rates	£1,923	£1,982	£1,981	£1	-£58
4115	Water & Sewerage	£4,558	£3,138	£2,603	£535	£1,955
4122	Electricity	£1,481	£1,413	£1,141	£272	£340
4199	Maintenance, Repairs, Renewals & Plumbing	£3,100	£1,900	£167	£1,733	£2,933
	OverHead Expenditure	£11,062	£8,433	£5,892	£2,541	£5,170
1310	Toilets Income	£4,000	£4,525	£5,519	-£994	-£1,519
	Total Income	£4,000	£4,525	£5,519	-£994	-£1,519
223	Net Expenditure	£7,062	£3,908	£373	£3,535	£6,689
224	Esplanade Toilet					
4115	Water & Sewerage	£2,276	£2,602	£2,004	£598	£272
4122	Electricity	£337	£288	£0	£288	£337
4199	Maintenance, Repairs, Renewals & Plumbing	£500	£1,921	£4,581	-£2,660	-£4,081
	OverHead Expenditure	£3,113	£4,811	£6,585	-£1,774	-£3,472
224	Net Expenditure	£3,113	£4,811	£6,585	-£1,774	-£3,472
225	Fore Street Toilet					
4110	Rates	£1,723	£1,584	£1,584	£0	£139
4115	Water & Sewerage	£4,200	£2,339	£2,096	£243	£2,104
4122	Electricity	£1,101	£556	£216	£340	£885
4199	Maintenance, Repairs, Renewals & Plumbing	£1,500	£13,353	£13,273	£80	-£11,773
4285	Temporary Toilets	£0	£1,624	£1,228	£396	-£1,228
	OverHead Expenditure	£8,524	£19,456	£18,397	£1,059	-£9,873
1310	Toilets Income	£7,000	£7,445	£6,975	£470	£25
	Total Income	£7,000	£7,445	£6,975	£470	£25
225	Net Expenditure	£1,524	£12,011	£11,422	£589	-£9,898
226	Narrowcliff Toilet					
4115	Water & Sewerage	£2,245	£968	£1,044	-£76	£1,201
4122	Electricity	£1,081	£324	£240	£84	£841
4199	Maintenance, Repairs, Renewals & Plumbing	£1,000	£600	£3,444	-£2,844	-£2,444
4900	Capital Purchases	£0	£4,076	£3,420	£656	-£3,420
	OverHead Expenditure	£4,326	£5,968	£8,148	-£2,180	-£3,822
1310	Toilets Income	£1,900	£2,033	£1,905	£128	-£5
	Total Income	£1,900	£2,033	£1,905	£128	-£5
226	Net Expenditure	£2,426	£3,935	£6,243	-£2,308	-£3,817

Facilities						
Budget vs. Forecast vs. Actual		2017/18			Spend Difference	
		Year End			Act v For	Act v Bud
		Budget	Forecast	Actual		
227	East Pentire Toilet					
4115	Water & Sewerage	£593	£366	£397	-£31	£196
4122	Electricity	£284	£284	£242	£42	£42
4199	Maintenance, Repairs, Renewals & Plumbing	£500	£1,377	£1,127	£250	-£627
	OverHead Expenditure	£1,377	£2,027	£1,766	£261	-£389
1310	Toilets Income	£1,000	£1,000	£869	£131	£131
	Total Income	£1,000	£1,000	£869	£131	£131
227	Net Expenditure	£377	£1,027	£897	£130	-£520
228	Porth Toilet					
4110	Rates	£1,573	£1,346	£1,351	-£5	£222
4115	Water & Sewerage	£1,590	£3,285	£2,518	£767	-£928
4122	Electricity	£467	£338	£378	-£40	£89
4199	Maintenance, Repairs, Renewals & Plumbing	£1,000	£1,000	£1,034	-£34	-£34
	OverHead Expenditure	£4,630	£5,969	£5,281	£688	-£651
228	Net Expenditure	£4,630	£5,969	£5,281	£688	-£651
229	Railway Station Toilet					
4110	Rates	£3,296	£2,796	£2,796	£0	£500
4115	Water & Sewerage	£3,526	£7,756	£6,772	£984	-£3,246
4122	Electricity	£948	£521	£459	£62	£489
4199	Maintenance, Repairs, Renewals & Plumbing	£1,500	£1,312	£936	£376	£564
4285	Temporary Toilets	£12,500	£11,400	£6,650	£4,750	£5,850
4899	Miscellaneous Expenses	£0	£623	£623	£0	-£623
	OverHead Expenditure	£21,770	£24,408	£18,236	£6,172	£3,534
1310	Toilets Income	£0	£0	£0	£0	£0
	Total Income	£0	£0	£0	£0	£0
229	Net Expenditure	£21,770	£24,408	£18,236	£6,172	£3,534
230	Trenance Gardens Toilet					
4115	Water & Sewerage	£620	£528	£592	-£64	£28
4122	Electricity	£455	£378	£228	£150	£227
4199	Maintenance, Repairs, Renewals & Plumbing	£500	£1,190	£1,467	-£277	-£967
4900	Capital Purchases	£0	£0	£10,116	-£10,116	-£10,116
4901	Capital Refurbishments	£0	£347	£10,606	-£10,259	-£10,606
	OverHead Expenditure	£1,575	£2,443	£23,009	-£20,566	-£21,434
1310	Toilets Income	£1,000	£1,495	£1,564	-£69	-£564
	Total Income	£1,000	£1,495	£1,564	-£69	-£564
230	Net Expenditure	£575	£948	£21,445	-£20,497	-£20,870
231	Watergate Toilet					
4110	Rates	£3,146	£2,492	£2,488	£4	£658
4115	Water & Sewerage	£4,463	£2,750	£2,667	£83	£1,796
4122	Electricity	£3,360	£813	£688	£125	£2,672
4199	Maintenance, Repairs, Renewals & Plumbing	£1,500	£1,833	£2,387	-£554	-£887
4630	Contract Services	£0	£1,180	£1,180	£0	-£1,180
	OverHead Expenditure	£12,469	£9,068	£9,410	-£342	£3,059
1310	Toilets Income	£5,200	£8,294	£7,552	£742	-£2,352
	Total Income	£5,200	£8,294	£7,552	£742	-£2,352
231	Net Expenditure	£7,269	£774	£1,858	-£1,084	£5,411
232	Little Fistrat Toilet					
4110	Rates	£1,573	£0	-£1,424	£1,424	£2,997
4115	Water & Sewerage	£3,051	£1,600	£1,500	£100	£1,551
4122	Electricity	£707	£1,062	£707	£355	£0
4199	Maintenance, Repairs, Renewals & Plumbing	£1,500	£665	£783	-£118	£717
4901	Capital Refurbishments	£0	£408	£0	£408	£0
	OverHead Expenditure	£6,831	£3,735	£1,566	£2,169	£5,265
1310	Toilets Income	£0	£0	£0		
	Total Income	£0	£0	£0	£0	
232	Net Expenditure	£6,831	£3,735	£1,566	£2,169	£5,265
	- Expenditure	£243,866	£256,585	£281,345	-£24,760	-£37,479
	Income	£32,200	£35,692	£35,482	£210	-£3,282
	Net Expenditure	£211,666	£220,893	£245,863	-£24,970	-£34,197
					11.30%	16.16%

Appendix 4G: Footpaths, Bridleways & Open Spaces Budget

FBOS						
Budget vs. Forecast vs. Actual		2017/18				
		Year End			Spend Difference	
		Budget	Forecast	Actual	Act v For	Act v Bud
251	Skatepark					
4150	Cleaning Costs	£4,495	£1,920	£3,377	-£1,457	£1,118
4220	Play Area Inspections	£1,124	£1,350	£1,350	£0	-£226
4230	Play Area Maintenance	£9,350	£9,452	£25,354	-£15,902	-£16,004
4585	Professional Fees	£0	£500	£266	£234	-£266
4899	Miscellaneous Expenses	£250	£255	£751	-£496	-£501
4900	Capital Purchases	£250	£180,266	£211,527	-£31,261	-£211,277
	OverHead Expenditure	£15,469	£193,743	£242,625	-£48,882	-£227,156
1720	Capital Grants Received	£0	£301,615	£213,142	£88,473	-£213,142
	Total Income	£0	£301,615	£213,142	£88,473	-£213,142
251	Net Expenditure	£15,469	-£107,872	£29,483	-£137,355	-£14,014
252	Gannel					
4200	Grounds Maintenance	£500	£500	£47	£453	£453
4555	Legal Expenses	£0	£750	£750	£0	-£750
	OverHead Expenditure	£500	£1,250	£797	£453	-£297
1800	Miscellaneous Income	£0	£0	£0	£0	£0
	Total Income	£0	£0	£0	£0	£0
252	Net Expenditure	£500	£1,250	£797	£453	-£297
253	Footpaths					
4240	Grass Cutting	£14,000	£6,786	£3,969	£2,817	£10,031
	OverHead Expenditure	£14,000	£6,786	£3,969	£2,817	£10,031
1350	Footpath Income	£0	£800	£995	-£195	-£995
	Total Income	£0	£800	£995	-£195	-£995
253	Net Expenditure	£14,000	£5,986	£2,974	£3,012	£11,026
254	Weed Control					
4630	Contract Services	£12,496	£9,372	£6,248	£3,124	£6,248
	OverHead Expenditure	£12,496	£9,372	£6,248	£3,124	£6,248
254	Net Expenditure	£12,496	£9,372	£6,248	£3,124	£6,248
255	Priory Woods					
4200	Grounds Maintenance	£2,000	£2,000	£0	£2,000	£2,000
	OverHead Expenditure	£2,000	£2,000	£0	£2,000	£2,000
255	Net Expenditure	£2,000	£2,000	£0	£2,000	£2,000
258	Open Spaces Projects					
4199	Maintenance, Repairs & Renewals	£0	£28,356	£19,453	£8,903	-£19,453
4650	Community Projects	£0	£10,000	£150	£9,850	-£150
4800	General Grants	£5,000	£12,500	£2,434	£10,066	£2,566
	OverHead Expenditure	£5,000	£50,856	£22,037	£28,819	-£17,037
258	Net Expenditure	£5,000	£50,856	£22,037	£28,819	-£17,037
259	Enforcement					
259	Enforcement					
4000	Salaries & Wages	£16,800	£16,491	£16,491	£0	£309
4001	Employer National Insurance	£1,250	£1,150	£1,150	£0	£100
4002	Employer Pension Contribution	£550	£495	£495	£0	£55
4030	Staff Training	£500	£500	£0	£500	£500
4050	Staff Recruitment Costs	£250	£0	£0	£0	£250
4070	Workwear	£200	£143	£43	£100	£157
4899	Miscellaneous Expenses	£0	£44	£44	£0	-£44
4900	Capital Purchases	£500	£500	£213	£287	£287
	OverHead Expenditure	£20,050	£19,323	£18,436	£887	£1,614
	Fine Income	£100	£100	£0	£100	£100
259	Net Expenditure	£19,950	£19,223	£18,436	£787	£1,514

FBOS						
Budget vs. Forecast vs. Actual		2017/18				
		Year End			Spend Difference	
		Budget	Forecast	Actual	Act v For	Act v Bud
260	Open Spaces					
260	Environment Service					
4000	Salaries & Wages	£48,525	£41,051	£41,951	-£900	£6,574
4001	Employer National Insurance	£3,750	£3,038	£3,068	-£30	£682
4002	Employer Pension Contribution	£1,075	£2,214	£889	£1,325	£186
4030	Staff Training	£3,000	£2,980	£1,484	£1,496	£1,516
4040	Staff Travel	£0	£83	£83	£0	-£83
4050	Staff Recruitment Costs	£0	£130	£130	£0	-£130
4070	Workwear	£2,500	£1,423	£709	£714	£1,791
4176	Equipment Rent/Lease	£0	£100	£0	£100	£0
4199	Maintenance, Repairs & Renewals	£0	£500	£965	-£465	-£965
4260	Ground Maintenance Equipment	£0	£1,930	£6,170	-£4,240	-£6,170
4650	Community Projects	£30,957	£27,621	£11,599	£16,022	£19,358
4899	Miscellaneous Expenses	£0	£565	£208	£357	-£208
4900	Capital Purchases	£0	£1,636	£23,526	-£21,890	-£23,526
	OverHead Expenditure	£89,807	£83,271	£90,782	-£7,511	-£975
1700	Revenue Grants	£0	£10,000	£6,679	£3,321	-£6,679
1800	Miscellaneous Income	£0	£0	£200	-£200	-£200
	Total Income	£0	£10,000	£6,879	£3,121	-£6,879
260	Net Expenditure	£89,807	£73,271	£83,903	-£10,632	£5,904
268	Allotments					
4555	Legal Expenses	£0	£966	£0	£966	£0
	Management	£0	£0	£0	£0	£0
4899	Miscellaneous Expenses	£0	£0	£0	£0	£0
	OverHead Expenditure	£0	£966	£0	£966	£0
1401	Allotment Income Trencreak	£0	£30	£30	£0	-£30
1402	Allotment Income Mountwise	£0	£560	£1,785	-£1,225	-£1,785
	Total Income	£0	£590	£1,815	-£1,225	-£1,815
268	Net Expenditure	£0	£376	-£1,815	£2,191	£1,815
269	Other FBOS					
4150	Cleaning Costs (Bus Shelters)	0	1920	0	£1,920	£0
4270	Litter Bins	£346	£2,494	£1,137	£1,357	-£791
4425	General Advertising	£200	£140	£0	£140	£200
4460	Subscriptions	£56	£55	£0	£55	£56
4555	Legal Expenses	£1,500	£500	£0	£500	£1,500
4660	Hanging Baskets	£4,650	£6,444	£6,444	£0	-£1,794
4899	Miscellaneous Expenses	£200	£259	£1,724	-£1,465	-£1,524
4900	Capital Purchases	£1,000	£0	£408	-£408	£592
	OverHead Expenditure	£7,952	£11,812	£9,713	£2,099	-£1,761
1700	Revenue Grants Received	£0	£858	£858	£0	-£858
1710	Donations Received	£0	£0	£8,663	-£8,663	-£8,663
	Total Income	£0	£858	£9,521	-£8,663	-£9,521
269	Net Expenditure	£7,952	£10,954	£192	£10,762	£7,760
	- Expenditure	£167,274	£379,379	£394,607	-£15,228	-£227,333
	Income	£100	£313,963	£232,352	£81,611	-£232,252
	Net Expenditure	£167,174	£65,416	£162,255	-£96,839	£4,919
					148%	-2.94%
	Excluding Skatepark Concrete Project					
	Net Expenditure	£151,705	£384,387	£345,415	£38,972	-£193,710
					-10.1%	127.7%

Appendix 4H: Tourism & Leisure Budget

T&L		2017/18			Spend Difference	
Budget vs. Forecast vs. Actual		Year End			Act v For	Act v Bud
		Budget	Forecast	Actual		
301	<u>Festivals, Events & Promotions</u>					
4600	Festivals & Promotions	£14,225	£15,959	19353	-£3,394	-£5,128
4620	Firework Displays	£4,800	£4,800	8920	-£4,120	-£4,120
4899	Miscellaneous Expenses	£100	£100	24	£76	£76
4900	Capital Purchases	£1,000	£5,392	4622	£770	-£3,622
	OverHead Expenditure	£20,125	£26,251	32919	-£6,668	-£12,794
1700	Revenue Grants Received	£0	£0	£2,219	-£2,219	-£2,219
1800	Miscellaneous Income	£0	£0	£1,487	-£1,487	-£1,487
	Total Income	£0	£0	£3,706	-£3,706	-£3,706
301	Net Expenditure	£5,900	£10,292	£29,213	-£18,921	-£23,313
302	<u>Band Concerts</u>					
4610	Band Concerts	£4,460	£2,730	2100	£630	£2,360
302	Net Expenditure	£4,460	£2,730	2100		
309	<u>Other T&L</u>					
4199	Maintenance, Repairs & Renewals	£2,500	£1,543	1276	£267	£1,224
	- Expenditure	£27,085	£30,524	36295	-£5,771	-£9,210
	Income	0	£0	3706	£3,706	-£3,706
	Net Expenditure	£27,085	£30,524	£32,589	-£2,065	-£5,504
					6.8%	20.3%

Appendix 4I: VisitNewquay TIC Budget

TIC						
Budget vs. Forecast vs. Actual		2017/18			Spend Difference	
		Year End			Act v For	Act v Bud
		Budget	Forecast	Actual		
351	Staff Costs					
4000	Salaries & Wages	54500	52897	53858	-961	642
4001	Employer National Insurance	4200	3948	3914	34	286
4002	Employer Pension Contribution	7900	7450	7609	-159	291
4020	Temporary/Casual Staff	600	600	355	245	245
4030	Staff Training	500	500	0	500	500
4040	Staff Travel	300	300	244	56	56
4050	Staff Recruitment Costs	0	0	65	-65	-65
4070	Workwear	150	150	258	-108	-108
4080	Health and Safety	0	0	80	-80	-80
	OverHead Expenditure	68150	65845	66383	-538	1767
351	Net Expenditure	68150	65845	66383	-538	1767
352	Running Costs					
4199	Maintenance, Repairs & Renewals	250	250	494	-244	-244
4400	Stationery	300	300	144	156	156
4405	Photocopier Hire	700	796	199	597	501
4410	Printing & Photocopier Costs	300	374	686	-312	-386
4460	Subscriptions	0	100	-20	120	20
4550	Bank & Transaction Charges	1748	1373	1282	91	466
4560	Accounting Support	2800	2771	2844	-73	-44
4899	Miscellaneous Expenses	389	439	107	332	282
4900	Capital Purchases	1000	967	1995	-1028	-995
	OverHead Expenditure	7487	7370	7731	-361	-244
1511	TIC Photocopying	500	503	554	-51	-54
352	Net Expenditure	6987	6867	7177	-310	-190
353	Membership & Guide					
4410	Printing & Photocopying Costs	5200	3240	145	3095	5055
4431	Guide Design Costs	1300	1400	4225	-2825	-2925
4435	Marketing & Publicity	2000	1942	1837	105	163
4455	Postage & Delivery Costs	3400	1340	1813	-473	1587
	OverHead Expenditure	11900	7922	8020	-98	3880
1550	TIC Membership Fees	18000	4036	36	4000	17964
1551	TIC Membership Fees 2017	5000	21381	27950	-6569	-22950
1560	TIC Guide Advertising	20000	10325	11877	-1552	8123
1561	TIC Other Advertising	500	708	1294	-586	-794
	Total Income	43500	36450	41157	-4707	2343
353	Net Expenditure	-31600	-28528	-33137	4609	1537
354	Website					
4490	Website	8000	9549	9549	0	-1549
	OverHead Expenditure	8000	9549	9549	0	-1549

TIC						
Budget vs. Forecast vs. Actual		2017/18				
		Year End			Spend Difference	
		Budget	Forecast	Actual	Act v For	Act v Bud
1505	TIC OL Bookings Commission	3000	581	570	11	2430
1562	TIC Website Advertising	2000	450	907	-457	1093
	Total Income	5000	1031	1477	-446	3523
354	Net Expenditure	3000	8518	8072	446	-5072
355	Retail Sales					
4700	Stock For Resale	2430	2322	2811	-489	-381
4702	TIC Newquay Voice	100	42	85	-43	15
4703	TIC Stamps	570	577	302	275	268
4705	Map costs	2500	2742	2742	0	-242
	OverHead Expenditure	5600	5683	5940	-257	-340
1500	TIC Retail Sales	5500	5408	4781	627	719
1503	TIC Stamps	600	626	513	113	87
1510	TIC Newquay Voice	100	50	104	-54	-4
1516	Maps Income (2017/18)	4200	5062	5062	0	-862
	Total Income	10400	11146	10460	686	-60
355	Net Expenditure	-4800	-5463	-4520	-943	-280
356	Tickets & SOR Goods					
1580	Other Tickets Commission	110	66	44	22	66
1581	Boardmasters Commission	500	320	320	0	180
1582	Air Day Commission	200	0	0	0	200
1583	MMT Commission	400	785	812	-27	-412
1584	Fish Festival Commission	100	56	56	0	44
1585	Eden Commission	250	185	198	-13	52
1586	National Express Commission	440	473	479	-6	-39
1587	Retallack AquaPark Commission	100	0	0	0	100
	Total Income	2100	1885	1909	-24	191
356	Net Expenditure	-2100	-1885	-1909	24	-191
369	Other TIC					
4899	Miscellaneous Expenses	100	150	150	0	-50
	OverHead Expenditure	100	150	150	0	-50
1502	TIC Left Luggage	900	1259	1173	86	-273
1504	TIC Bookings Commission	1500	915	876	39	624
1506	TIC Internet Income	200	207	266	-59	-66
1507	TIC Shop Mobility & Wheelchairs	50	774	580	194	-530
1508	TIC Surf Lessons	10	0	0	0	10
1509	TIC Discovery Map	450	333	313	20	137
1530	TIC Other Income	300	115	228	-113	72
	Total Income	3410	3603	3436	167	-26
369	Net Expenditure	-3310	-3453	-3286	-167	-24
	- Expenditure	101237	96519	97693	-1174	3544
	Income	64910	54618	58993	-4375	5917
	Net Expenditure	36327	41901	38700	3201	-2373
					7.64%	6.53%

Appendix 4J: Library and IS Budget

LIS						
<u>Budget vs. Forecast vs. Actual</u>		2017/18				
		Year End			Spend Difference	
		Budget	Forecast	Actual	Act v For	Act v Bud
<u>Library & OSS</u>						
601	Library and IS	£0	£0	£0	£0	£0
4000	Salaries & Wages	£75,273	£0	£0	£0	
4001	Employer National Insurance	£0	£0	£0	£0	£0
4002	Employer Pension Contribution	£0	£0	£0	£0	£0
4020	Temporary/Casual Staff	£0	£0	£0	£0	£0
4030	Staff Training	£0	£0	£0	£0	£0
4040	Staff Travel	£0	£0	£0	£0	£0
4070	Workwear	£1,500	£0	£0	£0	£1,500
4110	Rates	£4,376	£0	£0	£0	£4,376
4115	Water & Sewerage	£1,165	£0	£0	£0	£1,165
4122	Electricity	£2,275	£0	£0	£0	£2,275
4199	Maintenance, Repairs & Renewals	£3,000	£20,000	£385	£19,615	£2,615
4555	Legal Expenses	£0	£0	£0	£0	£0
4585	Professional Fees	£0	£0	£0	£0	£0
4650	Community Projects	£0	£0	£0	£0	£0
4899	Miscellaneous Expenses	£392	£0	£0	£0	£392
	Security	£0	£0	£0	£0	£0
4900	Capital Purchases	£0	£0	£0	£0	£0
901	Net Expenditure	£87,981	£20,000	£385	£19,615	£87,596
	- Expenditure	£87,981	£20,000	£385	£19,615	£87,596
	Income	0	0	0	£0	£0
	Net Expenditure	£87,981	£20,000	£385	£19,615	£87,596
					-98.1%	-99.56%

Appendix 4K: Planning and Licensing Budget

Planning & Licensing		2017/18			Spend Difference	
<u>Budget vs. Forecast vs. Actual</u>		Year End			Act v For	Act v Bud
		Budget	Forecast	Actual		
501	Plan/Planning Costs					
4000	Salaries & Wages	£0	£0	£0	£0	0
4001	Employer National Insurance	£0	£0	£0	£0	0
4002	Employer Pension Contribution	£0	£0	£0	£0	0
4030	Staff Training	£0	£0	£0	£0	0
4040	Staff Travel	£0	£0	£0	£0	0
4050	Staff Recruitment Costs	£0	£0	£0	£0	0
4070	Workwear	£0	£0	£0	£0	0
4101	Room Hire Costs	0	410	255	£155	-255
4490	Website	0	£0	31	-£31	-31
4585	Professional Fees	15763	14552	19487	-£4,935	-3724
	OverHead Expenditure	15763	14962	19773	-£4,811	-4010
1700	Revenue Grants Received	0	0	0	£0	0
	Total Income	0	0	0	£0	0
501	Net Expenditure	15763	14962	19773	-£4,811	-4010
	- Expenditure	15763	14962	19773	-£4,811	-4010
	Income	0	0	0	£0	
	Net Expenditure	15763	14962	19773	-£4,811	-4010
					32.15	25.44 %

Appendix 4L: Contingency Budget

Contingency								
Budget vs. Forecast vs. Actual		2017/18						
		Year End			Spend Difference			
		Budget	Forecast	Actual	Act v For	Act v Bud		
901	Contingency							
4899	Miscellaneous Expenses	£75,000	£19,000	£0	£19,000	£75,000		
4998	Homeless	£0	£0	£0	£0	£0		
	Total Expenditure	£75,000	£19,000	£0	£19,000	£75,000		
901	Net Expenditure	£75,000	£19,000	£0	£19,000	£75,000		
	- Expenditure	£75,000	£19,000	£0	£19,000	£75,000		
	Income	£0	£0	£0	£0	£0		
	Net Expenditure	£75,000	£19,000	£0	£19,000	£75,000		
					-100	-100	%	

Appendix 4M: Mountwise Building (EXEMPT)

Mountwise Budget vs. Forecast vs. Actual		2017/18			Spend Difference	
		Year End			Act v For	Act v Bud
		Budget	Forecast	Actual		
	Mountwise Building					
4080	Health & Safety	£1,500	£70	£70	£0	£1,430
4110	Rates	£6,399	£5,400	£5,268	£132	£1,131
4115	Water & Sewerage	£7,551	£1,115	£93	£1,022	£7,458
4122	Electricity	£8,650	£1,796	£693	£1,103	£7,957
4130	Insurance	£8,160	£0	£0	£0	£8,160
4140	Legionella Testing	£204	£0	£0	£0	£204
4174	Building Security Systems	£0	£0	£0	£0	£0
4199	Maintenance, Repairs & Renewals	£55,000	£1,590	£1,590	£0	£53,410
4281	General Waste	£0	0	£0	£0	£0
4440	Telephones and Broadband	£6,540	£258	£523	-£265	£6,017
4555	Legal Expenses	£500	£0	£0	£0	£500
4585	Professional Fees	£5,000	£0	£893	-£893	£4,107
4630	Contract Services	£5,100	£0	£0	£0	£5,100
4730	Licences General	£2,000	£0	£0	£0	£2,000
4899	Miscellaneous Expenses	£2,000	£335	£335	£0	£1,665
4900	Capital Purchases					
4901	Capital Refurbishments					
	OverHead Expenditure					
	Net Expenditure					
	- Expenditure					
	Income					
	Net Expenditure					
					-97.9449	-114.93 %

Appendix 5: UK Inflation for 2018



SOURCE: TRADINGECONOMICS.COM | OFFICE FOR NATIONAL STATISTICS

Appendix 6: Vehicle Service Allocation Schedule (Informal)

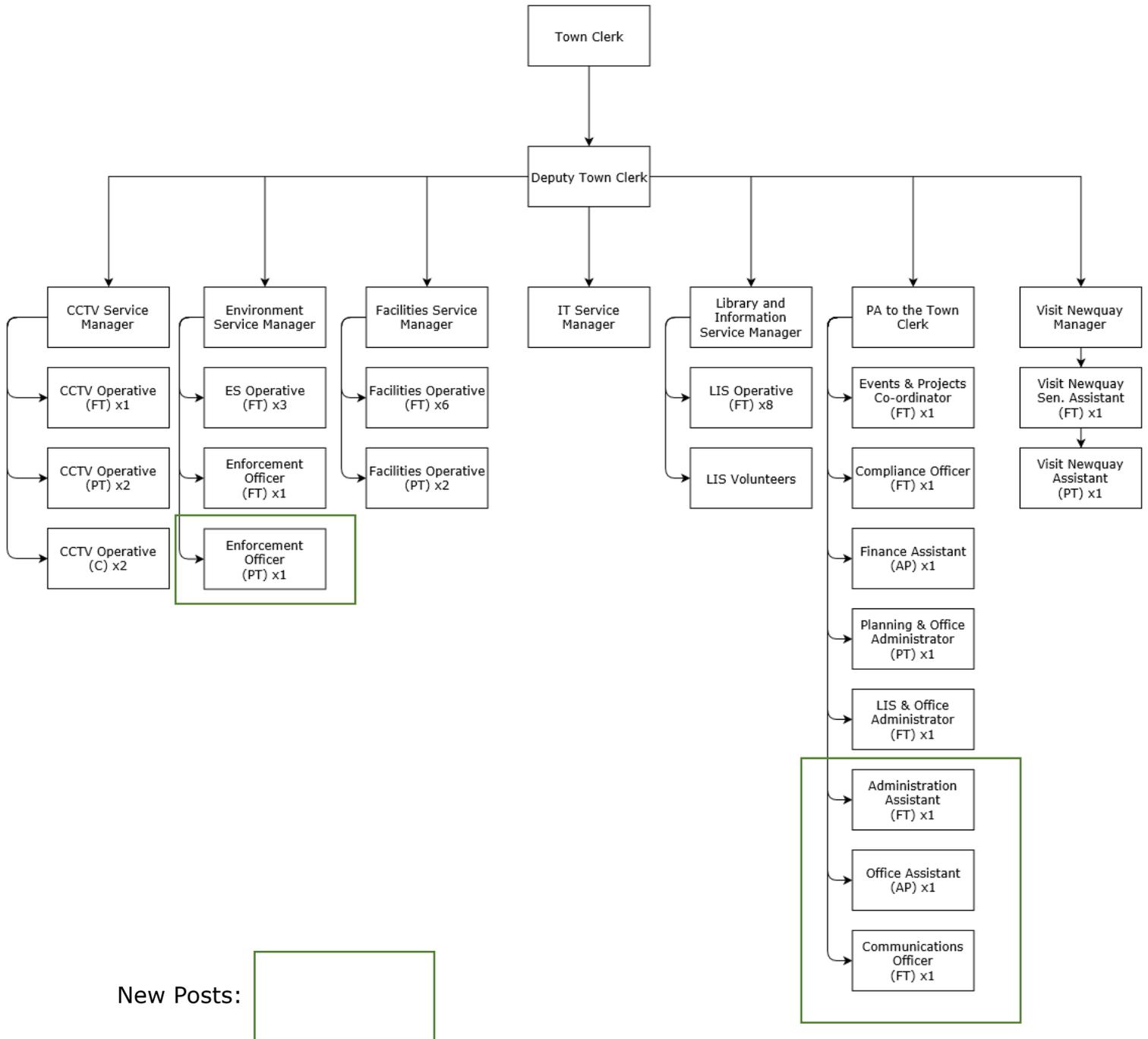
Following a request for this information, I have outlined below which vehicle(s) comes under each service. However, to ensure efficient resource management, there are times where vehicles are deployed into other services for operational reasons. This includes where listed vehicles are “permanently” with a service – there are times where they are redeployed.

All vehicle budgets now come under the Corporate Service (Admin) Budget in order to ensure one committee reviews the Council’s entire resource requirements and implement a new Council-wide vehicle procurement policy.

Vehicle	Reg.	Service	Permanent or Regular re-deployment	Type Key Reason	Tow Bar
Citroen Panel	WP17 NNT	Environment	Permanent	Large capacity storage	Yes
Citroen Tipper	WP17 NYM	Environment	Permanent	Flat Bed Tipper	Yes
Nissan Nivarra	WK18 TVZ	Enforcement	Permanent (also used by Environment)	4x4 – Beached cars assistance	Yes
VW Caddy	WK18 NFL	Facilities	Permanent	Cost and operational need	No
VW Caddy	WK18 NFJ	Facilities	Permanent	Cost and operational need	No
VW Caddy	WK17 ZXF	Facilities	Permanent	Cost and operational need	No
Ford Fiesta	WL18 DKY	Facilities	Permanent (used by TIC or for training where 3+ staff are attending the same course)	Cost and operational need	No
Nissan Nivarra	WK18 TVW	Corporate	Regular Re-deploy for Events/TIC/Emergency	4x4 – Emergency Plan & Towing Conference Trailer	Yes

Wherever possible vehicles are shared by other officers. However, some services have all their vehicles used at the same time.

Appendix 7: 2019-20 Staff Hierarchy



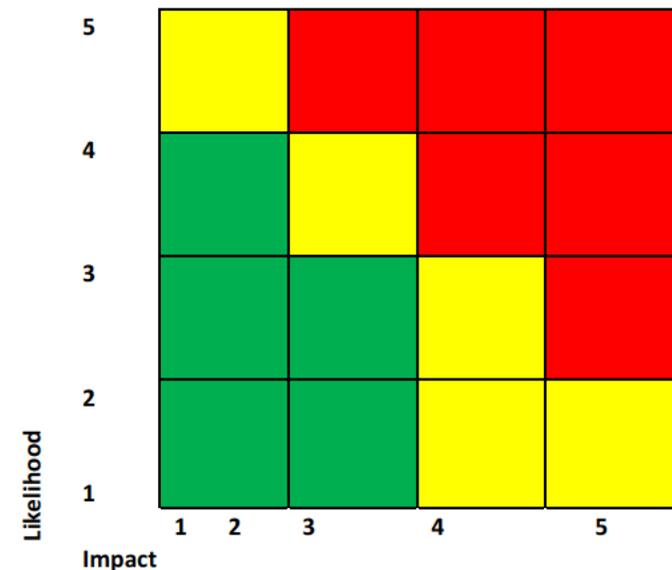
Appendix 8: Service-Level Strategic Risk Assessment

The following Assessment and Likelihood Criteria has been developed by the Town Clerk (as the Responsible Financial Officer) as their method for assessing the level of risk a particular project/committee/service has and the likelihood of the event occurring. This risk assessment does not replace the Health and Safety Risk Assessments and Policy, it is simply an assessment of strategic risks that are known and considered necessary for note within this document.

Likelihood Scale

Rating	Annual Frequency		Probability	
	Descriptor	Definition	Descriptor	Definition
5	Frequent	Up to once within 2 months	Almost Certain	91% or greater chance of occurrence over life of asset or project
4	Likely	Once every 2 - 5 months	Likely	66% - 90% chance of occurrence over life of asset or project
3	Possible	Once every 6-11 months	Possible	36% - 65% chance of occurrence over life of asset or project
2	Unlikely	Once every 12-23 months	Unlikely	11% - 35% chance of occurrence over life of asset or project
1	Rare	Once every 24 months or more	Rare	10% or less chance of occurrence over life of asset or project

Risk Level	Action
High	Mitigation Required or Recognition of the Risk
Medium	Mitigation of the Risk
Low	No mitigation needed



Impact Scale Used

Rating	Descriptor	Definition
5	Extreme	<ul style="list-style-type: none"> • Financial loss of £100,000 or more • Long-term/national negative media coverage • Significant prosecution and fines, litigation including class actions, incarceration of Staff and/or member(s) • Significant injuries or fatalities to employees or third parties, such as the public or contractors • Multiple senior officers leave
4	Major	<ul style="list-style-type: none"> • Financial loss of £50,000 up to £99,999 • National short-term negative media coverage • Report to a regulator/ombudsman requiring major corrective action to be made and/or a fine • Limited in-patient care required for employees or third parties, such as the public or contractors • Some senior managers leave, high turnover of experienced staff, not perceived as employer of choice
3	Moderate	<ul style="list-style-type: none"> • Financial loss of £25,000 up to £49,999 • Regional negative media coverage • Report to a regulator/ombudsman requiring immediate corrective action to be made and/or a fine • Out-patient medical treatment required for employees or third parties, such as the public or contractors • Widespread staff morale problems and high turnover
2	Minor	<ul style="list-style-type: none"> • Financial loss of £10,001 up to £24,999 • Local reputational damage • Reportable incident to regulator/ombudsman, no follow up • No or minor injuries to employees or third parties, such as the public or contractors • General staff morale problems and increase in turnover
1	Incidental	<ul style="list-style-type: none"> • Financial loss up to £10,000 • Local media attention quickly remedied • Not reportable to regulator/ombudsman • No injuries to employees or third parties, such as the public or contractors • Isolated staff dissatisfaction

Budget	Item/ Project	Risk	Likelihood	Impact	Risk Level	Mitigation
N/A	CTS Grant	Reduction/removal of CTS Grant at a higher rate than budgeted for.	3	4	High	CTS Grant goes into Localism EMR so reduction has no immediate impact on service delivery
N/A	Banking Providers	Town Council funds lost as a result in Unity Bank or in the short-term, NatWest bank becomes unviable, as we are not covered by the compensation scheme.	3	5	High	Funds will be deposited with CCLA who spread them across 30 banks. Also investigating other options for secure deposit.
Corporate	GDPR	The Town Council fails to become/maintain compliance of the GDPR when it comes into force in May 2018.	4	5	High	Increased budget and resources planed to cover unknown costs. Town Clerk investigating training and software/hardware that can assist.
Corporate	IT/Computing	Loss of IT System/Data either from external threats or system malfunction	2	5	Medium	New system is proposed utilising Office 365 and virtualisation – meaning data will be stored on secure MS servers off-site and backed up by MS.
N/A	Admin	External auditor costs could increase with the changes in External Audit providers.	3	1	Low	
EDGP	CCTV	Loss of service due to staff shortages/turnover.	2	3	Low	
EDGP	Toilets	Vandalism and increased repair and replacement costs of running the service with longer opening hours.	5	2	Medium	Continued top-up of the Public Conveniences EMR, which can be used for costs exceeding the revenue budget.
EDGP	Toilets	Drug and homeless issues impacting the service and the safety of both staff and users.	5	5	High	Continued reporting to the police, CCTV monitoring, training for staff and increased lobbying for changes to legislation concerning ASB/drug use.
N/A	All	Boundary Review may change the size of the Parish	3	5	High	Ensuring input into the consultation.
N/A	Base Rate	Increase in the base rate (housing) is less than 2% forecast for future years	3	4	Medium	Change future precepts to increase. Reduce spending or release EMRs.

Budget	Item/ Project	Risk	Likelihood	Impact	Risk Level	Mitigation
EDGP	Railway Station Toilet	Removal costs higher than anticipated due to difficulty of the building and its proximity to the Station building (including asbestos).	3	5	High	Commission surveys and competent demolition/removal firm to handle this project.
EDGP	Beach Road Toilet	No maintenance budget from 2017/18 – given the need to ensure the facility remains secure and clean (externally). There is a need for a plan.	3	2	Low	
EDGP	Lights	Lack of adequate working lights for a full display and consistent instances of tampering with the infrastructure.	4	2	Medium	New locks being fitted to poles to try and reduce tampering. CCTV focused on tracking issues and budget is being changes to cover running costs.
Staffing	Service Delivery	Inadequate resource capacity in the office to cope with the increase in/addition of new projects as well as maintaining the current level of support members require.	4	4	High	Recruitment of new admin posts and new communications officer post. Which should bolster resources.
FBOS	Skatepark	Concrete Skatepark Project – losing funding or increasing costs	5	3	High	Fixed cost for Maverick Industries. Grant forms sent off with updates.
FBOS	Crantock Street Land	No budget for maintenance, but still liable for all maintenance on this parcel of land.	1	2	Low	New Environment Service could assist if works need to be undertaken.
F&P	Contingency	The contingency lines in most budgets were removed during the 2016/17 budget setting. This means those committees will rely on the central contingency budget (that has been reduced) if anything goes wrong. There is a risk that the Contingency Budget would not cover more than one medium project issue.	3	5	High	Availability of EMRs and General Fund for extremely urgent situations/spends. Failing that delaying projects until another precept setting or a future budget year may be appropriate as an option.
TIC	All	Reduction in income, membership and advertising.	4	3	High	Increase commercialisation of the TIC service as well as changing the membership model.
Planning	Neighbourhood Plan	Ability/funding to deliver a plan which is fit for purpose and meets the needs of Newquay (and surrounding areas).	3	2	Low	

Budget	Item/ Project	Risk	Likelihood	Impact	Risk Level	Mitigation
Mountwise Building	Capital Refurbs	Going over budget for the capital refurbishment programme.	3	5	High	Commissioning of an experienced project manager. Ability to use further Capital EMR if needed (subject to Full Council agreement and approval).
Staffing	All	The effects of Staff turnover could become an increasing problem as the Council takes over more services.	4	2	Medium	The Town Clerk has the ability to commission staff agencies for short-term resource issues.
Staffing	All	Sickness absence of any staff.	3	2	Low	
FBOS	Gannel Car Park	Inability to manage illegal campers.	5	2	High	Investigating a height barrier with National Trust as well as new PSPOs which may provide an enforcement method for illegal parking/camping.

Appendix 9: T&P Council Precepts Letter from Cornwall Council



Mr Andrew Curtis
Newquay Town Council
Town Clerk's Office
Municipal Offices
Marcus Hill
Newquay
TR7 1AF

Your ref:
My ref: PJH/Precepts19-20
Date: 13 November 2018

Dear Sir/Madam

Parish and Town Council Precepts for the 2019/20 Financial Year

Cornwall Council is the billing authority responsible for collecting and paying the precept for your Council in respect of the 2019/20 financial year. I therefore enclose a form for you to notify the amount of precept that your Town or Parish Council will require Cornwall Council to collect for 2019/20.

If your Council's precept is less than £140,000 then you need only complete and return the attached form by the deadline set out below. If your Council's precept is for £140,000 or more you will also need to supply us with a separate breakdown of your Town or Parish Council's budgeted expenditure and income. Detail of the current required content can be found in the Statutory Instrument 'The Council Tax (Demand Notices) (England) Regulations 2011' at the following website address http://www.legislation.gov.uk/ukSI/2011/3038/pdfs/ukSI_20113038_en.pdf

The practical requirements for such information is as detailed below. Please e-mail this information to corporatefinance@cornwall.gov.uk

Size A4
Format Word or Excel

This additional information **will not** be enclosed with the Council Tax bill, but will be made available on the Cornwall Council website. Hardcopies will only be issued when specifically requested.

Some Councils utilise tax base information (equivalent number of Band D properties) for their areas when deciding on their precept level, as an increase or reduction in the tax base will itself have an impact on the increase or decrease in the council tax for the Town or Parish Council element.

The provisional taxbase information for individual Town and Parish Councils is available on our website at <http://www.cornwall.gov.uk/community-and-living/parish-and-town-councils/general-information-on-parish-and-town-councils/>



Cornwall Council, New County Hall,
Treyew Road, Truro, Cornwall TR1 3AY

Tel: 0300 1234 100 www.cornwall.gov.uk

If you have any problems with accessing that information, then please contact us.

Cornwall Council proposes paying the 2019/20 precepts by two equal instalments, the first in April 2019 and the second in September 2019.

I would be grateful if you would complete and return the enclosed form, including a nil return, if applicable, to the address shown on the Precept Notification form by **no later than 31st December 2018**.

Other Information:

- Business Rates on Public Conveniences

In his budget statement on 29th October 2018, the Chancellor of the Exchequer announced that the Government will introduce 100% Business Rates relief for all public conveniences, whether publically or privately owned. However this comes into effect from **1st April 2020**, so if your council does run public conveniences you will still need to factor the associated Business Rates into your 2019/20 budget.

- Council Tax Support Grant

Since the introduction of the Localised Council Tax Support (CTS) scheme in April 2013, a CTS grant is paid to all qualifying local precepting authorities in addition to the precept. For 2019/20 the total CTS grant that will be distributed is £0.986m.

The actual amount of CTS grant payable to individual Town and Parish Councils will, as in previous years, be apportioned using the following factors:

- clxxxix. The current profile and number of recipients of Council Tax Support
- cxc. The element of the 2018/19 Band D Council Tax charge that relates to the individual Town or Parish Council

The proposed CTS grant allocations for each Town or Parish Council, based on the above, are enclosed with this letter.

Please note that the CTS grant has no direct impact on the level of Council Tax that is charged to your local residents. It is **only** your precept which influences this.

- Council Tax Referendums

In recent years, major authorities such as Cornwall Council have been subject to Council Tax referendum principles and have been limited to core Council Tax increases that are determined by the Government. Any increase at, or above, the limit set by the Government would be subject to a referendum. In the event that a referendum is lost, an alternative budget must be ready to be put in place, within the referendum limit and would necessarily require re-billing. The cost of the referendum and re-billing would have to be met by the relevant authority.

At the Local Government Finance Settlement in December 2017, the Secretary of State for Communities & Local Government announced that the Government would defer the setting of referendum principles for Town and Parish Councils for three years. Therefore this will not apply in 2019/20.



Cornwall Council, New County Hall,
Treyew Road, Truro, Cornwall TR1 3AY

Tel: 0300 1234 100 www.cornwall.gov.uk

- Devolution of Functions

As you know, Cornwall Council continues to aim to strengthen its partnership with the rest of the public and community sector in order to minimise cuts to frontline services and to ensure that assets are managed by their best long-term custodian. You may want to take this into consideration when setting your precept.

If your Council is interested in the options relating to the running of any services or the management of local assets, the first point of contact should be your local Community Link Officer.

If you are likely to have difficulty in meeting the 31st December 2018 deadline or have any other queries concerning this letter, in the first instance, please e-mail corporatefinance@cornwall.gov.uk and we will reply to your enquiry.

Yours faithfully



Peter Hockin
Business Analyst
Resources Service
Tel: 01872 324494



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Appendix 10: Council Tax Support (CTS) Grant Information per Council

LOCALISED COUNCIL TAX SUPPORT 2019/20 - INDICATIVE GRANT FUNDING ALLOCATION TO TOWN & PARISH COUNCILS								
	Parish Band D Council Tax 2018/19 £ <i>(Band D charge for the Parish element only, based on precept)</i> A	Total Band D Council Tax 2018/19 £ <i>(Total Parish Band D charge - inc Cornwall Council & Police)</i> B	Parish Element 2018/19 % <i>(Share of Band D charge applicable to Parish only)</i> C	Council Tax Support awarded to claimants 2018/19 £ <i>(Total amount of CTS awarded to households within each Parish)</i> D	No. of Properties (2018/19 Band D equivalent) awarded CTS CTS E	£ <i>(Parish Band D charge x No. of properties awarded CTS)</i> F	As a % of Total CTS Grant <i>(% share of the total of column C)</i> G	Council Tax Support Grant Funding 2019/20 £ <i>(CTS grant allocation based on % share)</i> H (G x £985,000)
			(A/B)		(D/E)	(A x F)	(F / Total F)	
Advent	7.73	1,664.51	0.46%	6,560.49	3.94	30.46	0.001%	10.51
Altamun	21.94	1,678.72	1.31%	60,008.86	35.75	784.29	0.027%	270.53
Antony	55.19	1,711.97	3.22%	19,171.22	11.20	618.07	0.022%	213.20
Blisland	100.36	1,757.14	5.71%	44,189.06	25.15	2,523.99	0.088%	870.63
Boconnoc	0.00	1,656.78	0.00%	14,156.04	8.54	0.00	0.000%	0.00
Bodmin	299.20	1,955.98	15.30%	1,390,823.82	711.06	212,749.62	7.443%	73,385.87
Bobus Fleming	45.97	1,702.75	2.70%	17,559.80	10.31	474.12	0.017%	163.54
Boyton	34.56	1,691.34	2.04%	28,597.30	16.91	584.34	0.020%	201.56
Breaage	60.30	1,717.08	3.51%	163,950.18	95.48	5,757.45	0.201%	1,985.97
Broad oak	0.00	1,656.78	0.00%	6,494.64	3.92	0.00	0.000%	0.00
Bude-Stratton	229.14	1,885.92	12.15%	919,592.89	487.61	111,729.79	3.909%	38,540.08
Budock	32.15	1,688.93	1.90%	68,573.17	40.60	1,305.21	0.046%	450.22
Callington	192.95	1,849.73	10.43%	440,941.29	238.38	45,995.69	1.609%	15,865.76
Calstock	74.55	1,731.33	4.31%	410,844.31	237.30	17,690.91	0.619%	6,102.30
Camborne	164.75	1,821.53	9.04%	2,245,449.46	1,232.73	203,095.85	7.105%	70,055.90
Camelford	221.00	1,877.78	11.77%	333,323.18	177.51	39,229.72	1.372%	13,531.90
Cardinham	47.17	1,703.95	2.77%	24,436.26	14.34	676.47	0.024%	233.34
Carharrack	19.17	1,675.95	1.14%	96,143.53	57.37	1,099.65	0.038%	379.31
Carlyon	33.28	1,690.06	1.97%	47,885.24	28.33	943.04	0.033%	325.29
Cam Brea	79.44	1,736.22	4.58%	698,936.05	402.56	31,979.67	1.119%	11,031.07
Chacewater	45.06	1,701.84	2.65%	119,473.37	70.20	3,163.54	0.111%	1,091.23
Colan	13.11	1,669.89	0.79%	140,972.41	84.42	1,106.70	0.039%	381.74
Constantine	53.03	1,709.81	3.10%	108,054.91	63.20	3,351.21	0.117%	1,155.97
Crantock	76.11	1,732.89	4.39%	65,578.91	37.84	2,880.47	0.101%	993.59
Crowan	51.75	1,708.53	3.03%	135,165.65	79.11	4,094.07	0.143%	1,412.21
Cubert	48.22	1,705.00	2.83%	58,428.46	34.27	1,652.53	0.058%	570.02
Cuby	25.51	1,682.29	1.52%	11,912.88	7.08	180.66	0.006%	62.32
Cury	48.63	1,705.41	2.85%	31,667.30	18.57	903.00	0.032%	311.48
Davidstow	4.68	1,661.46	0.28%	33,469.30	20.14	94.28	0.003%	32.52
Deviock	58.52	1,715.30	3.41%	70,781.96	41.27	2,414.74	0.084%	832.94
Dobwalls	16.96	1,673.74	1.01%	152,963.14	91.39	1,550.32	0.054%	534.77
Duloe	32.06	1,688.84	1.90%	34,148.66	20.22	648.17	0.023%	223.58
Egloshayle	42.04	1,698.82	2.47%	22,298.36	13.13	551.79	0.019%	190.33
Egloskenry	24.24	1,681.02	1.44%	14,874.54	8.85	214.45	0.008%	73.97
Falmouth	253.68	1,910.46	13.28%	1,590,296.62	832.42	211,164.86	7.387%	72,839.23
Feock	54.81	1,711.59	3.20%	116,353.38	67.98	3,725.72	0.130%	1,285.15
Fonraby-Minster	79.94	1,736.72	4.60%	50,559.31	29.11	2,327.12	0.081%	802.72
Fowey	86.01	1,742.79	4.94%	151,758.70	87.08	7,489.50	0.262%	2,583.43
Germoe	41.26	1,698.04	2.43%	17,728.19	10.44	430.79	0.015%	148.60
Gerrans	37.30	1,694.08	2.20%	56,315.44	33.24	1,240.09	0.043%	427.76
Grade-Ruan	39.42	1,696.20	2.32%	74,734.31	44.06	1,736.93	0.061%	599.14
Grampond	60.44	1,717.22	3.52%	37,548.37	21.87	1,321.55	0.046%	455.85
Gunwalloe	49.97	1,706.75	2.93%	9,299.34	5.45	272.26	0.010%	93.91
Gweck	37.04	1,693.82	2.19%	35,756.82	21.11	781.93	0.027%	269.72
Gwennap	59.40	1,716.18	3.46%	90,366.63	52.66	3,127.72	0.109%	1,078.88
Gwinear/Gwithian	70.55	1,727.33	4.08%	231,964.79	134.29	9,474.20	0.331%	3,268.03
Hayle	157.81	1,814.59	8.70%	908,607.36	500.72	79,016.68	2.764%	27,256.02
Helland	12.02	1,668.80	0.72%	6,798.62	4.07	48.98	0.002%	16.90
Helston	104.41	1,761.19	5.93%	635,520.24	360.85	37,676.50	1.318%	12,996.14
Illogan	123.39	1,780.17	6.93%	417,446.78	234.50	28,934.01	1.012%	9,980.50
Jacobstow	20.86	1,677.64	1.24%	21,550.79	12.85	267.99	0.009%	92.44
Kea	45.03	1,701.81	2.65%	88,094.87	51.77	2,330.91	0.082%	804.03
Kerwyn	55.91	1,712.69	3.26%	280,508.50	163.78	9,156.43	0.320%	3,158.42
Kilhampton	45.30	1,702.08	2.66%	71,583.03	42.06	1,905.16	0.067%	657.17
Ladock	32.54	1,689.32	1.93%	84,285.12	49.89	1,623.44	0.057%	559.99
Landewednack	54.96	1,711.74	3.21%	61,541.18	35.95	1,975.86	0.069%	681.55
Landrake	43.58	1,700.36	2.56%	46,757.75	27.50	1,198.52	0.042%	413.42
Landulph	46.49	1,703.27	2.73%	17,517.38	10.28	478.13	0.017%	164.93
Laneast	20.79	1,677.57	1.24%	6,275.23	3.74	77.77	0.003%	26.83
Lanhydrock	30.03	1,686.81	1.78%	7,068.25	4.19	125.82	0.004%	43.40
Lanivet	57.03	1,713.81	3.33%	90,577.93	52.85	3,014.08	0.105%	1,039.68
Lanlivery	38.63	1,695.41	2.28%	11,784.45	6.95	268.48	0.009%	92.61
Lanner	92.45	1,749.23	5.29%	215,458.64	123.17	11,387.92	0.398%	3,928.15
Lanreath	44.24	1,701.02	2.60%	26,009.17	15.29	676.49	0.024%	233.35
Lanteglos	71.98	1,728.76	4.16%	77,289.67	44.71	3,218.09	0.113%	1,110.05
Launcells	27.99	1,684.77	1.66%	25,477.08	15.12	423.31	0.015%	146.02
Launceston	196.93	1,853.71	10.62%	720,499.47	388.68	76,543.02	2.678%	26,402.76
Lawhitton	23.23	1,680.01	1.38%	13,481.37	8.02	186.43	0.007%	64.31

LOCALISED COUNCIL TAX SUPPORT 2019/20 - INDICATIVE GRANT FUNDING ALLOCATION TO TOWN & PARISH COUNCILS

	Parish Band D Council Tax 2018/19	Total Band D Council Tax 2018/19	Parish Element 2018/19 %	Council Tax Support awarded to claimants 2018/19	No. of Properties (2018/19 Band D equivalent) CTS	As a % of Total CTS Grant	Council Tax Support Grant Funding 2019/20
	E	E	%	E	E	%	E
	(Band D charge for the Parish element only, based on precept)	(Total Parish Band D charge - inc. Cornwall Council & Police)	(Share of Band D charge applicable to Parish only)	(Total amount of CTS awarded to households within each Parish)	(CTS Grant awarded / Total Band D Council Tax)	(Parish Band D charge x No. of properties awarded CTS)	(CTS grant allocation based on % share)
	A	B	C	D	E	F	H
			(A/B)		(D/E)	(A x E)	(G x £285,000)
						(F / Total F)	
Lesnewth	22.48	1,679.26	1.34%	1,833.74	1.09	24.55	8.47
Lewannick	66.87	1,723.65	3.88%	59,679.57	34.62	2,315.30	798.64
Lezant	27.25	1,684.03	1.62%	28,127.66	16.70	455.21	157.02
Linkinhorne	40.42	1,697.20	2.38%	61,920.43	36.48	1,474.72	508.69
Liskeard	139.42	1,796.20	7.76%	94,992.62	524.44	73,119.44	25,221.83
Looe	151.08	1,807.86	8.36%	407,130.36	225.20	34,022.94	11,735.88
Lostwithiel	173.72	1,830.50	9.49%	178,183.91	97.34	16,910.07	5,832.96
Ludgvan	34.54	1,691.32	2.04%	220,720.78	130.50	4,507.29	1,554.74
Luxulyan	40.60	1,697.38	2.39%	94,142.37	55.46	2,251.93	776.78
Mabe	36.04	1,692.82	2.13%	94,518.34	55.83	2,012.41	694.16
Madron	47.77	1,704.55	2.80%	114,903.47	67.41	3,220.06	1,110.73
Maker with Rame	107.12	1,763.90	6.07%	57,787.89	32.76	3,509.28	1,210.49
Maraccan	52.06	1,708.84	3.05%	18,370.18	10.75	559.67	193.05
Marazion	93.11	1,749.89	5.32%	169,986.54	97.14	9,045.25	3,120.07
Marhamchurch	49.44	1,706.22	2.90%	34,294.23	20.10	993.74	342.78
Mawgan in Meneage	86.93	1,743.71	4.99%	44,914.56	25.76	2,239.07	772.34
Mawnan	49.30	1,706.08	2.89%	61,675.46	36.15	1,782.26	614.77
Menheniot	40.72	1,697.50	2.40%	104,568.21	61.60	2,508.69	865.35
Mevagissay	53.30	1,710.08	3.12%	130,749.66	76.46	4,075.06	1,405.65
Michaelstow	77.53	1,734.31	4.47%	8,621.25	4.97	385.39	132.93
Millbrook	135.14	1,791.92	7.54%	185,561.30	103.55	13,994.63	4,827.31
Morvah	0.00	1,656.78	0.00%	964.21	0.58	0.00	0.00
Morval	49.32	1,706.10	2.89%	52,005.21	30.48	1,503.43	518.59
Morwenstow	40.96	1,697.74	2.41%	41,400.24	24.39	998.72	344.50
Mullion	61.77	1,718.55	3.59%	143,861.05	83.71	5,170.72	1,783.59
Mylor	34.42	1,691.20	2.04%	121,389.92	71.78	2,470.86	852.30
Newquay	215.49	1,872.27	11.51%	1,782,997.93	952.32	205,215.06	70,786.90
North Hill	40.00	1,696.78	2.36%	46,753.06	27.55	1,102.07	380.15
North Petherwin	29.52	1,686.30	1.75%	37,855.19	22.45	662.70	228.59
North Tamerton	29.59	1,686.37	1.75%	18,593.85	11.03	326.29	112.55
Otterham	32.47	1,689.25	1.92%	22,399.47	13.26	430.55	148.51
Padstow	0.00	1,656.78	0.00%	192,050.56	115.92	0.00	0.00
Paul	22.87	1,679.65	1.36%	10,980.56	6.54	149.53	51.58
Pelynt	87.05	1,743.83	4.99%	102,542.34	58.80	5,118.82	1,765.69
Penryn	124.68	1,781.46	7.00%	518,783.87	291.21	36,308.29	12,524.18
Pentewan Valley	45.99	1,702.77	2.70%	43,302.43	25.43	1,169.55	403.42
Penzance	195.19	1,851.97	10.54%	2,456,210.63	1,326.27	258,874.85	89,296.31
Perranarworthal	30.78	1,687.56	1.82%	48,164.65	28.54	878.53	303.04
Perranuthnoe	40.60	1,697.38	2.39%	148,744.35	87.63	3,558.16	1,227.35
Perranzabuloe	118.52	1,775.30	6.68%	34,267.56	193.36	22,917.18	7,905.05
Philleigh	9.03	1,665.81	0.54%	5,560.71	3.34	30.15	10.40
Pillaton	18.57	1,675.35	1.11%	13,366.31	7.98	148.15	51.10
Polperro Community Council	99.55	1,756.33	5.67%	111,778.02	63.64	6,335.84	2,185.48
Porthleven	79.67	1,736.45	4.59%	263,802.32	151.92	12,103.65	4,175.03
Portbreath	79.65	1,736.43	4.59%	79,413.00	45.73	3,642.67	1,256.50
Poundstock	78.50	1,735.28	4.52%	62,575.05	36.06	2,830.61	976.39
Probus	57.13	1,713.91	3.33%	115,470.84	67.37	3,849.01	1,327.68
Quethiock	48.73	1,705.51	2.86%	20,697.04	12.14	591.34	203.98
Redruth	147.62	1,804.40	8.18%	1,321,099.63	732.15	108,083.03	37,282.17
Roche	84.74	1,741.52	4.87%	288,130.89	165.45	14,020.17	4,836.12
Ruanlanhorne	53.00	1,709.78	3.10%	3,506.64	2.05	108.69	37.49
Saltash	137.83	1,794.61	7.68%	921,015.05	513.21	70,733.95	24,398.97
Sancreed	24.36	1,681.14	1.45%	40,328.50	23.99	584.38	201.58
Semen	105.13	1,761.91	5.97%	71,585.92	40.63	4,271.28	1,473.34
Sheviocck	61.13	1,717.91	3.56%	22,353.57	13.01	795.49	274.39
Sithney	41.13	1,697.91	2.42%	33,914.45	19.97	821.58	283.40
South Hill	37.37	1,694.15	2.21%	14,815.32	8.74	326.76	112.71
South Petherwin	24.64	1,681.42	1.47%	38,363.57	22.82	562.19	193.92
St Agnes	95.23	1,752.01	5.44%	470,467.10	268.53	25,572.11	8,820.85
St Allen	80.84	1,737.62	4.65%	25,447.44	14.64	1,183.92	408.38
St Anthony	22.44	1,679.22	1.34%	9,851.50	5.87	131.68	45.42
St Austell Bay	51.81	1,708.59	3.03%	37,233.02	21.79	1,129.00	389.44
St Austell Town	97.75	1,754.53	5.57%	1,687,137.95	961.59	93,995.72	32,422.89
St Blaise	44.58	1,701.36	2.62%	515,172.24	302.80	13,497.37	4,655.78
St Breock	53.59	1,710.37	3.13%	25,160.54	14.71	788.38	271.94
St Breward	47.13	1,703.91	2.77%	50,644.52	29.72	1,400.95	483.24
St Buryan	30.83	1,687.61	1.83%	103,266.69	61.19	1,886.70	650.80
St Cleer	45.11	1,701.89	2.65%	181,442.70	106.61	4,809.45	1,658.97

LOCALISED COUNCIL TAX SUPPORT 2019/20 - INDICATIVE GRANT FUNDING ALLOCATION TO TOWN & PARISH COUNCILS									
Parish Band D Council Tax 2018/19 £ <i>(Band D charge for the Parish element only, based on precept)</i> A	Total Band D Council Tax 2018/19 £ <i>(Total Parish Band D charge - inc. Cornwall Council & Police)</i> B	Parish Element 2018/19 % <i>(Share of Band D charge applicable to Parish only)</i> C	Council Tax Support awarded to claimants 2018/19 £ <i>(Total amount of CTS awarded to households within each Parish)</i> D	No. of Properties (2018/19 Band D equivalent) awarded CTS E	As a % of Total CTS Grant F	Council Tax Support Funding 2019/20 £ <i>(CTS grant allocation based on % share)</i> G			
		(A/B)		(D/B)	(E x F)	(G x £285,000)			
St Clement	24.38	1,681.16	1.45%	58,588.09	34.85	849.48	0.030%	293.02	
St Clether	7.76	1,664.54	0.47%	4,276.33	2.57	19.93	0.001%	6.87	
St Columb Major	158.63	1,815.41	8.74%	366,119.79	201.67	31,991.15	1.119%	11,035.03	
St Day	44.73	1,701.51	2.63%	143,968.24	84.62	3,785.07	0.132%	1,305.62	
St Dennis	139.58	1,796.36	7.77%	224,281.34	124.85	17,426.50	0.610%	6,011.10	
St Dominic	35.07	1,691.85	2.07%	39,059.82	23.09	809.64	0.028%	279.28	
St Endellion	47.71	1,704.49	2.80%	62,674.10	36.77	1,754.34	0.061%	605.14	
St Enoder	65.90	1,722.68	3.83%	274,558.46	159.38	10,503.84	0.367%	3,623.20	
St Erme	75.88	1,732.66	4.38%	61,630.84	35.57	2,698.89	0.094%	930.96	
St Erth	111.93	1,768.71	6.33%	99,031.80	55.99	6,267.13	0.219%	2,161.78	
St Ervan	20.73	1,677.51	1.24%	24,119.42	14.38	298.04	0.010%	102.80	
St Eval	33.94	1,690.72	2.01%	41,274.94	24.41	828.51	0.029%	285.79	
St Ewe	21.44	1,678.22	1.28%	28,545.70	17.01	364.73	0.013%	125.81	
St Gennys	53.12	1,709.90	3.11%	37,947.70	22.19	1,178.96	0.041%	406.67	
St Germans	105.96	1,762.74	6.01%	81,562.81	46.27	4,902.64	0.172%	1,691.12	
St Gluvias	46.50	1,703.28	2.73%	72,776.12	42.73	1,986.78	0.070%	685.32	
St Goran	34.94	1,691.72	2.07%	63,884.39	37.76	1,319.35	0.046%	455.10	
St Hilary	22.34	1,679.12	1.33%	38,723.35	23.06	515.15	0.018%	177.70	
St Issey	34.62	1,691.40	2.05%	46,729.98	27.63	956.52	0.033%	329.94	
St Ive	81.67	1,738.45	4.70%	144,335.78	83.03	6,780.35	0.239%	2,338.82	
St Ives	109.31	1,766.09	6.19%	886,679.54	502.06	54,880.58	1.920%	18,930.51	
St John	24.82	1,681.60	1.48%	12,436.71	7.40	183.59	0.006%	63.33	
St Juliot	12.33	1,669.11	0.74%	19,735.36	11.82	145.74	0.005%	50.27	
St Just	101.89	1,758.67	5.79%	390,253.61	221.90	22,610.15	0.791%	7,799.15	
St Just-in-Roseland	26.73	1,683.51	1.59%	53,117.81	31.55	843.43	0.030%	290.93	
St Keverne	50.52	1,707.30	2.96%	123,267.22	72.20	3,647.40	0.128%	1,258.13	
St Kew	15.52	1,672.30	0.93%	44,662.13	26.71	414.40	0.014%	142.94	
St Keyne	81.70	1,738.48	4.70%	39,176.36	22.53	1,841.01	0.064%	635.04	
St Levan	44.79	1,701.57	2.63%	42,005.86	24.69	1,105.77	0.039%	381.42	
St Mabyn	77.92	1,734.70	4.49%	20,057.73	11.56	900.96	0.032%	310.78	
St Martin by Looe	71.16	1,727.94	4.12%	30,447.34	17.62	1,253.80	0.044%	432.49	
St Martin in Meneage	47.96	1,704.74	2.81%	10,491.19	6.15	295.13	0.010%	101.80	
St Mawgan in Pydar	62.24	1,719.02	3.62%	43,450.06	25.28	1,573.09	0.055%	542.62	
St Mellion	50.65	1,707.43	2.97%	15,808.68	9.26	468.94	0.016%	161.76	
St Merryn	18.61	1,675.39	1.11%	85,603.99	51.09	950.81	0.033%	327.97	
St Mewan	47.95	1,704.73	2.81%	172,321.57	101.08	4,847.03	0.170%	1,671.94	
St Michael Caerhays	0.00	1,656.78	0.00%	6,422.50	3.88	0.00	0.000%	0.00	
St Michael Penkivel	17.41	1,674.19	1.04%	13,239.23	7.91	137.65	0.005%	47.48	
St Michael's Mount	0.00	1,656.78	0.00%	0.00	0.00	0.00	0.000%	0.00	
St Minver Highlands	60.33	1,717.11	3.51%	28,426.23	16.55	998.80	0.035%	344.53	
St Minver Lowlands	38.98	1,695.76	2.30%	102,626.10	60.52	2,358.99	0.083%	813.71	
St Neot	80.71	1,737.49	4.65%	43,185.91	24.86	2,006.00	0.070%	691.95	
St Newlyn East	69.94	1,726.72	4.05%	91,095.19	52.76	3,689.59	0.129%	1,272.69	
St Pinnock	33.08	1,689.86	1.96%	59,176.75	35.02	1,158.29	0.041%	399.54	
St Sampson	27.13	1,683.91	1.61%	6,020.85	3.58	96.99	0.003%	33.46	
St Stephen in Brannel	94.83	1,751.61	5.41%	490,552.84	280.06	26,558.00	0.929%	9,160.92	
St Stephens by Launceston	40.90	1,697.68	2.41%	21,688.71	12.78	522.58	0.018%	180.26	
St Teath	94.01	1,750.79	5.37%	221,150.63	126.31	11,874.86	0.415%	4,096.12	
St Thomas the Apostle	31.28	1,688.06	1.85%	49,088.10	29.08	909.53	0.032%	313.73	
St Tudy	43.95	1,700.73	2.58%	21,609.37	12.71	558.39	0.020%	192.61	
St Veep	51.82	1,708.60	3.03%	5,753.13	3.37	174.50	0.006%	60.19	
St Wenn	77.43	1,734.21	4.46%	8,779.38	5.06	391.99	0.014%	135.21	
St Winnow	31.63	1,688.41	1.87%	13,307.18	7.88	249.28	0.009%	85.99	
Stithians	102.40	1,759.18	5.82%	119,277.17	67.80	6,943.27	0.243%	2,395.01	
Stoke Climsland	24.82	1,681.60	1.48%	47,672.53	28.35	703.49	0.025%	242.66	
Tintagel	118.80	1,775.58	6.69%	132,187.66	74.45	8,844.42	0.309%	3,050.79	
Torpoint	132.06	1,788.84	7.38%	503,334.56	281.37	37,158.69	1.300%	12,817.52	
Towednack	50.44	1,707.22	2.95%	15,608.84	9.14	461.16	0.016%	159.07	
Tregony	92.73	1,749.51	5.30%	42,850.42	24.49	2,271.27	0.079%	783.45	
Tremaine	18.08	1,674.86	1.08%	5,752.94	3.43	62.12	0.002%	21.43	
Trenglos	0.00	1,656.78	0.00%	5,670.50	3.42	0.00	0.000%	0.00	
Tresmeer	48.48	1,705.26	2.84%	17,593.97	10.32	500.20	0.017%	172.54	
Trevalga	16.88	1,673.66	1.01%	4,227.07	2.53	42.64	0.001%	14.71	
Treverbyn	23.80	1,680.58	1.42%	486,385.15	289.42	6,887.81	0.241%	2,375.88	
Trewan	5.93	1,662.71	0.36%	8,492.58	5.11	30.31	0.001%	10.46	
Truro	244.80	1,901.58	12.87%	1,451,211.89	763.16	186,823.83	6.536%	64,443.03	
Tywardreath & Par	38.67	1,695.45	2.28%	200,532.59	118.28	4,573.71	0.160%	1,577.65	
Veryan	63.63	1,720.41	3.70%	48,759.35	28.34	1,803.37	0.063%	622.05	
Wadebridge	183.02	1,839.80	9.95%	497,790.19	270.57	49,518.53	1.732%	17,080.93	
Warbstow	13.60	1,670.38	0.81%	24,771.28	14.83	201.76	0.007%	69.59	
Warloggan	10.37	1,667.15	0.62%	10,442.93	6.26	64.97	0.002%	22.41	
Week St Mary	69.93	1,726.71	4.05%	29,753.33	17.23	1,204.90	0.042%	415.62	
Wendron	36.16	1,692.94	2.14%	91,036.11	53.77	1,944.30	0.068%	670.67	
Werrington	13.88	1,670.66	0.83%	26,939.30	16.12	223.76	0.008%	77.18	
Whitstone	23.31	1,680.09	1.39%	39,373.86	23.44	546.33	0.019%	188.45	
Withiel	29.64	1,686.42	1.76%	12,267.45	7.27	215.61	0.008%	74.37	
Zemor	45.39	1,702.17	2.67%	13,470.26	7.91	359.23	0.013%	123.91	
Totals				38,940,939.75	21,778.68	2,858,467.44	100.00%	986,000	

Appendix 11: Provisional Taxbase 2019/20 with 2018/19 comparison

Town/Parish Council	2018/19			2019/20			Increase/(-)Decrease from 2018/19 to 2019/20	
	MOD Band D Properties Equivalents	MOD Band D Properties	TAXBASE At 99.1% Collection Rate	MOD Band D Properties Equivalents	MOD Band D Properties	TAXBASE At 99.1% Collection Rate	Number	%
			(MOD 100%)			(MOD 100%)		
ADVENT	78.34		77.63	77.00		76.30	-1.33	-1.71%
ALTARNUN	413.93		410.21	418.99		415.22	5.01	1.22%
ANTONY	191.97		190.24	193.90		192.16	1.92	1.01%
BLISLAND	258.01		255.69	260.37		258.03	2.34	0.91%
BOCONNOC	39.97		39.61	39.65		39.30	-0.31	-0.79%
BODMIN	4,329.92		4,290.95	4,445.73		4,405.72	114.78	2.67%
BOTUS FLEMING	320.45		317.56	318.59		315.72	-1.85	-0.58%
BOYTON	181.03		179.40	184.49		182.83	3.43	1.91%
BREAGE	1,246.73		1,235.51	1,260.17		1,248.83	13.31	1.08%
BROADOAK	64.75		64.16	64.72		64.14	-0.02	-0.03%
BUDE-STRATTON	3,671.88		3,638.83	3,740.08		3,706.42	67.60	1.86%
BUDOCK	666.31		660.31	701.07		694.76	34.44	5.22%
CALLINGTON	1,901.95		1,884.83	1,911.20		1,894.00	9.17	0.49%
CALSTOCK	2,361.62		2,340.36	2,380.77		2,359.35	18.98	0.81%
CAMBORNE	5,768.21		5,716.30	5,943.19		5,889.70	173.40	3.03%
CAMELFORD	1,040.22		1,030.85	1,047.47		1,038.05	7.19	0.70%
CARDINHAM	256.71		254.40	260.37		258.03	3.63	1.43%
CARHARRACK	447.46		443.43	449.72		445.67	2.24	0.50%
CARLYON	732.72		726.12	773.50		766.54	40.42	5.57%
CARN BREA	2,310.56		2,289.77	2,430.28		2,408.41	118.64	5.18%
CHACEWATER	543.72		538.82	549.83		544.88	6.06	1.12%
COLAN	742.80		736.11	784.44		777.38	41.26	5.61%
CONSTANTINE	737.38		730.75	746.32		739.61	8.86	1.21%
CRANTOCK	377.83		374.43	378.82		375.41	0.98	0.26%
CROWAN	842.36		834.78	844.70		837.10	2.32	0.28%
CUBERT	523.14		518.43	523.34		518.63	0.20	0.04%
CUBY	77.13		76.43	79.73		79.01	2.58	3.37%
CURY	169.91		168.38	168.23		166.72	-1.66	-0.99%
DAVIDSTOW	172.48		170.93	175.51		173.93	3.00	1.76%
DEVIOCK	689.76		683.55	697.95		691.67	8.11	1.19%
DOBWALLS	712.79		706.38	733.11		726.52	20.14	2.85%
DULOE	267.57		265.16	272.38		269.93	4.76	1.80%
EGLOSHAYLE	150.02		148.67	154.32		152.93	4.26	2.86%
EGLOSKERRY	166.54		165.04	167.31		165.81	0.76	0.46%
FALMOUTH	6,998.06	12.33	6,947.40	7,189.87	12.33	7,137.49	190.09	2.74%
FEOCK	1,953.12		1,935.54	1,963.41		1,945.74	10.20	0.53%
FORRABURY & MINSTER	441.82		437.85	441.85		437.88	0.03	0.01%
FOWEY	1,338.79		1,326.74	1,329.08		1,317.12	-9.62	-0.73%
GERMOE	224.99		222.97	226.73		224.69	1.72	0.77%
GERRANS	594.32		588.97	590.49		585.17	-3.79	-0.64%
GRADE-RUAN	445.90		441.89	445.90		441.89	0.00	0.00%
GRAMPOUND WITH CREED	317.22		314.37	319.07		316.20	1.83	0.58%
GUNWALLOE	91.38		90.55	91.00		90.18	-0.38	-0.41%
GWEEK	256.05		253.75	252.75		250.48	-3.27	-1.29%
GWENNAP	565.02		559.94	567.87		562.76	2.82	0.50%
GWINEAR/GWITHIAN	1,180.16		1,169.54	1,202.58		1,191.76	22.22	1.90%
HAYLE	2,811.92		2,786.61	2,869.94		2,844.11	57.50	2.06%
HELLAND	96.51		95.64	96.98		96.10	0.46	0.48%
HELSTON	3,278.89	235.78	3,485.16	3,309.23	235.78	3,515.22	30.06	0.86%
ILLOGAN	1,706.64		1,691.28	1,741.14		1,725.47	34.19	2.02%
JACOBSTOW	193.48		191.74	193.42		191.68	-0.06	-0.03%
KEA	619.79		614.21	621.92		616.32	2.11	0.34%
KENWYN	2,207.28		2,187.42	2,302.74		2,282.01	94.59	4.32%
KILKHAMPTON	579.16		573.95	585.02		579.75	5.81	1.01%
LADOCK	544.73		539.82	547.00		542.07	2.25	0.42%
LANDEWEDNACK	413.13		409.41	416.54		412.79	3.39	0.83%
LANDRAKE	362.43		359.17	365.74		362.44	3.28	0.91%
LANDULPH	244.38		242.18	254.72		252.43	10.25	4.23%
LANEAST	90.52		89.70	95.06		94.20	4.50	5.02%
LANHYDROCK	94.10		93.25	95.55		94.69	1.44	1.54%
LANIVET	667.07		661.07	670.40		664.36	3.30	0.50%
LANLIVERY	214.66		212.73	217.40		215.45	2.72	1.28%
LANNER	844.42		836.82	849.99		842.34	5.52	0.66%
LANREATH	225.80		223.76	225.38		223.35	-0.42	-0.19%
LANTEGLOS	602.81		597.39	599.08		593.68	-3.70	-0.62%
LAUNCELLS	216.28		214.34	214.38		212.45	-1.89	-0.88%
LAUNCESTON	2,905.65		2,879.50	2,986.67		2,959.79	80.29	2.79%
LAWHITTON	109.45		108.47	112.74		111.72	3.25	3.00%
LESNEWTH	32.32		32.03	32.43		32.14	0.11	0.36%
LEWANNICK	347.07		343.95	354.09		350.90	6.95	2.02%
LEZANT	318.38		315.52	322.76		319.86	4.34	1.38%
LINKINHORNE	597.14		591.77	599.10		593.71	1.94	0.33%
LISKEARD	3,058.11		3,030.59	3,139.78		3,111.52	80.94	2.67%
LOOE	2,174.46		2,154.89	2,207.76		2,187.89	33.00	1.53%
LOSTWITHIEL	1,056.26		1,046.75	1,083.76		1,074.00	27.25	2.60%
LUDGVAN	1,209.97		1,199.08	1,215.57		1,204.63	5.54	0.46%
LUXULYAN	488.29		483.89	496.78		492.31	8.42	1.74%
MABE	531.95		527.16	549.33		544.38	17.22	3.27%
MADRON	528.11		523.36	547.98		543.05	19.69	3.76%
MAKER	657.55		651.63	659.22		653.29	1.66	0.25%
MANACCAN	237.47		235.34	235.58		233.46	-1.87	-0.80%
MARAZION	577.69		572.49	583.80		578.54	6.05	1.06%
MARHAMCHURCH	332.68		329.69	337.09		334.05	4.37	1.32%
MAWGAN IN MENEAGE	285.60	7.44	290.47	288.81	7.44	293.65	3.18	1.09%
MAWNAN	875.20		867.32	919.19		910.91	43.60	5.03%
MENHENIOT	623.62		618.00	623.74		618.13	0.12	0.02%

Town/Parish Council	2018/19			2019/20			Increase/(-)Decrease from 2018/19 to 2019/20	
	MOD Band D Properties Equivalents	MOD Band D	TAXBASE At 99.1% Collection Rate (MOD 100%)	MOD Band D Properties Equivalents	MOD Band D	TAXBASE At 99.1% Collection Rate (MOD 100%)	Number	%
MEVAGISSEY	1,026.16		1,016.93	1,039.45		1,030.09	13.17	1.29%
MICHAELSTOW	97.62		96.74	100.98		100.07	3.33	3.45%
MILLBROOK	743.23		736.54	738.00		731.36	-5.18	-0.70%
MORVAH	50.65		50.19	49.99		49.54	-0.65	-1.29%
MORVAL	271.51		269.07	273.34		270.88	1.81	0.67%
MORWENSTOW	339.27		336.22	344.62		341.52	5.30	1.58%
MULLION	838.34		830.80	857.09		849.37	18.58	2.24%
MYLOR	1,349.73		1,337.59	1,370.08		1,357.75	20.17	1.51%
NEWQUAY	7,778.85	91.11	7,799.95	7,987.53	89.67	8,005.31	205.36	2.63%
NORTH HILL	391.08		387.56	397.11		393.53	5.98	1.54%
NORTH PETHERWIN	293.97		291.32	296.52		293.85	2.53	0.87%
NORTH TAMERTON	105.06		104.11	108.34		107.36	3.25	3.12%
OTTERHAM	93.23		92.39	94.78		93.92	1.53	1.65%
PADSTOW	1,560.81		1,546.76	1,545.65		1,531.74	-15.03	-0.97%
PAUL	106.08		105.12	105.31		104.36	-0.76	-0.73%
PELYNT	463.68		459.50	461.20		457.05	-2.46	-0.53%
PENRYN	2,109.53	15.67	2,106.21	2,197.65	15.67	2,193.54	87.32	4.15%
PENTEWAN VALLEY	283.39		280.84	278.13		275.62	-5.22	-1.86%
PENZANCE	6,915.16		6,852.93	6,959.65		6,897.02	44.09	0.64%
PERRANARWORTHAL	784.78		777.71	791.10		783.98	6.27	0.81%
PERRANUTHNOE	894.18		886.13	900.89		892.79	6.65	0.75%
PERRANZABULOE	2,242.18		2,222.00	2,308.30		2,287.53	65.53	2.95%
PHILLEIGH	100.54		99.63	99.92		99.02	-0.61	-0.61%
PILLATON	209.48		207.60	211.16		209.26	1.66	0.80%
POLPERRO COMMUNITY COUNCIL	726.51		719.97	726.81		720.27	0.30	0.04%
PORTHLEVEN	1,169.50		1,158.98	1,167.19		1,156.68	-2.29	-0.20%
PORTREATH	608.11		602.64	614.52		608.99	6.35	1.05%
POUNDSTOCK	449.93		445.88	453.85		449.77	3.89	0.87%
PROBUS	830.89		823.41	860.46		852.72	29.30	3.56%
QUETHIOCK	177.32		175.72	178.27		176.66	0.94	0.54%
REDRUTH	4,073.98	6.22	4,043.53	4,185.31	6.22	4,153.86	110.33	2.73%
ROCHE	1,131.25		1,121.07	1,147.01		1,136.69	15.62	1.39%
RUANLANIHORNE	140.62		139.35	143.81		142.51	3.16	2.27%
SALTASH	5,385.65	6.33	5,343.51	5,421.80	6.33	5,379.33	35.82	0.67%
SANCREED	253.13		250.85	260.45		258.11	7.26	2.89%
SENNEN	426.61		422.77	425.02		421.19	-1.58	-0.37%
SHEVIOCK	334.64		331.63	334.48		331.47	-0.16	-0.05%
SITHNEY	343.46		340.37	345.98		342.87	2.50	0.73%
SOUTH HILL	202.54		200.72	201.12		199.31	-1.41	-0.70%
SOUTH PETHERWIN	368.57		365.26	369.79		366.46	1.20	0.33%
ST AGNES	3,053.84		3,026.36	3,077.57		3,049.87	23.52	0.78%
ST ALLEN	160.40		158.96	160.01		158.57	-0.39	-0.24%
ST ANTHONY	134.88		133.66	130.10		128.92	-4.74	-3.54%
ST AUSTELL BAY	742.74		736.06	744.27		737.58	1.52	0.21%
ST AUSTELL TOWN	6,106.08		6,051.13	6,184.18		6,128.53	77.40	1.28%
ST BLAISE	1,924.21		1,906.89	1,941.07		1,923.60	16.71	0.88%
ST BREOCK	339.67		336.61	337.56		334.52	-2.09	-0.62%
ST BREWARD	351.10		347.94	353.09		349.91	1.96	0.56%
ST BURYAN	556.56		551.55	559.91		554.88	3.32	0.60%
ST CLEER	1,176.25		1,165.67	1,182.92		1,172.27	6.60	0.57%
ST CLEMENT	538.16		533.32	537.18		532.35	-0.97	-0.18%
ST CLETHER	65.04		64.46	63.99		63.42	-1.04	-1.61%
ST COLUMB	1,383.04		1,370.59	1,388.23		1,375.73	5.14	0.38%
ST DAY	529.47		524.70	532.86		528.06	3.36	0.64%
ST DENNIS	685.04		678.88	712.70		706.29	27.41	4.04%
ST DOMINIC	331.52		328.54	334.47		331.46	2.93	0.89%
ST ENDELLION	602.77		597.34	609.94		604.45	7.10	1.19%
ST ENODER	1,403.41		1,390.78	1,409.73		1,397.04	6.26	0.45%
ST ERME	442.62		438.64	441.99		438.01	-0.63	-0.14%
ST ERTH	488.13		483.74	495.53		491.08	7.34	1.52%
ST ERVAN	147.96	22.22	168.85	149.01	22.22	169.89	1.04	0.62%
ST EVAL	322.35	4.67	324.12	324.68	4.67	326.43	2.31	0.71%
ST EWE	240.19		238.03	241.69		239.51	1.48	0.62%
ST GENNYS	416.05		412.30	420.59		416.81	4.50	1.09%
ST GERMAN'S	528.31		523.55	532.85		528.05	4.50	0.86%
ST GLUVIAS	526.66		521.92	527.92		523.17	1.25	0.24%
ST GORAN	603.64		598.21	611.93		606.42	8.21	1.37%
ST HILARY	316.21		313.37	317.14		314.29	0.92	0.29%
ST ISSEY	437.19		433.26	448.63		444.59	11.34	2.62%
ST IVE	790.80		783.68	796.87		789.70	6.02	0.77%
ST IVES	5,245.51		5,198.30	5,251.87		5,204.60	6.30	0.12%
ST JOHN	243.91		241.71	243.60		241.40	-0.31	-0.13%
ST JULIOT	147.36		146.04	154.24		152.85	6.82	4.67%
ST JUST	1,659.54		1,644.60	1,672.21		1,657.16	12.56	0.76%
ST JUST IN ROSELAND	962.75		954.08	965.81		957.12	3.04	0.32%
ST KEVERNE	938.81		930.36	936.36		927.93	-2.43	-0.26%
ST KEW	487.75		483.36	480.94		476.62	-6.74	-1.39%
ST KEYNE	148.22		146.89	153.49		152.11	5.23	3.56%
ST LEVAN	264.25		261.87	260.71		258.36	-3.52	-1.34%
ST MABYN	285.55		282.98	290.56		287.95	4.96	1.75%
ST MARTIN BY LOOE	162.40		160.94	163.77		162.30	1.35	0.84%
ST MARTIN IN MENEAGE	152.49		151.12	156.60		155.20	4.08	2.70%
ST MAWGAN IN PYDAR	586.00	13.78	594.51	590.77	13.78	599.23	4.72	0.79%
ST MELLION	219.16		217.18	216.67		214.72	-2.46	-1.13%
ST MERRYN	1,084.53		1,074.77	1,080.54		1,070.82	-3.95	-0.37%
ST MEWAN	1,119.91		1,109.83	1,154.13		1,143.74	33.91	3.06%

Town/Parish Council	2018/19			2019/20			Increase/(-)Decrease from 2018/19 to 2019/20	
	Band D Equivalents	MOD Properties Band D	TAXBASE	Band D Equivalents	MOD Properties Band D	TAXBASE	Number	%
			At 99.1% Collection Rate (MOD 100%)			At 99.1% Collection Rate (MOD 100%)		
ST MICHAEL CAERHAYS	29.85		29.58	29.09		28.83	-0.76	-2.57%
ST MICHAEL PENKEVIL	69.57		68.94	68.96		68.34	-0.60	-0.87%
ST MICHAEL'S MOUNT	14.30		14.17	14.26		14.13	-0.04	-0.30%
ST MINVER HIGHLANDS	656.54		650.63	647.35		641.52	-9.11	-1.40%
ST MINVER LOWLANDS	1,294.39		1,282.74	1,285.30		1,273.73	-9.00	-0.70%
ST NEOT	393.84		390.30	401.18		397.57	7.27	1.86%
ST NEWLYN EAST	634.85		629.14	631.46		625.78	-3.36	-0.53%
ST PINNOCK	244.06		241.87	240.48		238.31	-3.55	-1.47%
ST SAMPSON	139.81		138.55	139.42		138.17	-0.38	-0.28%
ST STEPHEN IN BRANNEL	2,054.10		2,035.62	2,087.13		2,068.35	32.73	1.61%
ST STEPHENS BY LAUNCESTON	138.15		136.90	138.47		137.23	0.32	0.24%
ST TEATH	951.90		943.34	944.59		936.09	-7.24	-0.77%
ST THOMAS THE APOSTLE RURAL	274.23		271.76	281.32		278.79	7.02	2.58%
ST TUDY	287.02		284.43	286.45		283.87	-0.57	-0.20%
ST VEEP	189.85		188.14	187.02		185.33	-2.81	-1.49%
ST WENN	148.57		147.23	145.58		144.27	-2.95	-2.01%
ST WINNOW	127.62		126.47	124.59		123.47	-3.00	-2.37%
STITHIANS	716.87		710.42	723.28		716.77	6.35	0.89%
STOKE CLIMSLAND	646.93		641.10	649.94		644.09	2.99	0.47%
TINTAGEL	806.92		799.66	807.57		800.30	0.64	0.08%
TORPOINT	2,230.31	80.89	2,291.13	2,237.19	82.45	2,299.50	8.37	0.37%
TOWEDNACK	143.48		142.19	145.14		143.84	1.65	1.16%
TREGONY	348.21		345.08	357.76		354.54	9.46	2.74%
TREMAINE	33.48		33.18	34.63		34.31	1.14	3.43%
TRENEGLOS	47.98		47.55	48.03		47.60	0.05	0.11%
TRESMEER	72.85		72.19	73.33		72.67	0.48	0.66%
TREVALGA	28.09		27.84	29.01		28.75	0.91	3.26%
TREVERBYN	2,395.60		2,374.04	2,446.41		2,424.39	50.35	2.12%
TREWEN	59.51		58.97	59.73		59.19	0.22	0.37%
TRURO	6,842.11		6,780.53	7,026.70		6,963.46	182.92	2.70%
TYWARDREATH	1,091.76		1,081.94	1,107.51		1,097.54	15.60	1.44%
VERYAN	507.48		502.91	512.26		507.65	4.74	0.94%
WADEBRIDGE	2,336.71		2,315.68	2,399.02		2,377.42	61.74	2.67%
WARBSTOW	207.68		205.81	208.95		207.07	1.26	0.61%
WARLEGGAN	107.02		106.06	106.54		105.58	-0.48	-0.45%
WEEK ST MARY	250.97		248.71	255.02		252.73	4.02	1.62%
WENDRON	934.93		926.52	954.96		946.37	19.85	2.14%
WERRINGTON	181.80		180.16	181.87		180.23	0.07	0.04%
WHITSTONE	195.44		193.68	197.67		195.89	2.22	1.14%
WITHIEL	153.20		151.82	151.57		150.21	-1.61	-1.06%
ZENNOR	100.03		99.13	99.23		98.34	-0.79	-0.80%
TOTAL	192,635.66	496.44	191,398.38	195,525.19	496.56	194,262.02	2,863.64	1.50%

Appendix 12: Individual Budgets by Committee or Service

Appendix 12A: Summary of 2019/20 Budget vs. Last Plan

EXPENDITURE	BUDGET									LAST PLAN								
	STAFF	REVENUE	CAPITAL	TOTAL	EMR REL.	NET	INCOME	EMR ADD	NET	STAFF	REVENUE	CAPITAL	TOTAL	EMR REL	NET	INCOME	EMR ADD	NET
Staffing Admin	307,472			307,472		307,472			307,472	224,756			224,756		224,756	(2,650)		222,106
Corporate Services		267,602	5,000	272,602	(26,525)	246,077	(3,650)	29,000	271,427		266,326	5,000	271,326	(7,500)	263,826		29,500	293,326
Finance & Policy		5,000		5,000		5,000			5,000		5,000		5,000		5,000			5,000
Economic Development	103,980	59,016	17,000	179,996	(6,770)	173,226	(31,876)	30,000	171,350	102,732	54,016	17,000	173,748	(780)	172,968	(31,876)	30,000	171,092
Public Toilets	175,888	126,173	1,000	303,061		303,061	(42,171)	31,000	291,890	163,844	126,173	1,000	291,017		291,017	(42,171)	31,000	279,846
Other Footpaths & OS	126,452	101,324	10,500	238,276	(1,035)	237,241	(716)	1,000	237,525	113,624	70,204	10,500	194,328	(846)	193,482	(200)	500	193,782
T&L		41,346	1,000	42,346		42,346			42,346		30,051	1,000	31,051		31,051			31,051
TIC	70,175	37,542	1,000	108,717	(4,685)	104,032	(48,205)		55,827	79,310	32,542	1,000	112,852		112,852	(48,205)		64,647
Library & IS	117,957	55,378	2,000	175,335		175,335			175,335	134,668	13,508	2,000	150,176		150,176			150,176
Council Offices	0	95,083	50,000	145,083	(50,000)	95,083	(12,000)		83,083	16,972	85,082	50,000	152,054		152,054	(3,000)		149,054
Planning	9,319	0		9,319		9,319			9,319	12,470			12,470		12,470			12,470
Contingency & Phasing		5,000		5,000		5,000			5,000		27,000		27,000		27,000			27,000
Property/Capital Funds								43,749	43,749								184,000	184,000
CTS Grant	911,243	892,613	547,500	2,351,356	(569,015)	1,782,341	(138,618)	134,749	1,778,472	848,376	793,551	112,500	1,754,427	(9,126)	1,745,301	(138,102)	275,000	1,882,199
Precept							(70,787)	70,787	0							(52,297)	52,297	0
TOTAL	911,243	892,613	547,500	2,351,356	(569,015)	1,782,341	(1,934,506)	205,536	53,371	848,376	793,551	112,500	1,754,427	(9,126)	1,745,301	(1,904,826)	327,297	167,772

TOTAL columns reflect impact on General Fund - positive figures are reductions and negative figures are increases.

HIGHLIGHTS

- Compared to the previous Plan, gross expenditure is [REDACTED] higher, of which [REDACTED] Staff cost and [REDACTED] other Revenue costs.
- Earmarked reserves of [REDACTED] have been released against capital expenditure and a further [REDACTED] against revenue costs.

P.T.O

Increases in Revenue costs are mainly:

Corporate Services	1,276	
Economic Development	5,000	Youth related
Footpaths & OS	31,120	New additional Open Spaces projects
T&L	11,295	Events
TIC	5,000	Marketing
Library & IS	41,870	Security 35,000 and community projects 5,000
Council Offices	10,001	Security
██████████	██████████	████████████████████

Reductions in Revenue costs are:

Mountwise	14,500	Maint. & repairs
Contingency	22,000	

- Earmarked reserve additions have been reduced by £121,761 to maintain the General Fund at 3 months and offset some on the increase in expenditure.
- Other Income is similar to the last Plan, except for the CTS Grant which has increased by £18,490.
- The Precept is increased to £1,725,101, £10,674 higher, however, remains at the Band D level of £215.49 allowing for the increase in the taxbase.

Accountant's concern:

- The Precept proposed is absorbing a large part of the annual inflation in costs. Staff costs are increasing faster than previously allowed for with the higher 2 year settlement and scale point increases.
- Capping is still a strong possibility and could prevent the Council from increasing the Precept in future years to cover inflation and the growth in expenditure.

Appendix 12B: Budget Summary

Overview of Forecasts and Budgets															
	2017-18 Actual			2018-19 Forecast			2019-20 Budget			2020-21 Budget			2021-22		
	Income	Expenditure	Total	Income	Expenditure	Total	Income	Expenditure	Total	Income	Expenditure	Total	Income	Expenditure	Total
Staffing (Admin)	£0	£175,926	-£175,926	£0	£241,091	-£241,091	£0	£307,472	-£307,472	£0	£326,708	-£326,708	£0	£336,342	-£336,342
Corporate Services	£2,847	£189,079	-£186,232	£4,278	£269,257	-£264,979	£3,650	£272,603	-£268,953	£3,650	£278,394	-£274,744	£3,650	£309,464	-£305,814
F&P	£0	£9,057	-£9,057	£0	£5,000	-£5,000	£0	£5,000	-£5,000	£0	£5,000	-£5,000	£0	£5,000	-£5,000
EDGP	£36,402	£173,422	-£137,020	£31,251	£182,667	-£151,416	£31,876	£179,996	-£148,120	£32,513	£183,699	-£151,186	£33,164	£189,522	-£156,358
Public Toilets	£35,482	£281,345	-£245,863	£37,051	£313,825	-£276,774	£42,171	£303,061	-£260,890	£42,453	£293,243	-£250,790	£42,745	£288,985	-£246,241
FBOS	£232,352	£394,767	-£162,415	£121,879	£568,487	-£446,608	£716	£238,276	-£237,560	£816	£252,154	-£251,338	£816	£256,553	-£255,737
T&L	£3,706	£36,295	-£32,589	£0	£42,710	-£42,710	£0	£42,346	-£42,346	£0	£43,413	-£43,413	£0	£44,513	-£44,513
TIC	£58,993	£97,693	-£38,700	£48,902	£123,081	-£74,179	£48,205	£108,717	-£60,512	£48,205	£110,789	-£62,584	£48,205	£112,924	-£64,719
Library & IS	0	£385	-£385	£36,000	£120,468	-£84,468	£0	£175,335	-£175,335	£0	£180,238	-£180,238	£0	£185,296	-£185,296
Council Offices	0	£15,946	-£15,946	£13,750	£233,815	-£220,065	£12,000	£145,083	-£133,083	£12,000	£146,794	-£134,794	£12,000	£148,562	-£136,562
P&L	£0	£19,773	-£19,773	£0	£9,243	-£9,243	£0	£9,319	-£9,319	£0	£9,599	-£9,599	£0	£9,887	-£9,887
Contingency	0	-£32,224	£32,224	£0	£5,000	-£5,000	£0	£5,000	-£5,000	£0	£5,000	-£5,000	£0	£5,000	-£5,000
Adjustments	£38	£2,639	-£2,601			£0			£0			£0			£0
Capacity Related delays			£0			£0			£0			£0			£0
Totals	£369,820	£1,373,568	-£1,003,748	£293,111	£2,199,211	-£1,906,101	£138,618	£2,351,356	-£2,212,738	£149,638	£1,927,526	-£1,777,888	£155,579	£1,985,659	-£1,830,079
Net Expenditure			-£1,003,748			-£1,906,101			-£2,212,738			-£1,777,888			-£1,830,079
Expenditure															
Gross Expenditure			1,373,568			2,199,211			2,351,356			1,927,526			1,985,659
Accrual Releases			0			0			0			0			0
Income Sources															
Precept			1,616,490			1,680,811			1,725,101			1,759,603			1,794,795
CTS Grant			102,135			80,457			70,787			46,011			29,907
Other Income			369,820			293,111			138,618			149,638			155,579
			(714,877)			144,833			416,851			(27,726)			5,377
Earmarked Reserves															
Additions to Reserves			800,589			230,093			205,536			136,511			105,407
Releases from Reserves			(621,493)			(543,617)			(569,015)			(14,055)			(116,846)
General Fund Movement			665,168			168,691			(53,371)			(94,730)			6,062
Fund Balances:															
General Fund			464,826			633,517			580,146			485,416			491,477
EMR Reserves			1,934,880			1,621,356			1,257,877			1,380,333			1,368,894
Total Funds			2,399,706			2,254,873			1,838,022			1,865,748			1,860,371
			2,399,706			2,254,873			1,838,022			1,865,748			1,860,371
General Fund Gross			4.1			3.5			3.0			3.0			3.0
Base Rate			7501.46			7799.95			8005.31			8165.42			8328.72
			215.49			215.49			215.49			215.49			215.49

Appendix 12C: Corporate Services Budget

Corporate Services		2017/18				2018/19		Future Budgets		
		Budget	Actual	Budget	Apr - Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
102	Running Costs									
4060	Conference Fees	£100	£0	£200	£0	£500	£500	£1,000	£1,000	£1,000
4080	Health & Safety	£3,137	£289	£3,231	£681	£2,500	£3,181	£3,328	£3,428	£3,531
4130	Insurance	£18,223	£19,006	£19,653	£10,487	£10,421	£20,908	£21,204	£22,802	£24,535
4176	Equipment Rent/Lease	£390	£0	£597	£0	£597	£597	£615	£633	£652
4185	Equipment Maintenance	£617	£0	£636	£0	£636	£636	£655	£675	£695
4199	Maintenance, Repairs and Renewals	£0	£607	£0	£0	£0	£0	£0	£0	£0
4300	Vehicle Maintenance	£1,700	£2,157	£1,700	£2,122	£200	£2,322	£2,000	£2,000	£2,000
4310	Vehicle Replacement	£0	£643	£0	£0	£0	£0	£0	£0	£0
4320	Vehicle Hire	£9,696	£31,033	£31,300	£14,843	£19,200	£34,043	£31,300	£31,300	£31,300
4330	Vehicle Fuel & Oil	£5,599	£5,593	£10,635	£5,888	£5,888	£11,776	£10,673	£10,713	£10,756
4350	Vehicle Insurance	£3,143	£250	£2,962	£0	£2,000	£2,000	£3,229	£3,520	£3,836
4360	Vehicle Security Systems	£1,440	£902	£1,000	£619	£619	£1,238	£3,270	£3,368	£3,469
4400	Stationery	£3,500	£3,669	£3,605	£2,839	£2,839	£5,678	£3,605	£3,605	£3,605
4410	Photocopying & Printing Costs	£6,174	£4,793	£6,359	£4,181	£4,181	£8,362	£8,000	£8,000	£8,000
4425	General Advertising	£1,348	£1,790	£1,382	£880	£1,380	£2,260	£2,218	£2,284	£2,353
4430	Publications	£55	£33	£91	£0	£91	£91	£94	£97	£99
4440	Telephones & Broadband	£24,922	£20,826	£33,472	£8,456	£25,000	£33,456	£34,306	£35,335	£36,395
4450	Radio Hire	£100	£0	£100	£0	£100	£100	£100	£100	£100
4455	Postage & Delivery Costs	£6,630	£3,002	£6,630	£1,401	£3,401	£4,802	£6,799	£7,003	£7,213
4460	Subscriptions	£3,521	£3,971	£3,627	£3,980	£0	£3,980	£3,735	£3,847	£3,963
4470	Office Consumables	£1,126	£571	£1,000	£440	£600	£1,040	£1,000	£1,000	£1,000
4480	Computing Costs (Inc Software)	£18,643	£17,930	£48,264	£15,710	£31,000	£46,710	£49,482	£50,967	£52,496
4490	Website	£1,000	£1,746	£2,000	£1,752	£250	£2,002	£2,500	£2,500	£2,500
4555	Legal Expenses	£3,828	£5,016	£6,500	£1	£5,400	£5,401	£5,650	£5,820	£5,994
4560	Accounting Support	£11,410	£10,057	£11,752	£4,306	£7,600	£11,906	£12,105	£12,468	£12,842
4570	Audit Internal	£3,200	£2,000	£3,296	£0	£3,296	£3,296	£3,395	£3,497	£3,602
4580	Audit External	£4,500	£800	£3,000	£0	£2,400	£2,400	£3,090	£3,183	£3,278
4585	Professional Fees	£1,148	£2,285	£6,800	£3,860	£3,000	£6,860	£7,000	£7,000	£7,000
4595	GDPR Compliance Costs	£0	£0	£25,000	£3,016	£15,000	£18,016	£18,000	£18,000	£20,000
4750	Catering Costs	£0	£0	£200	£10	£280	£290	£500	£500	£500
4899	Miscellaneous Expenses	£800	£1,468	£1,000	£2,321	£500	£2,821	£3,000	£3,000	£3,000
4900	Capital Purchases	£3,521	£14,278	£5,000	£8,492	£0	£8,492	£5,000	£5,000	£5,000
	OverHead Expenditure	£94,863	£154,715	£240,993	£96,285	£148,879	£245,164	£246,853	£252,644	£260,714
1700	Revenue Grants Received	£0	£0	£0	£0	£0	£0	£0	£0	£0
1710	Donations Received	£0	-£80	£0	£71	£0	£71	£0	£0	£0
1800	Miscellaneous Income	£0	£646	£0	£556	£0	£556	£0	£0	£0
	Total Income	£0	£566	£0	£627	£0	£627	£0	£0	£0
102	Net Expenditure	£94,863	£154,149	£240,993	£95,658	£148,879	£244,537	£246,853	£252,644	£260,714

		2017/18		2018/19				Future Budgets		
		Budget	Actual	Budget	Apr - Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
103	Councillors & Civic									
4000	Salaries & Wages	£2,800	£2,308	£2,500	£1,080	£1,080	£2,160	£2,500	£2,500	£2,500
4060	Conference Fees	£500	£0	£500	£0	£500	£500	£1,000	£1,000	£1,000
4070	Workwear	£3,500	£65	£3,500	£1,866	£1,866	£3,732	£3,500	£3,500	£3,500
4101	Room Hire Costs	£2,300	£408	£1,000	£0	£1,000	£1,000	£1,000	£1,000	£1,000
4500	Mayor's Allowance	£2,500	£2,500	£2,500	£4,440	£0	£4,440	£2,500	£2,500	£2,500
4520	Members' Expenses	£250	£336	£250	£0	£250	£250	£250	£250	£250
4525	Members' Training	£2,000	£24	£2,000	£0	£500	£500	£1,000	£1,000	£1,000
4530	Civic Expenses	£2,500	£2,717	£2,500	£696	£2,000	£2,696	£3,000	£3,000	£3,000
4585	Professional Fees	£200	£0	£200	£0	£200	£200	£200	£200	£200
4590	Election Expenses	£27,296	£15,549	£5,000	£3,357	£0	£3,357	£5,000	£5,000	£28,000
4650	Community Projects	£2,000	£323	£2,000	£0	£2,000	£2,000	£2,000	£2,000	£2,000
4750	Catering Costs	£300	£53	£300	£0	£300	£300	£300	£300	£300
4899	Miscellaneous Expenses	£2,720	£466	£2,720	£0	£2,500	£2,500	£3,000	£3,000	£3,000
	OverHead Expenditure	£40,666	£24,749	£24,970	£11,439	£12,196	£23,635	£25,250	£25,250	£48,250
103	Net Expenditure	£40,666	£24,749	£24,970	£11,439	£12,196	£23,635	£25,250	£25,250	£48,250
104	Buildings & Utilities - Office									
4100	Rent	£500	£0	£0	£0	£0	£0	£0	£0	£0
	OverHead Expenditure	£500	£0	£0	£0	£0	£0	£0	£0	£0
1700	Revenue Grants Received	£0	£0	£0	£0	£0	£0	£0	£0	£0
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0
104	Net Expenditure	£500	£0	£0	£0	£0	£0	£0	£0	£0
105	Treloqqan Store									
4100	Rent	£6,592	£5,853	£0	£0	£0	£0	£0	£0	£0
4110	Rates	£2,003	£2,099	£0	£0	£0	£0	£0	£0	£0
4115	Water & Sewerage	£100	£73	£0	£30	£0	£30	£0	£0	£0
4122	Electricity	£0	£452	£0	£-5	£0	£-5	£0	£0	£0
4130	Insurance	£251	£83	£0	£-27	£0	£-27	£0	£0	£0
4899	Miscellaneous	£0	£870	£0	£0	£0	£0	£0	£0	£0
	OverHead Expenditure	£8,946	£9,430	£0	£-2	£0	£-2	£0	£0	£0
105	Net Expenditure	£8,946	£9,430	£0	£-2	£0	£-2	£0	£0	£0
109	Other Administration									
4550	Bank and Transaction Charges	0	185	0	230	230	460	500	500	500
4902	Loan & Capital Repayments	£0	£0	£0	£0	£0	0	0	0	0
	Overhead Expenditure	£0	£185	£0	£230	230	460	500	500	500
1060	Killacourt Lettings	£150	£25	£150	£0	£0	£0	£150	£150	£150
1870	Interest Received	£2,500	£2,256	£2,500	£2,151	£1,500	£3,651	£3,500	£3,500	£3,500
1900	Precept	£1,616,490	£1,616,490	£1,680,811	£1,680,811	£0	£1,680,811			
1910	CTS Grants	£102,135	£102,135	£80,457	£80,457	£0	£80,457			
	Total Income	£1,721,275	£1,720,906	£1,763,918	£1,763,419	£1,500	£1,764,919	£3,650	£3,650	£3,650
109	Net Expenditure	-£1,721,275	-£1,720,721	-£1,763,918	-£1,763,189	-£1,270	-£1,764,459	-£3,150	-£3,150	-£3,150
	Administration - Expenditure	£144,975	£189,079	£265,963	£107,952	£161,305	£269,257	£272,603	£278,394	£309,464
	Income	£2,650	£2,847	£2,650	£2,778	£1,500	£4,278	£3,650	£3,650	£3,650
	Net Expenditure	£142,325	£186,232	£263,313	£105,174	£159,805	£264,979	£268,953	£274,744	£305,814

Appendix 12D: Finance and Policy Budget

F&P		2017/18		2018/19			Future Budgets			
		Budget	Actual	Budget	Apr-Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
Finance & Policy										
151	Grants									
4650	Community Projects	£0	£558	£0	£0	£0	0	£0	£0	£0
4800	General Grants	£5,000	£8,499	£5,000	£4,245	£755	5000	£5,000	£5,000	£5,000
	OverHead Expenditure	£5,000	£9,057	£5,000	£4,245	£755	£5,000	£5,000	£5,000	£5,000
151	Net Expenditure	£5,000	£9,057	£5,000	£4,245	£755	£5,000	£5,000	£5,000	£5,000

Appendix 12E: Staffing Budget

Staffing	2017/18		2018/19				Future Budgets		
	Budget	Actual	Budget	Actual	Committed Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
101 Corporate Service & Events									
4000 Salaries & Wages	£116,500	£122,475	£150,934	£79,148	£83,077	£162,225	£286,722	£304,558	£313,976
4001 Employer National Insurance	£12,000	£11,533	£12,706	£7,805	£7,727	£15,532			
4002 Employer Pension Contribution	£29,000	£21,088	£31,600	£12,496	£12,838	£25,334			
4020 Temporary/Casual Staff	£2,500	£1,757	£2,500	£4,947	£15,000	£19,947	£2,500	£2,500	£2,500
4030 Staff Training	£2,000	£3,060	£2,000	£1,831	£1,500	£3,331	£2,500	£2,500	£2,500
4040 Staff Travel	£800	£1,057	£1,000	£46	£46	£92	£500	£500	£500
4050 Staff Recruitment Costs	£250	£6,618	£250	£490	£490	£980	£250	£250	£250
4055 Staff Medical Related	£0	£25	£0	£25	£25	£50	£100	£100	£100
4070 Workwear	£500	£106	£500	£0	£500	£500	£500	£500	£500
4075 Employee Subscriptions	£0	£1,215	£3,000	£206	£2,794	£3,000	£3,000	£3,000	£3,000
4099 Non-Distrbuted Pension Costs	£16,900	£6,900	£8,100	£8,100	£0	£8,100	£9,400	£10,800	£11,016
4585 Professional Fees	£0	£92	£1,000	£0	£1,000	£1,000	£1,000	£1,000	£1,000
4899 Miscellaneous Expenses (not just admin)	£1,188	£0	£1,000	£0	£1,000	£1,000	£1,000	£1,000	£1,000
OverHead Expenditure	£181,638	£175,926	£214,589	£115,094	£125,997	£241,091	£307,472	£326,708	£336,342
101 Net Expenditure	181,638	175,926	214,589	115,094	125,997	241,091	307,472	326,708	336,342
Planning & Licensing									
4000 Salaries & Wages	£0	£0	£9,243	£2,626	£3,726	£6,352	£9,319	£9,599	£9,887
4001 Employer National Insurance	£0	£0	£905	£8	£0	£8			
4002 Employer Pension Contribution	£0	£0	£1,728	£19	£112	£131			
4030 Staff Training	£0	£0	£0	£0	£0	£0	£0	£0	£0
4040 Staff Travel	£0	£0	£0	£0	£0	£0	£0	£0	£0
4050 Staff Recruitment Costs	£0	£0	£0	£0	£0	£0	£0	£0	£0
4070 Workwear	£0	£0	£0	£0	£0	£0	£0	£0	£0
OverHead Expenditure	£0	£0	£11,876	£2,653	£3,838	£6,491	£9,319	£9,599	£9,887
351 Net Expenditure	£0	£0	£11,876	£2,653	£3,838	£6,491	£9,319	£9,599	£9,887
201 CCTV									
4000 Salaries & Wages	£76,600	£72,144	£78,691	£39,958	£38,536	£78,494	£100,250	£103,257	£106,355
4001 Employer National Insurance	£4,450	£4,489	£5,680	£2,426	£2,354	£4,780			
4002 Employer Pension Contribution	£8,500	£8,286	£9,917	£4,206	£4,377	£8,583			
4030 Staff Training	£1,500	£0	£1,500	£250	£1,000	£1,250	£1,500	£1,500	£1,500
4040 Staff Travel	£100	£0	£100	£0	£100	£100	£100	£100	£100
4050 Staff Recruitment Costs	£250	£390	£250	£0	£250	£250	£250	£250	£250
4070 Workwear	£1,000	£220	£1,000	£20	£900	£920	£1,000	£1,000	£1,000
4080 Health and Safety	£0	£40	£0	£0	£0	£0			
4081 Licences Staff	£880	£440	£880	£440	£880	£1,320	£880	£880	£880
OverHead Expenditure	£93,280	£86,009	£98,018	£47,300	£48,397	£95,697	£103,980	£106,987	£110,085
351 Net Expenditure	£93,280	£86,009	£98,018	£47,300	£48,397	£95,697	£103,980	£106,987	£110,085

	Staffing	2017/18		2018/19				Future Budgets		
		Budget	Actual	Budget	Actual	Committed Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
202	Facilities Service									
4000	Salaries & Wages	£95,900	£89,716	£127,051	£67,095	£63,633	£130,728	£172,888	£178,075	£183,417
4001	Employer National Insurance	£7,700	£6,228	£8,783	£4,741	£4,696	£9,437			
4002	Employer Pension Contribution	£18,000	£15,154	£18,541	£7,889	£7,926	£15,815			
4030	Staff Training	£250	£0	£250	£250	£0	£250	£250	£250	£250
4050	Staff Recruitment Costs	£500	£0	£500	£0	£500	£500	£500	£500	£500
4070	Workwear	£1,000	£1,566	£1,000	£664	£336	£1,000	£1,250	£1,250	£1,250
4080	Health and Safety	£0	£40	£0	£0	£0	£0	£1,000	£1,000	£1,000
	OverHead Expenditure	£123,350	£112,704	£156,125	£80,639	£77,091	£157,730	£175,888	£181,075	£186,417
351	Net Expenditure	£123,350	£112,704	£156,125	£80,639	£77,091	£157,730	£175,888	£181,075	£186,417
259	Enforcement									
4000	Salaries & Wages	£16,800	£16,491	£17,284	£8,841	£8,841	£17,682	£30,417	£41,225	£42,461
4001	Employer National Insurance	£1,250	£1,150	£1,225	£639	£639	£1,278			
4002	Employer Pension Contribution	£550	£495	£864	£265	£265	£530			
4030	Staff Training	£500	£0	£500	£0	£250	£250	£500	500	500
4050	Staff Recruitment Costs	£250	£0	£250	£0	£0	£0	£250	£250	250
4070	Workwear	£200	£43	£200	£40	£150	£190	£200	£200	200
4080	Health and Safety	£0	£40	£100	£0	£100	£100	£100	£100	100
	OverHead Expenditure	£19,550	£18,219	£20,423	£9,785	£10,245	£20,030	£31,467	£42,275	£43,511
351	Net Expenditure	£19,550	£18,219	£20,423	£9,785	£10,245	£20,030	£31,467	£42,275	£43,511
260	Environment Service									
4000	Salaries & Wages	£48,525	£41,951	£70,550	£36,642	£36,285	£72,927	£89,035	£91,706	£94,457
4001	Employer National Insurance	£3,750	£3,068	£5,094	£2,732	£2,682	£5,414			
4002	Employer Pension Contribution	£1,075	£889	£6,529	£842	£834	£1,676			
4030	Staff Training	£3,000	£1,484	£3,000	£410	£2,000	£2,410	£3,000	£3,000	£3,000
4040	Staff Travel	£0	£83	£100	£0	£100	£100	£100	£100	£100
4050	Staff Recruitment Costs	£0	£130	£250	£0	£250	£250	£250	£250	£250
4070	Workwear	£2,500	£709	£2,500	£552	£1,800	£2,352	£2,500	£2,500	£2,500
4080	Health and Safety	£0	£120	£100	£20	£50	£70	£100	£100	£100
	OverHead Expenditure	£58,850	£48,434	£88,123	£41,198	£44,001	£85,199	£94,985	£97,656	£100,407
351	Net Expenditure	£58,850	£48,434	£88,123	£41,198	£44,001	£85,199	£94,985	£97,656	£100,407
351	TIC									
4000	Salaries & Wages	£54,500	£53,858	£61,709	£28,301	£33,276	£61,577	£68,475	£70,529	£72,645
4001	Employer National Insurance	£4,200	£3,914	£4,800	£2,131	£2,372	£4,503			
4002	Employer Pension Contribution	£7,900	£7,609	£7,406	£4,113	£4,155	£8,268			
4020	Temporary/Casual Staff	£600	£355	£600	£0	£600	£600	£600	£600	£600
4030	Staff Training	£500	£0	£500	£0	£500	£500	£500	£500	£500
4040	Staff Travel	£300	£244	£300	£198	£90	£288	£300	£300	£300
4050	Staff Recruitment Costs	£0	£65	£0	£0	£0	£0			
4070	Workwear	£150	£258	£300	£0	£300	£300	£300	£300	£300
4080	Health and Safety	£0	£80	£0	£0	£0	£0			
	OverHead Expenditure	£68,150	£66,383	£75,615	£34,743	£41,293	£76,036	£70,175	£72,229	£74,345
351	Net Expenditure	£68,150	£66,383	£75,615	£34,743	£41,293	£76,036	£70,175	£72,229	£74,345

Staffing		2017/18		2018/19				Future Budgets		
		Budget	Actual	Budget	Actual	Committed Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
601	Library and IS									
4000	Salaries & Wages	£75,273	£0	£103,303	£7,188	£50,316	£57,504	£115,457	£118,920	£122,488
4001	Employer National Insurance	£0	£0	£3,246	£241	£1,687	£1,928			
4002	Employer Pension Contribution	£0	£0	£19,325	£1,050	£7,350	£8,400			
4020	Temporary/Casual Staff	£0	£0	£0	£0	£0	£0	£0	£0	£0
4030	Staff Training	£0	£0	£0	£0	£0	£0	£0	£0	£0
4040	Staff Travel	£0	£0	£0	£0	£0	£0	£0	£0	£0
4070	Workwear	£1,500	£0	£1,500	£0	£1,500	£1,500	£1,500	£1,500	£1,500
4080	Health and Safety	£1,000	£0	£1,000	£0	£1,000	£1,000	£1,000	£1,000	£1,000
	OverHead Expenditure	£77,773	£0	£128,374	£8,479	£61,853	£70,332	£117,957	£121,420	£124,988
351	Net Expenditure	£77,773	£0	£128,374	£8,479	£61,853	£70,332	£117,957	£121,420	£124,988
			0	0			0	0	0	0
651	Council Offices									
4000	Salaries & Wages	£49,822	£0	£13,002	£0	£13,002	£13,002	£0	£0	£0
4001	Employer National Insurance	£0	£0	£503		£503	£503			
4002	Employer Pension Contribution	£0	£0	£1,468		£1,468	£1,468			
4020	Temporary/Casual Staff	£0	£0	£0		£0	£0	£0	£0	£0
4030	Staff Training	£0	£0	£0		£0	£0	£0	£0	£0
4040	Staff Travel	£0	£0	£0		£0	£0	£0	£0	£0
4070	Workwear	£250	£0	£250		£250	£250	£0	£0	£0
4080	Health and Safety	£1,000	£0	£1,000		£1,000	£1,000	£0	£0	£0
	OverHead Expenditure	£51,072	£0	£16,223	£0	£16,223	£16,223	£0	£0	£0
351	Net Expenditure	£51,072	£0	£16,223	£0	£16,223	£16,223	£0	£0	£0
	Expenditure	£673,662.90	£507,675.00	£809,367.10	£339,891.00	£428,938.00	£768,829.00	£911,243.36	£957,948.55	£985,982.60

Appendix 12E(i): Staffing Budget Increase Breakdown

2019/20 Proposed Budget	£911,244							
2018/19 Current Budget	£809,367							
Increase/(Decrease) for 2019/20 vs 2018/19 budget	£101,877							
From:								
Uncontrolled/Statutory Increases outside the Council's control		FBOS	EDGP	Council Offices	Admin	Planning	LIS	TIC
Enforcement Service SCP, NI, Pens Increases		£1,437						
Environment Service SCP, NI, Pens Increases		£6,862						
CCTV Service SCP, NI, Pens Increases			£5,962					
Facilities Service SCP, NI, Pens Increases			£8,778					
Non-Distributed Pension Costs (Entire Council)					£1,300			
Corporate Service SCP, NI, Pens Increases					£20,500			
Controlled Spends/Increases in resources								
New - 0.5 FTE Enforcement Officer		£9,607						
New - 1.0 FTE Admin Assistant					£21,699			
New - 1.0 FTE Admin Apprentice (1 day study p/w)					£8,691			
New - 1.0 FTE Communications Officer (T&L Request)					£21,251			
Transfer of Office Cleaner from Council Offices Budget			£9,735					
Transfer of Health and Safety Budget from Council Offices (cleaner)			£1,000					
Transfer of Uniform Budget from Council Offices (cleaner)			£250					
Transfer of Cleaner costs to Facilities Service (cost transferred to EDGP)				-£16,223				
Saving from Planning remaining on 16hpw						-£2,557		
Staff Training					£500			
Staff Travel					-£500			
Staff Medical Budget (eye tests - Entire Council)					£100			
LIS - Savings vs. Budget (new posts lower pay rates than planned)							-£10,418	
TIC - Savings vs. Budget (maternity cover ends)								-£5,440
Overtime/Sickness/Maternity Leave Allowance (7% of Admin - Entire Council)					£19,372			
	£101,906	£17,906	£25,725	-£16,223	£92,913	-£2,557	-£10,418	-£5,440
Roundings/variance	-£29							
Check	£101,877							

Please note: the costs associated with new posts include all on-costs and so do not represent the actual salary that post would be paid.

Appendix 12F: Council Offices Budget

Council Offices		2017/18		2018/19			Future Budgets			
		Budget	Actual	Budget	Apr-Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
651	Council Offices									
4000	Salaries & Wages	£49,822	£0	£13,002	£0	£13,002	£13,002	£0	£0	£0
4001	Employer National Insurance	£0	£0	£503	£0	£503	£503	£0	£0	£0
4002	Employer Pension Contribution	£0	£0	£1,468	£0	£1,468	£1,468	£0	£0	£0
4020	Temporary/Casual Staff	£0	£0	£0	£0	£0	£0	£0	£0	£0
4030	Staff Training	£0	£0	£0	£0	£0	£0	£0	£0	£0
4040	Staff Travel	£0	£0	£0	£0	£0	£0	£0	£0	£0
4070	Workwear	£250	£0	£250	£0	£250	£250	£0	£0	£0
4080	Health and Safety	£1,000	£0	£1,000	£0	£1,000	£1,000	£0	£0	£0
4110	Rates	£22,089	£0	£22,531	£0	£14,307	£14,307	£22,982	£23,441	£23,910
4115	Water & Sewerage	£7,551	£0	£8,004	£0	£4,669	£4,669	£8,484	£8,993	£9,533
4122	Electricity	£8,650	£0	£8,823	£0	£5,147	£5,147	£8,999	£9,179	£9,363
4130	Insurance	£8,323	£0	£8,490	£0	£4,953	£4,953	£8,660	£8,833	£9,010
4140	Legionella Testing	£204	£0	£208	£0	£208	£208	£212	£216	£221
4199	Maintenance, Repairs and Renewals	£32,250	£4,306	£25,000	£314	£24,500	£24,814	£25,000	£25,000	£25,000
4555	Legal Expenses	£500	£0	£500	£0	£500	£500	£500	£500	£500
4585	Professional Fees	£1,000	£340	£1,000	£1,463	£583	£2,046	£1,000	£1,000	£1,000
4630	Contract Services	£4,080	£0	£4,162	£297	£3,900	£4,197	£4,245	£4,330	£4,417
4730	Licences General	£2,000	£0	£2,000	£0	£2,000	£2,000	£2,000	£2,000	£2,000
4899	Miscellaneous Expenses	£1,000	£854	£1,000	£207	£583	£790	£3,000	£3,000	£3,000
	Security	£0	£0	£0	£0	£2,917	£2,917	£10,000	£10,300	£10,609
4900	Capital Purchases	£6,000	£10,446	£146,000	£88,522	£62,522	£151,044	£50,000	£50,000	£50,000
	OverHead Expenditure	£144,719	£15,946	£243,941	£90,803	£143,012	£233,815	£145,083	£146,794	£148,562
901	Net Expenditure	£144,719	£15,946	£243,941	£90,803	£143,012	£233,815	£145,083	£146,794	£148,562
	- Expenditure	£144,719	£15,946	£243,941	£90,803	£143,012	£233,815	£145,083	£146,794	£148,562
	Income	0	0	£0	£0	£13,750	£13,750	£12,000	£12,000	£12,000
	Net Expenditure	£144,719	£15,946	£243,941	£90,803	£129,262	£220,065	£133,083	£134,794	£136,562

Appendix 12G: EDGP (Lights, CCTV, Fountain and Other) Budget

EDGP		2017/18		2018/19			Future Budgets			
		Budget	Actual	Budget	Apr-Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
Economic Dev/General Purposes										
201	CCTV									
4000	Salaries & Wages	£76,600	£72,144	£78,691	£39,958	£38,536	£78,494	£100,250	£103,257	£106,355
4001	Employer National Insurance	£4,450	£4,489	£5,680	£2,426	£2,354	£4,780	£0	£0	£0
4002	Employer Pension Contribution	£8,500	£8,286	£9,917	£4,206	£4,377	£8,583	£0	£0	£0
4030	Staff Training	£1,500	£0	£1,500	£250	£1,000	£1,250	£1,500	£1,500	£1,500
4040	Staff Travel	£100	£0	£100	£0	£100	£100	£100	£100	£100
4050	Staff Recruitment Costs	£250	£390	£250	£0	£250	£250	£250	£250	£250
4070	Workwear	£1,000	£220	£1,000	£20	£900	£920	£1,000	£1,000	£1,000
4081	Licences Staff	£880	£440	£880	£440	£880	£1,320	£880	£880	£880
4122	Electricity	£0	£234	£0	£104	£150	£254	£0	£0	£0
4199	Maintenance, Repairs, Renewals and Plumbing	£29,000	£22,906	£27,000	£5,527	£21,473	£27,000	£27,000	£27,000	£27,000
4400	Stationery	£500	£1,189	£500	£17	£200	£217	£500	£500	£500
4470	Office Consumables	£0	£21	£50	£0	£50	£50	£50	£50	£50
4555	Legal Expenses	£500	£0	£500	£0	£500	£500	£500	£500	£500
4585	Professional Fees	£0	£306	£0	£0	£0	£0	£0	£0	£0
4899	Miscellaneous Expenses	£100	£0	£100	£130	£50	£180	£100	£100	£100
4900	Capital Purchases	£5,000	£34,562	£5,000	£1,496	£3,500	£4,996	£5,000	£5,000	£5,000
4901	Capital Refurbishments	£0	£1,275	£0	£0	£12,124	£12,124	£0	£0	£0
	OverHead Expenditure	£128,380	£146,462	£131,168	£54,574	£86,444	£141,018	£137,130	£140,137	£143,235
1300	CCTV Income	£29,131	£31,402	£31,251	£11,688	£19,563	£31,251	£31,876	£32,513	£33,164
1700	Revenue Grants Received	£0	£5,000	£0	£0	£0	£0	£0	£0	£0
	Total Income	£29,131	£36,402	£31,251	£11,688	£19,563	£31,251	£31,876	£32,513	£33,164
201	Net Expenditure	£99,249	£110,060	£99,917	£42,886	£66,881	£109,767	£105,254	£107,624	£110,071
203	Lights									
4122	Electricity	£1,590	£1,229	£1,386	£1,034	£906	£1,940	£1,470	£1,558	£1,651
4199	Maintenance, Repairs, Renewals & Plumbing	£3,500	£6,023	£4,500	£1,376	£3,100	£4,476	£4,500	£4,500	£4,500
4640	Lighting Installation Costs	£12,000	£12,007	£16,000	£440	£15,500	£15,940	£16,480	£16,974	£17,484
4900	Capital Purchases	£6,000	£2,521	£10,000	£0	£10,000	£10,000	£12,000	£12,000	£14,000
	OverHead Expenditure	£23,090	£21,780	£31,886	£2,850	£29,506	£32,356	£34,450	£35,032	£37,635
1800	Miscellaneous Income	£0	£0	£0	£0	£0	£0	£0	£0	£0
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0
203	Net Expenditure	£23,090	£21,780	£31,886	£2,850	£29,506	£32,356	£34,450	£35,032	£37,635

EDGP		2017/18		2018/19			Future Budgets			
		Budget	Actual	Budget	Apr-Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
204	Fountain									
4115	Water & Sewerage	£596	£102	£0	-£14	£14	£0	£0	£0	£0
4122	Electricity	£698	£678	£250	£943	£200	£1,143	£260	£270	£281
4199	Maintenance, Repairs & Renewals	£2,000	£0	£2,000	£930	£0	£930	£1,000	£1,000	£1,000
	OverHead Expenditure	£3,294	£780	£2,250	£1,859	£214	£2,073	£1,260	£1,270	£1,281
204	Net Expenditure	£3,294	£780	£2,250	£1,859	£214	£2,073	£1,260	£1,270	£1,281
205	Streetsafe Scheme									
4070	Workwear	£700	£0	£700	£0	£700	£700	£700	£700	£700
4130	Insurance	£552	£563	£607	£569	£0	£569	£668	£734	£808
4650	Community Projects	£248	£72	£193	£451	£200	£651	£193	£193	£193
	OverHead Expenditure	£1,500	£635	£1,500	£1,020	£900	£1,920	£1,561	£1,627	£1,701
	Total Income	0	0	0	0	0	£0	0	0	0
205	Net Expenditure	£1,500	£635	£1,500	£1,020	£900	£1,920	£1,561	£1,627	£1,701
206	Youth Initiatives									
4650	Community Projects	£3,500	£3,500	£0	£3,500	£0	£3,500	£5,000	£5,000	£5,000
	OverHead Expenditure	£3,500	£3,500	£0	£3,500	£0	£3,500	£5,000	£5,000	£5,000
206	Net Expenditure	£3,500	£3,500	£0	£3,500	£0	£3,500	£5,000	£5,000	£5,000
209	Other EDGP									
4650	Community Projects	£530	£265	£562	£1,800	£0	£1,800	£596	£632	£670
	OverHead Expenditure	£530	£265	£562	£1,800	£0	£1,800	£596	£632	£670
209	Net Expenditure	£530	£265	£562	£1,800	£0	£1,800	£596	£632	£670
	- Expenditure	£160,294	£173,422	£167,366	£65,603	£117,064	£182,667	£179,996	£183,699	£189,522
	Income	£29,131	£36,402	£31,251	£11,688	£19,563	£31,251	£31,876	£32,513	£33,164
	Net Expenditure	£131,163	£137,020	£136,116	£53,915	£97,501	£151,416	£148,120	£151,186	£156,358

Appendix 12H: Facilities Service Budget

Toilets		2017/18		2018/19			Future Budgets			
		Budget	Actual	Budget	Apr-Sep Actual	Forecasted Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
202	Public Toilets Central Costs									
4000	Salaries & Wages	£95,900	£89,716	£127,051	£67,095	£63,633	£130,728	£172,888	£178,075	£183,417
4001	Employer National Insurance	£7,700	£6,228	£8,783	£4,741	£4,696	£9,437	£0	£0	£0
4002	Employer Pension Contribution	£18,000	£15,154	£18,541	£7,889	£7,926	£15,815	£0	£0	£0
4030	Staff Training	£250	£0	£250	£250	£0	£250	£250	£250	£250
4050	Staff Recruitment Costs	£500	£0	£500	£0	£500	£500	£500	£500	£500
4070	Workwear	£1,000	£1,566	£1,000	£664	£336	£1,000	£1,250	£1,250	£1,250
4080	Health and Safety	£0	£40	£0	£0	£0	£0	£1,000	£1,000	£1,000
4140	Legionella Testing	£3,175	£2,118	£3,239	£706	£2,000	£2,706	£3,304	£3,370	£3,437
3150	Cleaning Costs	£0	£35	£0	£90	£0	£90	£0	£0	£0
4155	Cleaning Materials	£15,000	£8,514	£15,000	£11,913	£4,000	£15,913	£15,000	£15,000	£15,000
4199	Maintenance, Repairs, Renewals & Plumbing	£14,250	£16,640	£14,535	£7,132	£8,864	£15,996	£14,826	£15,122	£15,425
4280	Clinical Waste	£1,000	£1,670	£2,000	£1,323	£1,323	£2,646	£2,060	£2,122	£2,185
4285	Temporary Toilets	£2,000	£3,155	£3,000	£1,819	£0	£1,819	£3,000	£3,000	£3,000
4655	Other Toilet Expenditure	£3,050	£5,626	£3,050	£50	£3,000	£3,050	£3,050	£3,050	£3,050
4899	Miscellaneous Expenses	£0	£0	£0	£390	£0	£390			
4900	Capital Purchases	£1,000	£26,075	£61,000	£2,419	£0	£2,419	£1,000	£1,000	£1,000
	OverHead Expenditure	£162,825	£176,537	£257,949	£106,481	£96,278	£202,759	£218,128	£223,739	£229,515
1310	Toilets Income	£11,500	£10,141	£9,146	£2,355	£7,065	£9,420	£9,421	£9,703	£9,995
1800	Miscellaneous Income	£0	£349	£8,000	£0	£0	£0	£8,000	£8,000	£8,000
	Total Income	£11,500	£10,490	£17,146	£2,355	£7,065	£9,420	£17,421	£17,703	£17,995
202	Net Expenditure	£151,325	£166,047	£240,803	£104,126	£89,213	£193,339	£200,707	£206,036	£211,520
221	Beach Road Toilet									
4110	Rates	£3,096	£2,449	£3,158	£1,248	£1,248	£2,496	£3,221	£0	£0
4115	Water & Sewerage	£60	£86	£98	£35	£55	£90	£103	£110	£116
4122	Electricity	£112	£105	£111	£32	£80	£112	£118	£125	£133
	OverHead Expenditure	£3,268	£2,640	£3,367	£1,315	£1,383	£2,698	£3,443	£235	£249
221	Net Expenditure	£3,268	£2,640	£3,367	£1,315	£1,383	£2,698	£3,443	£235	£249
222	Chester Road Toilet									
4110	Rates	£737	£641	£751	£330	£330	£660	£766	£0	£0
4115	Water & Sewerage	£583	£868	£1,023	£227	£576	£803	£1,084	£1,149	£1,218
4122	Electricity	£276	£195	£223	£46	£98	£144	£236	£250	£265
4199	Maintenance, Repairs, Renewals & Plumbing	£500	£2,174	£800	£1,990	£500	£2,490	£800	£800	£800
	OverHead Expenditure	£2,096	£3,878	£2,797	£2,593	£1,504	£4,097	£2,886	£2,199	£2,283
1310	Toilets Income	£600	£608	£750	£667	£20	£687	£750	£750	750
	Total Income	£600	£608	£750	£667	£20	£687	£750	£750	£750
222	Net Expenditure	£1,496	£3,270	£2,047	£1,926	£1,484	£3,410	£2,136	£1,449	£1,533

	Toilets	2017/18		2018/19				Future Budgets		
		Budget	Actual	Budget	Apr-Sep Actual	Forecasted Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
223	Killacourt Toilet									
4110	Rates	£1,923	£1,981	£1,961	£1,020	£1,020	£2,040	£2,000	£0	£0
4115	Water & Sewerage	£4,558	£2,603	£3,326	£228	£1,710	£1,938	£3,526	£3,737	£3,962
4122	Electricity	£1,481	£1,141	£1,498	£325	£1,075	£1,400	£1,588	£1,683	£1,784
4199	Maintenance, Repairs, Renewals & Plumbing	£3,100	£167	£2,000	£180	£1,000	£1,180	£2,000	£2,000	£2,000
	OverHead Expenditure	£11,062	£5,892	£8,785	£1,753	£4,805	£6,558	£9,114	£7,420	£7,746
1310	Toilets Income	£4,000	£5,519	£4,500	£4,494	£500	£4,994	£4,500	£4,500	£4,500
	Total Income	£4,000	£5,519	£4,500	£4,494	£500	£4,994	£4,500	£4,500	£4,500
223	Net Expenditure	£7,062	£373	£4,285	-£2,741	£4,305	£1,564	£4,614	£2,920	£3,246
224	Esplanade Toilet									
4115	Water & Sewerage	£2,276	£2,004	£2,758	£343	£1,544	£1,887	£2,924	£3,099	£3,285
4122	Electricity	£337	£0	£305	£179	£430	£609	£324	£343	£364
4199	Maintenance, Repairs, Renewals & Plumbing	£500	£4,581	£2,000	£0	£2,000	£2,000	£2,000	£2,000	£2,000
	OverHead Expenditure	£3,113	£6,585	£5,063	£522	£3,974	£4,496	£5,247	£5,442	£5,649
224	Net Expenditure	£3,113	£6,585	£5,063	£522	£3,974	£4,496	£5,247	£5,442	£5,649
225	Fore Street Toilet									
4110	Rates	£1,723	£1,584	£1,757	£816	£816	£1,632	£1,792	£0	£0
4115	Water & Sewerage	£4,200	£2,096	£2,479	£1,751	£1,839	£3,590	£2,628	£2,786	£2,953
4122	Electricity	£1,101	£216	£589	£130	£390	£520	£625	£662	£702
4199	Maintenance, Repairs, Renewals & Plumbing	£1,500	£13,273	£1,500	£0	£1,500	£1,500	£1,500	£1,500	£1,500
4285	Temporary Toilets	£0	£1,228	£0	£0	£0	£0	£0	£0	£0
	OverHead Expenditure	£8,524	£18,397	£6,326	£2,697	£4,545	£7,242	£6,545	£4,948	£5,155
1310	Toilets Income	£7,000	£6,975	£7,000	£7,248	£500	£7,748	£7,000	£7,000	£7,000
	Total Income	£7,000	£6,975	£7,000	£7,248	£500	£7,748	£7,000	£7,000	£7,000
225	Net Expenditure	£1,524	£11,422	-£674	-£4,551	£4,045	-£506	-£455	-£2,052	-£1,845
226	Narrowcliff Toilet									
4115	Water & Sewerage	£2,245	£1,044	£1,026	£251	£753	£1,004	£1,088	£1,153	£1,222
4122	Electricity	£1,081	£240	£343	£712	£316	£1,028	£364	£386	£409
4199	Maintenance, Repairs, Renewals & Plumbing	£1,000	£3,444	£1,000	£145	£800	£945	£1,000	£1,000	£1,000
4900	Capital Purchases	£0	£3,420	£0	£0	£0	£0	£0	£0	£0
	OverHead Expenditure	£4,326	£8,148	£2,370	£1,108	£1,869	£2,977	£2,452	£2,539	£2,631
1310	Toilets Income	£1,900	£1,905	£2,000	£1,593	£374	£1,967	£2,000	£2,000	£2,000
	Total Income	£1,900	£1,905	£2,000	£1,593	£374	£1,967	£2,000	£2,000	£2,000
226	Net Expenditure	£2,426	£6,243	£370	-£485	£1,495	£1,010	£452	£539	£631

	Toilets	2017/18		2018/19			Future Budgets			
		Budget	Actual	Budget	Apr-Sep Actual	Forecasted Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
227	East Pentire Toilet									
4115	Water & Sewerage	£593	£397	£388	£142	£341	£483	£411	£436	£462
4122	Electricity	£284	£242	£301	£47	£201	£248	£319	£338	£359
4199	Maintenance, Repairs, Renewals & Plumbing	£500	£1,127	£1,000	£298	£700	£998	£1,000	£1,000	£1,000
	OverHead Expenditure	£1,377	£1,766	£1,689	£487	£1,242	£1,729	£1,730	£1,774	£1,821
1310	Toilets Income	£1,000	£869	£1,000	£1,017	£150	£1,167	£1,000	£1,000	£1,000
	Total Income	£1,000	£869	£1,000	£1,017	£150	£1,167	£1,000	£1,000	£1,000
227	Net Expenditure	£377	£897	£689	-£530	£1,092	£562	£730	£774	£821
228	Porth Toilet									
4110	Rates	£1,573	£1,351	£1,605	£696	£696	£1,392	£1,637	£0	£0
4115	Water & Sewerage	£1,590	£2,518	£3,482	£735	£2,205	£2,940	£3,691	£3,912	£4,147
4122	Electricity	£467	£378	£358	-£23	£358	£335	£380	£403	£427
4199	Maintenance, Repairs, Renewals & Plumbing	£1,000	£1,034	£1,000	£355	£640	£995	£1,000	£1,000	£1,000
	OverHead Expenditure	£4,630	£5,281	£6,445	£1,763	£3,899	£5,662	£6,708	£5,315	£5,574
228	Net Expenditure	£4,630	£5,281	£6,445	£1,763	£3,899	£5,662	£6,708	£5,315	£5,574
229	Railway Station Toilet									
4110	Rates	£3,296	£2,796	£3,362	£1,440	£1,440	£2,880	£3,429	£0	£0
4115	Water & Sewerage	£3,526	£6,772	£8,221	£1,116	£6,896	£8,012	£8,715	£9,238	£9,792
4122	Electricity	£948	£459	£552	-£51	£553	£502	£585	£621	£658
4199	Maintenance, Repairs, Renewals & Plumbing	£1,500	£936	£1,500	£0	£1,500	£1,500	£1,500	£1,500	£1,500
4285	Temporary Toilets	£12,500	£6,650	£12,500	£0	£0	£0	£12,500	£12,500	£0
4899	Miscellaneous Expenses	£0	£623	£0	£0	£0	£0	£0	£0	£0
	OverHead Expenditure	£21,770	£18,236	£26,136	£2,505	£10,389	£12,894	£26,729	£23,858	£11,950
1310	Toilets Income	£0	£0	£0	£0	£0	£0	£0	£0	£0
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0
229	Net Expenditure	£21,770	£18,236	£26,136	£2,505	£10,389	£12,894	£26,729	£23,858	£11,950
230	Trenance Gardens Toilet									
4115	Water & Sewerage	£620	£592	£560	£0	£560	£560	£593	£629	£667
4122	Electricity	£455	£228	£401	-£12	£401	£389	£425	£450	£477
4199	Maintenance, Repairs, Renewals & Plumbing	£500	£1,467	£1,200	£5,331	£500	£5,831	£1,200	£1,200	£1,200
4900	Capital Purchases	£0	£10,116	£0	£0	£0	£0	£0	£0	£0
4901	Capital Refurbishments	£0	£10,606	£0	£0	£0	£0	£0	£0	£0
	OverHead Expenditure	£1,575	£23,009	£2,160	£5,319	£1,461	£6,780	£2,218	£2,279	£2,344
1310	Toilets Income	£1,000	£1,564	£1,500	£1,852	£150	£2,002	£1,500	£1,500	£1,500
	Total Income	£1,000	£1,564	£1,500	£1,852	£150	£2,002	£1,500	£1,500	£1,500
230	Net Expenditure	£575	£21,445	£660	£3,467	£1,311	£4,778	£718	£779	£844

	Toilets	2017/18		2018/19				Future Budgets		
		Budget	Actual	Budget	Apr-Sep Actual	Forecasted Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
231	Watergate Toilet									
4110	Rates	£3,146	£2,488	£3,209	£1,272	£1,272	£2,544	£3,273	£0	£0
4115	Water & Sewerage	£4,463	£2,667	£2,915	£1,461	£3,506	£4,967	£3,090	£3,275	£3,472
4122	Electricity	£3,360	£688	£862	£698	£655	£1,353	£913	£968	£1,026
4199	Maintenance, Repairs, Renewals & Plumbing	£1,500	£2,387	£1,500	£5,338	£1,500	£6,838	£1,500	£1,500	£1,500
4630	Contract Services	£0	£1,180	£1,300	£1,180	£0	£1,180	£1,326	£1,353	£1,380
	OverHead Expenditure	£12,469	£9,410	£9,786	£9,949	£6,933	£16,882	£10,103	£7,096	£7,378
1310	Toilets Income	£5,200	£7,552	£8,000	£8,266	£800	£9,066	£8,000	£8,000	£8,000
	Total Income	£5,200	£7,552	£8,000	£8,266	£800	£9,066	£8,000	£8,000	£8,000
231	Net Expenditure	£7,269	£1,858	£1,786	£1,683	£6,133	£7,816	£2,103	-£904	-£622
232	Little Fistral Toilet									
4110	Rates	£1,573	-£1,424	£1,605	£217	£217	£434	£1,637	£0	£0
4115	Water & Sewerage	£3,051	£1,500	£3,234	£0	£1,500	£1,500	£3,428	£3,634	£3,852
4122	Electricity	£707	£707	£1,126	£206	£433	£639	£1,193	£1,265	£1,341
4199	Maintenance, Repairs, Renewals & Plumbing	£1,500	£783	£1,500	£578	£900	£1,478	£1,500	£1,500	£1,500
4901	Capital Refurbishments	£0	£0	£0	£0	£35,000	£35,000	£0	£0	£0
	OverHead Expenditure	£6,831	£1,566	£7,465	£1,001	£38,050	£39,051	£7,758	£6,399	£6,692
1310	Toilets Income	£0	£0	£0	£0	£0	£0	£0	£0	£0
	Total Income	£0	£0	£0	£0	£0	£0	£0	£0	£0
232	Net Expenditure	£6,831	£1,566	£7,465	£1,001	£38,050	£39,051	£7,758	£6,399	£6,692
	- Expenditure	£243,866	£281,345	£340,337	£137,493	£176,332	£313,825	£303,061	£293,243	£288,985
	Income	£32,200	£35,482	£41,896	£27,492	£9,559	£37,051	£42,171	£42,453	£42,745
	Net Expenditure	£211,666	£245,863	£298,441	£110,001	£166,773	£276,774	£260,890	£250,790	£246,241

Appendix 12I: Footpaths, Bridleways & Open Spaces Budget

FBOS		2017/18		2018/19				Future Budgets		
		Budget	Actual	Budget	Apr-Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
251	Skatepark									
4150	Cleaning Costs	£4,495	£3,377	£0	£0	£0	£0	£0	£0	£0
4220	Play Area Inspections	£1,124	£1,350	£0	£0	£0	£0	£0	£0	£0
4230	Play Area Maintenance	£9,350	£25,354	£9,000	£5,030	£3,970	£9,000	£0	£0	£0
4585	Professional Fees	£0	£266	£0	£0	£0	£0	£0	£0	£0
4899	Miscellaneous Expenses	£250	£751	£250	£782	£0	£782	£0	£0	£0
4900	Capital Purchases	£250	£211,527	£360,000	£315,534	£20,000	£335,534	£0	£0	£0
	OverHead Expenditure	£15,469	£242,625	£369,250	£321,346	£23,970	£345,316	£0	£0	£0
1700	Revenue Grants Received	£0	£42,750	£0	£0	£0	£0	£0	£0	£0
1710	Donations Received	£0	£0	£0	£1,000	£0	£1,000	£0	£0	£0
1720	Capital Grants Received	£0	£168,777	£0	£84,752	£0	£84,752	£0	£0	£0
1800	Miscellaneous Income	£0	£1,615	£0	£0	£0	£0	£0	£0	£0
	Total Income	£0	£213,142	£0	£85,752	£0	£85,752	£0	£0	£0
251	Net Expenditure	£15,469	£29,483	£369,250	£235,594	£23,970	£259,564	£0	£0	£0
252	Gannel									
4200	Grounds Maintenance	£500	£47	£500	£2,822	£0	£2,822	£2,000	£2,000	£2,000
4555	Legal Expenses	£0	£750	£0	£0	£0	£0	£0	£0	£0
	OverHead Expenditure	£500	£797	£500	£2,822	£0	£2,822	£2,000	£2,000	£2,000
1800	Miscellaneous Income	£0	£0	£0	£1,411	£0	£1,411	£0	£0	£0
	Total Income	£0	£0	£0	£1,411	£0	£1,411	£0	£0	£0
252	Net Expenditure	£500	£797	£500	£1,411	£0	£1,411	£2,000	£2,000	£2,000
253	Footpaths									
4240	Grass Cutting	£14,000	£3,969	£10,000	£3,756	£3,756	£7,512	£7,662	£7,662	£7,662
	OverHead Expenditure	£14,000	£3,969	£10,000	£3,756	£3,756	£7,512	£7,662	£7,662	£7,662
1350	Footpath Income	£0	£995	£0	£0	£995	£995	£0	£0	£0
	Total Income	£0	£995	£0	£0	£995	£995	£0	£0	£0
253	Net Expenditure	£14,000	£2,974	£10,000	£3,756	£2,761	£6,517	£7,662	£7,662	£7,662
254	Weed Control									
4630	Contract Services	£12,496	£6,248	£12,496	£6,247	£0	£6,247	£6,373	£6,564	£6,761
	OverHead Expenditure	£12,496	£6,248	£12,496	£6,247	£0	£6,247	£6,373	£6,564	£6,761
254	Net Expenditure	£12,496	£6,248	£12,496	£6,247	£0	£6,247	£6,373	£6,564	£6,761
255	Priory Woods									
4200	Grounds Maintenance	£2,000	£0	£2,000	£0	£2,000	£2,000	£2,000	£2,000	£2,000
	OverHead Expenditure	£2,000	£0	£2,000	£0	£2,000	£2,000	£2,000	£2,000	£2,000
255	Net Expenditure	£2,000	£0	£2,000	£0	£2,000	£2,000	£2,000	£2,000	£2,000

FBOS		2017/18		2018/19			Future Budgets			
		Budget	Actual	Budget	Apr-Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
258	Open Spaces Projects									
4199	Maintenance, Repairs & Renewals	£0	£19,453	£0	£0	£0	£0	£0	£0	£0
4650	Community Projects	£0	£150	£0	£0	£0	£0	£0	£0	£0
4800	General Grants	£5,000	£2,434	£5,000	£900	£4,100	£5,000	£5,000	£5,000	£5,000
	OverHead Expenditure	£5,000	£22,037	£5,000	£900	£4,100	£5,000	£5,000	£5,000	£5,000
258	Net Expenditure	£5,000	£22,037	£5,000	£900	£4,100	£5,000	£5,000	£5,000	£5,000
259	Enforcement									
4000	Salaries & Wages	£16,800	£16,491	£17,284	£8,841	£8,841	£17,682	£30,417	£41,225	£42,461
4001	Employer National Insurance	£1,250	£1,150	£1,225	£639	£639	£1,278	£0	£0	£0
4002	Employer Pension Contribution	£550	£495	£864	£265	£265	£530	£0	£0	£0
4030	Staff Training	£500	£0	£500	£0	£250	£250	£500	£500	£500
4050	Staff Recruitment Costs	£250	£0	£250	£0	£0	£0	£250	£250	£250
4070	Workwear	£200	£43	£200	£40	£150	£190	£200	£200	£200
4080	Health and Safety	£0	£40	£100	£0	£100	£100	£100	£100	£100
4899	Miscellaneous Expenses	£0	£44	£0	£0	£0	£0	£0	£0	£0
4900	Capital Purchases	£500	£213	£500	£0	£0	£0	£500	£500	£500
	OverHead Expenditure	£20,050	£18,476	£20,923	£9,785	£10,245	£20,030	£31,967	£42,775	£44,011
	Fine Income	£100	£100	£100	£0	£0	£0	£200	£300	£300
259	Net Expenditure	£19,950	£18,476	£20,823	£9,785	£10,245	£20,030	£31,767	£42,475	£43,711
260	Open Spaces									
4000	Salaries & Wages	£48,525	£41,951	£70,550	£36,642	£36,285	£72,927	£89,035	£91,706	£94,457
4001	Employer National Insurance	£3,750	£3,068	£5,094	£2,732	£2,682	£5,414	£0	£0	£0
4002	Employer Pension Contribution	£1,075	£889	£6,529	£842	£834	£1,676	£0	£0	£0
4030	Staff Training	£3,000	£1,484	£3,000	£410	£2,000	£2,410	£3,000	£3,000	£3,000
4040	Staff Travel	£0	£83	£100	£0	£100	£100	£100	£100	£100
4050	Staff Recruitment Costs	£0	£130	£250	£0	£250	£250	£250	£250	£250
4070	Workwear	£2,500	£709	£2,500	£552	£1,800	£2,352	£2,500	£2,500	£2,500
4080	Health and Safety	£0	£120	£100	£20	£50	£70	£100	£100	£100
4176	Equipment Rent/Lease	£0	£0	£1,500	£0	£1,500	£1,500	£1,500	£1,500	£1,500
4199	Maintenance, Repairs & Renewals	£0	£965	£0	£361	£0	£361	£0	£0	£0
4260	Ground Maintenance Equipment	£0	£6,170	£500	£2,903	£2,500	£5,403	£500	£500	£500
4650	Community Projects	£30,957	£11,599	£22,400	£40,472	£19,807	£60,279	£35,900	£35,900	£35,900
	Commissioned Works						£0	£30,000	£30,000	£30,000
4899	Miscellaneous Expenses	£0	£208	£5,000	£133	£4,000	£4,133	£0	£0	£0
4900	Capital Purchases	£0	£23,526	£10,000	£525	£9,500	£10,025	£10,000	£10,000	£10,000
	OverHead Expenditure	£89,807	£90,902	£127,523	£85,592	£81,308	£166,900	£172,885	£175,556	£178,307
1700	Revenue Grants	£0	£6,679	£0	£5,000	£28,137	£33,137			
1800	Miscellaneous Income	£0	£200	£0	£68	£0	£68			
	Total Income	£0	£6,879	£0	£5,068	£28,137	£33,205	£0	£0	£0
260	Net Expenditure	£89,807	£84,023	£127,523	£80,524	£53,171	£133,695	£172,885	£175,556	£178,307

FBOS		2017/18		2018/19			Future Budgets			
		Budget	Actual	Budget	Apr-Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
268	Allotments									
4555	Legal Expenses	£0	£0	£500	£323	£0	£323			
	Management	£0	£0	£0	£2,526	£0	£2,526	£500	£500	£500
4899	Miscellaneous Expenses	£0	£0	£1,500	£55	£1,300	£1,355	£500	£500	£500
	OverHead Expenditure	£0	£0	£2,000	£2,904	£1,300	£4,204	£1,000	£1,000	£1,000
1401	Allotment Income Trencreak	£0	£30	£0	£0	£0	£0	£0	£0	£0
1402	Allotment Income Mountwise	£0	£1,785	£0	£0	£516	£516	£516	£516	£516
	Total Income	£0	£1,815	£0	£0	£516	£516	£516	£516	£516
268	Net Expenditure	£0	-£1,815	£2,000	£2,904	£784	£3,688	£484	£484	£484
269	Other FBOS									
4270	Litter Bins	£346	£1,137	£1,500	£1,485	£1,485	£2,970	£2,500	£2,575	£2,652
4460	Supscriptions	£56	£0	£57	£0	£57	£57	£58	£59	£60
4660	Hanging Baskets	£4,650	£6,444	£6,500	£5,229	£0	£5,229	£6,630	£6,763	£6,898
4899	Miscellaneous Expenses	£200	£1,724	£200	£0	£200	£200	£200	£200	£200
4900	Capital Purchases	£1,000	£408	£0	£0	£0	£0	£0	£0	£0
	OverHead Expenditure	£6,252	£9,713	£8,257	£6,714	£1,742	£8,456	£9,388	£9,597	£9,811
1700	Revenue Grants Received	£0	£858	£0	£0	£0	£0	£0	£0	£0
1710	Donations Received	£0	£8,663	£0	£0	£0	£0	£0	£0	£0
	Total Income	£0	£9,521	£0	£0	£0	£0	£0	£0	£0
269	Net Expenditure	£6,252	£192	£8,257	£6,714	£1,742	£8,456	£9,388	£9,597	£9,811
	- Expenditure	£165,574	£394,767	£557,950	£440,066	£128,421	£568,487	£238,276	£252,154	£256,553
	Income	£100	£232,352	£100	£92,231	£29,648	£121,879	£716	£816	£816
	Net Expenditure	£165,474	£162,415	£557,850	£347,835	£98,773	£446,608	£237,560	£251,338	£255,737

Appendix 12J: Tourism & Leisure Budget

T&L		2017/18		2018/19				Future Budgets		
		Budget	Actual	Budget	Apr-Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
301	Festivals, Events & Promotions									
4600	Festivals & Promotions	£14,225	£19,353	£19,639	£7,006	£13,189	£20,195	£29,934	£30,832	£31,757
4620	Firework Displays	£4,800	£8,920	£5,220	£0	£7,720	£7,720	£5,662	£5,832	£6,007
4899	Miscellaneous Expenses	£100	£24	£100	£612	£0	£612	£100	£100	£100
4900	Capital Purchases	£1,000	£4,622	£1,000	£2,567	£5,000	£7,567	£1,000	£1,000	£1,000
	OverHead Expenditure	£20,125	£32,919	£25,959	£10,185	£25,909	£36,094	£36,696	£37,763	£38,863
1700	Revenue Grants Received	£0	£2,219	£0	£0	£0	£0			
1800	Miscellaneous Income	£0	£1,487	£0	£0	£0	£0			
	Total Income	£0	£3,706	£0	£0	£0	£0	£0	£0	£0
301	Net Expenditure	£20,125	£29,213	£25,959	£10,185	£25,909	£36,094	£36,696	£37,763	£38,863
302	Band Concerts									
4610	Band Concerts	£4,460	£2,100	£3,150	£3,530	£630	£4,160	£3,150	£3,150	£3,150
	OverHead Expenditure	£4,460	£2,100	£3,150	£3,530	£630	£4,160	£3,150	£3,150	£3,150
302	Net Expenditure	£4,460	£2,100	£3,150	£3,530	£630	£4,160	£3,150	£3,150	£3,150
309	Other T&L									
4199	Maintenance, Repairs & Renewals	£2,500	£1,276	£2,500	£456	£2,000	£2,456	£2,500	£2,500	£2,500
	OverHead Expenditure	£2,500	£1,276	£2,500	£456	£2,000	£2,456	£2,500	£2,500	£2,500
309	Net Expenditure	£2,500	£1,276	£2,500	£456	£2,000	£2,456	£2,500	£2,500	£2,500
	- Expenditure	£27,085	£36,295	£31,609	£14,171	£28,539	£42,710	£42,346	£43,413	£44,513
	Income	£0	£3,706	£0	£0	£0	£0	£0	£0	£0
	Net Expenditure	£27,085	£32,589	£31,609	£14,171	£28,539	£42,710	£42,346	£43,413	£44,513

Appendix 12K: VisitNewquay TIC Budget

TIC		2017/18		2018/19				Future Budgets		
		Budget	Actual	Budget	Apr - Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
351	Staff Costs									
4000	Salaries & Wages	£54,500	£53,858	£61,709	£28,301	£33,276	£61,577	£68,475	£70,529	£72,645
4001	Employer National Insurance	£4,200	£3,914	£4,800	£2,131	£2,372	£4,503	£0	£0	£0
4002	Employer Pension Contribution	£7,900	£7,609	£7,406	£4,113	£4,155	£8,268	£0	£0	£0
4020	Temporary/Casual Staff	£600	£355	£600	£0	£600	£600	£600	£600	£600
4030	Staff Training	£500	£0	£500	£0	£500	£500	£500	£500	£500
4040	Staff Travel	£300	£244	£300	£198	£90	£288	£300	£300	£300
4050	Staff Recruitment Costs	£0	£65	£0	£0	£0	£0	£0	£0	£0
4070	Workwear	£150	£258	£300	£0	£300	£300	£300	£300	£300
4080	Health and Safety	£0	£80	£0	£0	£0	£0	£0	£0	£0
	OverHead Expenditure	£68,150	£66,303	£75,615	£34,743	£41,293	£76,036	£70,175	£72,229	£74,345
351	Net Expenditure	£68,150	£66,303	£75,615	£34,743	£41,293	£76,036	£70,175	£72,229	£74,345
352	Running Costs									
4199	Maintenance, Repairs & Renewals	£250	£494	£250	£1,622	£0	£1,622	£250	£250	£250
4400	Stationery	£300	£144	£300	£15	£250	£265	£300	£300	£300
4405	Photocopier Hire	£700	£199	£800	£330	£330	£660	£800	£800	£800
4410	Printing & Photocopier Costs	£300	£686	£400	£80	£300	£380	£400	£400	£400
4460	Subscriptions	£0	£-20	£100	£0	£0	£0	£100	£100	£100
4550	Bank & Transaction Charges	£1,748	£1,282	£1,700	£538	£538	£1,076	£1,700	£1,700	£1,700
4560	Accounting Support	£2,800	£2,844	£2,800	£1,262	£1,767	£3,029	£2,800	£2,800	£2,800
4899	Miscellaneous Expenses	£389	£107	£150	£341	£50	£391	£150	£150	£150
4900	Capital Purchases	£1,000	£1,995	£1,000	£574	£9,000	£9,574	£1,000	£1,000	£1,000
	OverHead Expenditure	£7,487	£7,731	£7,500	£4,762	£12,235	£16,997	7500	£7,500	£7,500
1511	TIC Photocopying	£500	£554	£500	£208	£250	£458	£500	£500	£500
	Total Income	£500	£554	£500	£208	£250	£458	£500	£500	£500
352	Net Expenditure	£6,987	£7,177	£7,000	£4,554	£11,985	£16,539	£7,000	£7,000	£7,000
353	Membership & Guide									
4410	Printing & Photocopying Costs	£5,200	£145	£4,500	£1,850	£2,650	£4,500	£4,500	£4,500	£4,500
4431	Guide Design Costs	£1,300	£4,225	£1,400	£0	£1,400	£1,400	£1,400	£1,400	£1,400
4435	Marketing & Publicity	£2,000	£1,837	£2,000	£2,795	£2,795	£5,590	£7,000	£7,000	£7,000
4455	Postage & Delivery Costs	£3,400	£1,813	£1,400	£456	£1,000	£1,456	£1,400	£1,400	£1,400
	OverHead Expenditure	£11,900	£8,020	£9,300	£5,101	£7,845	£12,946	£14,300	£14,300	£14,300
1550	TIC Membership Fees	£18,000	£36	£20,000	£0	£0	£0	£20,000	£20,000	£20,000
1551	TIC Membership Fees 2018	£0	£27,950	£0	£21,956	£0	£21,956	£0	£0	£0
1560	TIC Guide Advertising	£20,000	£11,877	£10,000	£266	£8,000	£8,266	£10,000	£10,000	£10,000
1561	TIC Other Advertising	£500	£1,294	£500	£0	£500	£500	£500	£500	£500
	Total Income	£38,500	£41,157	£30,500	£22,222	£8,500	£30,722	£30,500	£30,500	£30,500
353	Net Expenditure	-£26,600	-£33,137	-£21,200	-£17,121	-£655	-£17,776	-£16,200	-£16,200	-£16,200

TIC		2017/18		2018/19				Future Budgets		
		Budget	Actual	Budget	Apr - Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
354	Website									
4490	Website	£8,000	£9,549	£11,000	£7,611	£3,389	£11,000	£11,000	£11,000	£11,000
	OverHead Expenditure	£8,000	£9,549	£11,000	£7,611	£3,389	£11,000	£11,000	£11,000	£11,000
1505	TIC OL Bookings Commission	£3,000	£570	£500	£430	£70	£500	£500	£500	£500
1562	TIC Website Advertising	£2,000	£907	£500	£104	£300	£404	£500	£500	£500
	Total Income	£5,000	£1,477	£1,000	£534	£370	£904	£1,000	£1,000	£1,000
354	Net Expenditure	£3,000	£8,072	£10,000	£7,077	£3,019	£10,096	£10,000	£10,000	£10,000
355	Retail Sales									
4700	Stock For Resale	£2,430	£2,811	£2,430	£870	£2,000	£2,870	£2,430	£2,430	£2,430
4702	TIC Newquay Voice	£100	£85	£50	£50	£50	£100	£50	£50	£50
4703	TIC Stamps	£570	£302	£594	£241	£241	£482	£612	£631	£649
4705	Map costs	£2,500	£2,742	£2,500	£0	£2,500	£2,500	£2,500	£2,500	£2,500
	OverHead Expenditure	£5,600	£5,940	£5,574	£1,161	£4,791	£5,952	£5,592	£5,611	£5,629
1500	TIC Retail Sales	£5,500	£4,781	£5,500	£3,783	£1,328	£5,111	£5,500	£5,500	£5,500
1503	TIC Stamps	£600	£513	£600	£527	£150	£677	£600	£600	£600
1510	TIC Newquay Voice	£100	£104	£50	£53	£53	£106	£50	£50	£50
1516	Maps Income (2017/18)	£4,200	£5,062	£0	£0	£0	£0	£0	£0	£0
1517	Maps Income (2018/19)	£0	£0	£5,000	£5,208	£0	£5,208	£5,000	£5,000	£5,000
	Total Income	£10,400	£10,460	£11,150	£9,571	£1,531	£11,102	£11,150	£11,150	£11,150
355	Net Expenditure	-£4,800	-£4,520	-£5,576	-£8,410	£3,260	-£5,150	-£5,558	-£5,539	-£5,521
356	Tickets & SOR Goods									
1580	Other Tickets Commission	£110	£44	£80	£12	£33	£45	£80	£80	£80
1581	Boardmasters Commission	£500	£320	£300	£456	£0	£456	£300	£300	£300
1583	MMT Commission	£400	£812	£500	£797	£0	£797	£500	£500	£500
1584	Fish Festival Commission	£100	£56	£50	£55	£0	£55	£50	£50	£50
1585	Eden Commission	£250	£198	£185	£200	£0	£200	£185	£185	£185
1586	National Express Commission	£440	£479	£440	£269	£100	£369	£440	£440	£440
1690	Makers Guild Commission	£0	£0	£0	£20	£15	£35	£0	£0	£0
1691	Other SOR Commission	£0	£0	£0	£3	£0	£3	£0	£0	£0
	Total Income	£1,800	£1,909	£1,555	£1,812	£148	£1,960	£1,555	£1,555	£1,555
356	Net Expenditure	-£1,800	-£1,909	-£1,555	-£1,812	-£148	-£1,960	-£1,555	-£1,555	-£1,555

TIC		2017/18		2018/19			Future Budgets			
		Budget	Actual	Budget	Apr - Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
369	Other TIC									
4899	Miscellaneous Expenses	£100	£150	£150	£150	£0	£150	£150	£150	£150
	OverHead Expenditure	£100	£150	£150	£150	£0	£150	£150	£150	£150
1502	TIC Left Luggage	£900	£1,173	£1,200	£1,141	£100	£1,241	£1,200	£1,200	£1,200
1504	TIC Bookings Commission	£1,500	£876	£1,000	£493	£200	£693	£1,000	£1,000	£1,000
1506	TIC Internet Income	£200	£266	£200	£108	£98	£206	£200	£200	£200
1507	TIC Shop Mobility & Wheelchairs	£50	£580	£700	£997	£0	£997	£700	£700	£700
1509	TIC Discovery Map	£450	£313	£300	£163	£137	£300	£300	£300	£300
1530	TIC Other Income	£300	£228	£100	£319	£0	£319	£100	£100	£100
	Total Income	£3,400	£3,436	£3,500	£3,221	£535	£3,756	£3,500	£3,500	£3,500
369	Net Expenditure	-£3,300	-£3,286	-£3,350	-£3,071	-£535	-£3,606	-£3,350	-£3,350	-£3,350
	- Expenditure	£101,237	£97,693	£109,139	£53,528	£69,553	£123,081	£108,717	£110,789	£112,924
	Income	£59,600	£58,993	£48,205	£37,568	£11,334	£48,902	£48,205	£48,205	£48,205
	Net Expenditure	41,637	£38,700	£60,934	£15,960	£58,219	£74,179	£60,512	£62,584	£64,719

Appendix 12L: Library and IS Budget

Library & IS		2017/18		2018/19			Future Budgets			
		Budget	Actual	Budget	Apr - Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
Library & OSS										
4000	Salaries & Wages	£75,273	£0	£103,303	£7,188	£50,316	£57,504	£115,457	£118,920	£122,488
4001	Employer National Insurance	£0	£0	£3,246	£241	£1,687	£1,928	£0	£0	£0
4002	Employer Pension Contribution	£0	£0	£19,325	£1,050	£7,350	£8,400	£0	£0	£0
4020	Temporary/Casual Staff	£0	£0	£0	£0	£0	£0	£0	£0	£0
4030	Staff Training	£0	£0	£0	£0	£0	£0	£0	£0	£0
4040	Staff Travel	£0	£0	£0	£0	£0	£0	£0	£0	£0
4070	Workwear	£1,500	£0	£1,500	£0	£1,500	£1,500	£1,500	£1,500	£1,500
4080	Health and Safety	£1,000	£0	£1,000	£0	£1,000	£1,000	£1,000	£1,000	£1,000
4110	Rates	£4,376	£0	£4,507	£0	£2,548	£2,548	£4,782	£4,925	£5,073
4115	Water & Sewerage	£1,165	£0	£1,235	£0	£823	£823	£1,388	£1,471	£1,559
4122	Electricity	£2,275	£0	£2,412	£0	£1,608	£1,608	£2,710	£2,872	£3,044
4199	Maintenance, Repairs & Renewals	£3,000	£385	£5,000	£8,425	£5,000	£13,425	£5,000	£5,000	£5,000
4555	Legal Expenses	£0	£0	£0	£3,847	£0	£3,847	£0	£0	£0
4585	Professional Fees	£0	£0	£0	£577	£0	£577	£0	£0	£0
4650	Community Projects	£0	£0	£0	£0	£3,000	£3,000	£5,000	£5,000	£5,000
4899	Miscellaneous Expenses	£392	£0	£0	£1,806	£0	£1,806	£1,500	£1,500	£1,500
	Security	£0	£0	£0	£0	£20,417	£20,417	£35,000	£36,050	£37,132
4900	Capital Purchases	£0	£0	£2,000	£2,085	£0	£2,085	£2,000	£2,000	£2,000
	OverHead Expenditure	88981	£385	£143,528	£25,219	95249	£120,468	£175,335	£180,238	£185,296
901	Net Expenditure	88981	385	£143,528	£25,219	95249	£120,468	£175,335	£180,238	£185,296
	- Expenditure	88981	385	£143,528	25219	95249	£120,468	£175,335	£180,238	£185,296
	Income	0	0	0	0	36000	£36,000			
	Net Expenditure	£88,981	£385	£143,528	£25,219	£59,249	£84,468	£175,335	£180,238	£185,296

Appendix 12M: Planning and Licensing Budget

NHP/P&L		2017/18		2018/19			Future Budgets			
		Budget	Actual	Budget	Apr-Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget
501	Plan/Planning Costs									
4000	Salaries & Wages	£0	£0	£9,243	£2,626	£3,726	£6,352	£9,319	£9,599	£9,887
4001	Employer National Insurance	£0	£0	£905	£8	£0	£8	£0	£0	£0
4002	Employer Pension Contribution	£0	£0	£1,728	£19	£112	£131	£0	£0	£0
4030	Staff Training	£0	£0	£0	£0	£0	£0	£0	£0	£0
4040	Staff Travel	£0	£0	£0	£0	£0	£0	£0	£0	£0
4050	Staff Recruitment Costs	£0	£0	£0	£0	£0	£0	£0	£0	£0
4070	Workwear	£0	£0	£0	£0	£0	£0	£0	£0	£0
4101	Room Hire Costs	0	255	0	0		£0	0	0	0
4490	Website	0	31	0	0		£0	0	0	0
4585	Professional Fees	15763	19487	2563	0	2752	£2,752	0	0	0
	OverHead Expenditure	15763	19773	14439	2653	6590	9243	9319	9599	9887
1700	Revenue Grants Received	0	0	0	0	0	0	0	0	0
	Total Income	0	0	0	0	0	0	0	0	0
501	Net Expenditure	15763	19773	14439	2653	6590	9243	9319	9599	9887
	- Expenditure	15763	19773	14439	2653	6590	9243	9319	9599	9887
	Income	0	0	0	0	0	0	0	0	0
	Net Expenditure	15763	19773	14439	2653	6590	9243	9319	9599	9887

Appendix 12N: Contingency Budget

Contingency		2017/18					2018/19			Future Budgets		
		Budget	Actual	Budget	Apr-Sept Actual	Forecast Exp.	Year End Forecast	2019/20 Budget	2020/21 Budget	2021/22 Budget		
901	Contingency											
4899	Miscellaneous Expenses	£75,000	£0	£34,000	£0	£5,000	£5,000	£5,000	£5,000	£5,000	£5,000	
4999	Accruals Transfer	£0	£-32,224	£0	£0	£0	£0	£0	0	0	0	

Appendix 12P: EMR Movements and Balances (EXEMPT)

ANALYSIS OF EARMARKED RESERVES	Opening	2018/19		Closing	2019/20		Closing	2020/21		Closing	2021/22		Closing
	Balances 31.03.2018	Additions Amount	Releases Amount	Balances 31.03.2019	Additions Amount	Releases Amount	Balances 31.03.2020	Additions Amount	Releases Amount	Balances 31.03.2021	Additions Amount	Releases Amount	Balances 31.03.2022
Corporate Service & Staffing													
- IT/Software & CRM	36,680	5,000		41,680	5,000	(15,000)	31,680	5,000	0	36,680			36,680
- Capital Fund	200,000			200,000			200,000	0		200,000	0		200,000
- General Equip. & Furniture	11,506	5,000		16,506	5,000		21,506	5,000		26,506			26,506
- Vehicles	26,000			26,000			26,000			26,000			26,000
- Election Expenses	25,024	5,000	(3,357)	26,667	5,000	(5,000)	26,667	5,000	(5,000)	26,667	5,000	(28,000)	3,667
- Staff Training Fund	7,500	2,500		10,000	3,000		13,000	3,000		16,000	3,000		19,000
- Members Training Fund	3,500	2,000		5,500	1,000		6,500	1,000		7,500	1,000		8,500
- Staff Fund	19,453	5,000		24,453	5,000		29,453	5,000		34,453	5,000		39,453
- Legal & Professional	5,000	5,000		10,000	5,000		15,000	5,000		20,000			20,000
- Community Emergency Plan	100			100			100			100			100
FINANCE & POLICY													
- Dinard Twinning	2,559			2,559			2,559			2,559			2,559
- Homeless Pilot Project	950			950		(950)	0			0			0
- Sports Fund	8,110			8,110		(5,000)	3,110		(3,110)	0			0
- Grants - General	37,198			37,198		(19,050)	18,148			18,148			18,148
- COMA Grant	2,000		(2,000)	0			0			0			0
	50,817	0	(2,000)	48,817	0	(25,000)	23,817	0	(3,110)	20,707	0	0	20,707
EDGP													
- Streetsafe Scheme	2,799		(1,920)	879		(780)	99		(99)	(0)			(0)
- Youth Initiative Project	4,490		(3,500)	990		(990)	0			0			0
- Lights	15,096	5,000	(20,000)	96	5,000		5,096	5,000		10,096	5,000		15,096
- CCTV - Fund	96,931	25,000	(12,124)	109,807	25,000		134,807	25,000		159,807	25,000		184,807
- CCTV - Electricity	28,000			28,000			28,000			28,000		(28,000)	0
- Fountain	5,750		(5,750)	0			0			0			0
- Public Conveniences	137,141	31,000	(67,419)	100,722	31,000		131,722	31,000		162,722	31,000		193,722
	290,207	61,000	(110,713)	240,494	61,000	(1,770)	299,724	61,000	(99)	360,625	61,000	(28,000)	393,625
FBOS													
- Gannel maintenance	4,176	1,000	(3,346)	1,830	1,000	(500)	2,330	500	(500)	2,330	500	(500)	2,330
- Refuse Bins	1,278		(346)	932		(346)	586		(346)	240		(346)	(106)
- St Columb Minor Plaque	189			189		(189)	0			0			0
- Benches	286		(286)	0			0			0			0
- Open Spaces	30,000	30,000	(30,000)	30,000			30,000			30,000			30,000
- Community Chest Grants	1,505		(1,505)	0			0			0			0
- Open Spaces Grants	5,290			5,290			5,290			5,290			5,290
- Polwhele Road Land	0	28,137		28,137			28,137			28,137			28,137
- Public Space Protection	2,000			2,000			2,000			2,000			2,000
- Skateboard Facility	201,754		(201,754)	0			0			0			0
	246,478	59,137	(237,237)	68,378	1,000	(1,035)	68,343	500	(846)	67,997	500	(846)	67,651

Appendix 13: 2018/19 Forecast vs. 2018/19 Budget

EXPENDITURE	BUDGET									FORECAST								
	STAFF	REVENUE	CAPITAL	TOTAL	EMR REL.	NET	INCOME	EMR ADD	NET	STAFF	REVENUE	CAPITAL	TOTAL	EMR REL.	NET	INCOME	EMR ADD	NET
Staffing Admin	214,589			214,589		214,589			214,589	241,091			241,091		241,091			241,091
Corporate Services		260,963	5,000	265,963	(20,000)	245,963	(2,650)	29,500	272,813		260,764	8,492	269,256	(5,357)	263,899	(4,278)	29,500	289,121
Finance & Policy		5,000		5,000		5,000			5,000		5,000		5,000		5,000			5,000
Economic Development	98,018	54,348	15,000	167,366	(750)	166,616	(31,251)	30,000	165,365	95,697	59,850	27,120	182,667	(43,294)	139,373	(31,251)	30,000	138,122
Public Toilets	156,125	123,212	61,000	340,337	(60,000)	280,337	(41,896)	31,000	269,441	157,730	118,676	37,419	313,825	(67,419)	246,406	(37,051)	31,000	240,355
Skatepark		9,250	360,000	369,250	(321,754)	47,496			47,496		9,782	335,534	345,316	(201,754)	143,562	(85,752)		57,810
Other Footpaths & OS	108,546	70,154	10,000	188,700	(8,535)	180,165	(100)	1,000	181,065	105,229	107,917	10,025	223,171	(35,483)	187,688	(36,127)	59,137	210,698
T&L		30,609	1,000	31,609		31,609			31,609		35,143	7,567	42,710	(13,527)	29,183			29,183
TIC	75,615	32,524	1,000	109,139	(12,620)	96,519	(48,205)		48,314	76,036	37,471	9,574	123,081	(17,987)	105,094	(48,902)		56,192
Library & IS	128,374	13,154	2,000	143,528		143,528			143,528	70,332	48,051	2,085	120,468		120,468	(36,000)		84,468
Council Offices	16,223	81,718	146,000	243,941	(140,000)	103,941			103,941	16,223	66,548	151,044	233,815	(151,044)	82,771	(13,750)		69,021
Planning	11,876	2,563		14,439	(2,563)	11,876			11,876	6,491	2,752		9,243	(2,752)	6,491			6,491
Contingency & Phasing		26,536		26,536		26,536			26,536		5,000		5,000		5,000			5,000
Property/Capital Funds								200,000	200,000				0		0			0
CTS Grant	809,366	843,634	775,000	2,428,000	(737,222)	1,690,778	(124,102)	291,500	1,858,176	768,829	825,222	605,160	2,199,211	(543,617)	1,655,594	(293,111)	149,637	1,512,120
Precept							(80,457)	80,457	0							(80,457)	80,457	0
TOTAL	809,366	843,634	775,000	2,428,000	(737,222)	1,690,778	(1,885,370)	371,957	177,365	768,829	825,222	605,160	2,199,211	(543,617)	1,655,594	(2,054,379)	230,094	(168,691)

TOTAL columns reflect impact on General Fund - positive figures are reductions and negative figures are increases.

HIGHLIGHTS

- Compared to the Budget, gross expenditure is forecast to be [REDACTED] lower, of which [REDACTED] is Capital ([REDACTED]), [REDACTED] Staff cost (Library delay) and [REDACTED] other Revenue costs.
- Earmarked reserves of [REDACTED] are forecast to be released against capital expenditure and a further [REDACTED] against revenue costs.

P.T.O

Increases in Revenue costs are mainly:

Economic Development	5,502	Youth 3,500 (offset by EMR release)
Footpaths & OS	37,763	Open Spaces projects (35,483 offset by EMR releases)
T&L	4,534	Fireworks 2,500, Events & Concerts 2,078 (offset by EMR releases)
TIC	4,947	Marketing 3,590
Library & IS	34,897	Security 20,417, refurb. etc 8,425, community projects 3,000
Homeless	██████	not budgeted (offset by EMR release)

Reductions in Revenue costs are:

Public Toilets	4,536	temporary toilets
Council Offices	15,170	mainly rates and running costs with delay
Mountwise	██████	delay start of refurbishment
Contingency	21,536	

- Earmarked reserve additions are ██████ overall lower. Property/Capital funds have not been increased by £200,000 as budgeted, however, Open Spaces reserves have been increased by £30,000 and income for Polwhele Road of £28,137 has been set up as an earmarked reserve.
- Other Income is £169,009 higher, mainly due to £85,752 Skatepark, £36,000 Library, £28,137 Polwhele Road and £13,750 Council Offices
- The net result is a forecast General Fund closing at 3.5 months of expenditure.

Accountants notes:

- The Property/Capital earmarked reserves could be increased by £80,000 (budget £200,000) and the General Fund would close at 3 month's expenditure, as budgeted.
- The Toilets earmarked reserve has been reduced by £67,419, whereas the forecast only includes £37,419 of capital type expenditure.
- A £30,000 Open Spaces EMR has been forecast with no future expenditure - the purpose of this should be clarified.
- The forecast gross spend for the year is £2,214,211, of which £1,236,780 had been spent to the end of October. This leaves an average monthly spend rate for the last 5 months of £195K compared to £177K in the first 7 months. Based on this broad view, there could be circa £90K underspend to forecast, however, this will be very much influenced by the Mountwise project.

Appendix 14: 2019/20 Budget vs. Last Plan

EXPENDITURE	2018/19			2019/20			2020/21		
	Budget	Forecast	Diff.	Prev Plan	Budget	Diff.	Prev Plan	Budget	Diff.
Staffing Admin	214,589	241,091	26,502	224,756	307,472	82,716	235,432	326,708	91,276
Corporate Services	265,963	269,256	3,293	271,326	272,602	1,276	281,005	278,394	(2,611)
F&P	5,000	5,000	0	5,000	5,000	0	5,000	5,000	0
EDGP	167,366	182,667	15,301	173,748	179,996	6,248	181,394	183,699	2,305
Public Toilets	340,337	313,825	(26,512)	291,017	303,061	12,044	289,728	293,243	3,515
FBOS	557,950	568,487	10,537	194,328	238,276	43,948	200,226	252,154	51,928
T&L	31,609	42,710	11,101	31,051	42,346	11,295	30,517	43,413	12,896
TIC	109,139	123,081	13,942	112,852	108,717	(4,135)	116,751	110,789	(5,962)
Quality Status	0	0	0	0	0	0	0	0	0
Library & IS	143,528	120,468	(23,060)	150,176	175,335	25,159	157,155	180,238	23,083
Council Offices	243,941	233,815	(10,126)	152,054	145,083	(6,971)	154,252	146,794	(7,458)
Planning	14,439	9,243	(5,196)	12,470	9,319	(3,151)	13,093	9,599	(3,494)
██████████	██████████	██████████	██████████	██████████	██████████	██████████	██████████	██████████	██████████
██████████	██████████	██████████	██████████	██████████	██████████	██████████	██████████	██████████	██████████
Contingency & Phasing	26,536	5,000	(21,536)	27,000	5,000	(22,000)	30,000	5,000	(25,000)
				0			0		
	2,428,000	2,199,211	(228,789)	1,754,427	2,351,356	596,929	1,804,355	1,927,526	123,171
INCOME									
	Budget	Forecast	Diff.	Prev Plan	Budget	Diff.	Prev Plan	Budget	Diff.
Corporate Services	2,650	4,278	1,628	2,650	3,650	1,000	2,650	3,650	1,000
EDGP	31,251	31,251	0	31,876	31,876	0	32,513	32,513	0
Public Toilets	41,896	37,051	(4,845)	42,171	42,171	0	42,453	42,453	0
Skatepark	0	85,752	85,752			0			0
Other FBOS	100	36,127	36,027	200	716	516	300	816	516
TIC	48,205	48,902	697	48,205	48,205	0	48,205	48,205	0
Library & IS		36,000	36,000	0	0	0			0
Council Offices		13,750	13,750	3,000	12,000	9,000	4,000	12,000	8,000
██████████			█	██████████	██████████	██████████	██████████	██████████	██████████
CTS Grant	80,457	80,457	0	52,297	70,787	18,490	33,993	46,011	12,018
Precept	1,680,811	1,680,811	0	1,714,427	1,725,101	10,674	1,748,716	1,759,603	10,887
	1,885,370	2,054,379	169,009	1,904,826	1,934,506	29,680	1,927,830	1,955,251	27,421

Appendix 15: Outline of Proposed Phased Devolution

Phase 1	A)	Grass verge maintenance	
	B)	Event space	<ul style="list-style-type: none"> • St Columb Minor Rec* • Killacourt* • Piazza • Barrowfields*
	C)	NP Greenspaces	<ul style="list-style-type: none"> • Eothen • Beachfield Gardens • Killacourt* • Penhallow Memorial Garden • The Beacon • Newquay Golf Course • East Pentire Headland Green • Pentire Pitch and Putt • Esplanade Green • Lawton Close • Atlantic Green • Trevean Green • Mount Wise Gardens • Mayfield Park* • Treloggan Doorstep Green • Trenance Gardens (to be included in phase 3)** • Trenance Park (to be included in phase 3)** • Barrowfields* • Godolphin Green Sward (to be included in phase 2)** • St Columb Minor Rec* • Alexandra Gardens • The Porth Valley Wetlands (not included)** • Priory woods • The Frozen**
	D)	Property	<ul style="list-style-type: none"> • Newquay Senior Citizen Hall
	E)	Car Parks	<ul style="list-style-type: none"> • Atlantic Road*
	F)	Management Agreement	<ul style="list-style-type: none"> • Grass Cutting of Closed Cemeteries
Phase 2	A)	Play areas	<ul style="list-style-type: none"> • Atlantic Play Area* • Mayfield Play Park • Trenance Play Area • Treloggan Play Area (when constructed)** • St Columb Minor Play Area*
	B)	Sports & Recreation	<ul style="list-style-type: none"> • Godolphin Way Football Ground • St Columb Minor Rec Ground* • Listry Road Rec Ground • Mount Wise Football Pitch & Stand • Mount Wise Public Gardens • Further sites to be added
	C)	Car Parks	<ul style="list-style-type: none"> • Dane Road Car Park • Beach Road Car Park • Belmont Place Car Park
Phase 3	A)	Trenance Valley	<ul style="list-style-type: none"> • Trenance Lakeside Gardens • Trenance Boating Lake • Zoo • Trenance miniature railway & battery car park track • Trenance Gardens Pitch & Putt • Trenance gardens crazy golf
	B)	Car Parks	<ul style="list-style-type: none"> • Trenance Park Overspill car park • Lower Trenance car park • Upper Trenance car park

n.b. *some sites already listed

**different phase or cannot be included as private land

NEWQUAY TOWN COUNCIL

MINUTE REF: Minutes of the Full Council Budget Meeting held on Wednesday 12 December 2018 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay. **ACTION**

Present

Cllrs A Hannan (Mayor), R Craze (Deputy Mayor), M North, D Cheney, Z Dixon, K Jones, L Gardner, K Towill, S Michael-Jones, G Jones, J Kenny, A Pringle, S Daniell, and P Avery.

Also attending

Mr A Curtis (Town Clerk & RFO), Miss R Watts (PA to Town Clerk), Mr B White (Accountant), Mr L Holroyd (Finance Assistant), Mrs S Deakin (Visit Newquay TIC Manager), Mr T Wright (Facilities Service Manager), 1 members of the press and 1 members of the public.

144/18 **Apologies**

Apologies were received from Cllr M Gardiner, O Monk, C Carter, S Hick, S Wilding, and Reverend J Kneebone.

145/18 **Dispensations & Declarations of Interest**

Cllrs J Kenny and D Cheney declared a registrable interest in the Homeless Hub, should it be discussed.

146/18 **Public Questions**

None.

147/18 **Correspondence**

None.

148/18 **Expenditure Budget 2019-22**

A. To receive the 2019-22 Budget Report and note its contents.

A brief update was given by Cllr J Kenny regarding her intentions for the evening regarding the proposed budget and spending.

It was proposed by Cllr A Hannan, seconded by Cllr R Craze and

148/18 (A) **RESOLVED unanimously to note the 2019-22 Budget Report and note its contents.**

148/18 (B) (i – xiii) **B.** To raise any matters relating to the following budget recommendations, in line with the new Budget Setting Policy:

i. Corporate Service (Admin)

Cllr J Kenny noted the NTC vehicles and the increase of staffing numbers, Mr A Curtis advised this would be covered later in the report.

ii. Finance & Policy

None.



iii. Council Offices

Cllr L Gardner requested confirmation that the training and travel elements for the Office falls under another budget line, Mr A Curtis confirmed this is correct.

iv. Economic Development & General Purposes (including CCTV Service)

None.

v. Facilities Service

A discussion was held regarding the Facilities Service budget. Cllr D Cheney as Chair of the EDGP Committee provided an update for members regarding the various renovation and refurbishment plans. Cllr A Pringle voiced his support for the Chair of EDGP and wished members to note the plans to implement toilet facilities at Concrete Waves Skatepark. Cllr L Gardner noted that facilities budgets must be flexible as maintenance is often reactive due to acts of vandalism and graffiti.

It was proposed by Cllr J Kenny to remove £20,000.00 from the Economic Development and General Purposes Budget. This proposal was seconded by Cllr S Daniell; however, this proposal was objected to by 10 members, supported by 3 members and therefore, the resolution did not proceed.

Cllr K Jones abstained from voting.

vi. Footpaths, Bridleways and Open Spaces

A discussion was held regarding the Footpaths, Bridleways and Open Spaces budget. Cllr Z Dixon as Chair of the FBOS Committee provided an update for members regarding the various planned projects. Cllr A Pringle voiced his support for the Chair of FBOS.

It was proposed by Cllr J Kenny, to remove £30,000.00 from the Footpaths, Bridleways and Open Spaces Committee expenditure budget. This proposal was seconded by Cllr P Avery; however, the proposal was objected to by 10 members, supported by 3 members and therefore, the resolution did not proceed.

Cllr K Jones abstained from voting.

vii. Tourism & Leisure

Cllr J Kenny wanted to bring members attention to the spend on the fireworks, and the cost of the Christmas tree. Cllr Kenny wished to commend the TIC on their budgeting.

viii. Visit Newquay Tourist Information Centre

None.

ix. Library and Information Service

Cllr J Kenny stated that she believed it was too early to assess the budgets for the Library and Information Service. Cllr L Garner wanted to bring Members attention to the security incidents that have occurred early on in Newquay Town Council's acquisition of the library from Cornwall Council.

x. Planning and Licensing

Cllr J Kenny wished to thank the Planning and Licensing Officer for his excellent work



since joining the Newquay Town Council team.

xi. Staffing*

Cllr J Kenny wished to seek clarification with regards to staffing numbers relating to last year and the current year. Mr A Curtis clarified these numbers and the plans in place for the future.

xii. Mountwise Building*

None.

xiii. Contingency*

None.

C. Subject to no matters requiring further investigation/consideration under Agenda item 5B (i) – 5B (xiii) inclusive, to consider and decide on the following recommendations from the Finance and Policy Committee as set out:

- i. To set a **2019/20 Gross Expenditure Budget of £2,351,356** with associated EMR movements and a 2019/20 General Fund Balance of 3.0 Months

Proposed by Cllr Craze, seconded by Cllr A Hannan and

**148/18 (C)
(i)**

RESOLVED to set a 2019/20 Gross Expenditure Budget of £2,351,356 with associated EMR movements and a 2019/20 General Fund Balance of 3.0 Months and to set a 2018/19 Precept of £1,680,811, which results in a NIL increase in Newquay Town Council's element of Council Tax.

Cllrs J Kenny and Cllr S Daniell voted against.

- ii. To set a **2019/20 Precept of £1,725,101** which results in NIL increase in Newquay Town Council's element of Council Tax

Proposed by Cllr Towill and seconded by Cllr R Craze and

**148/18 (C)
(ii)**

RESOLVED to set a 2019/20 Precept of £1,725,101 which results in NIL increase in Newquay Town Council's element of Council Tax.

*Cllrs S Daniell and Cllr J Kenny voted against.
Cllr P Avery abstained from voting.*

149/18 Chairman's Other Business

Cllr A Hannan wished to draw members attention to the Newquay in Bloom Award that will be displayed in the Council Chamber in the new year. Cllr R Craze asked members if there were any objections to the Deputy Mayor wearing the Mayoral chain in the absence of her own for upcoming events, to which there were none.



150/18

Date and time of the next meeting

The next meeting will be held on Wednesday 09 January 2018 at 7pm in the Council Chamber, Marcus Hill, Newquay.

The Chairman thanked those attending and the meeting closed at 8:25pm

Signed..... **The Mayor** Cllr A Hannan

Date.....

