

NEWQUAY COUNCIL



RFO's Report to:	Full Council
Date:	Jun-21
Title:	June Payments for Authorisation
Service Area:	All Service Areas Affected
Ward(s) Affected:	All Wards
Relevant Working Party / Committee:	N/A

Key Decision:	Y	Procurement Method:	N/A
Urgent Decision:	Y	Date next steps can be taken: (e.g. referral on of recommendation or implementation of substantive decision)	N/A
Exempt Information:	N	External Lead Times:	N/A
Appropriate pre-decision notification given to ward member if delegated?			

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Required action from members:

- | | | |
|-----|---|------------------|
| 1.0 | - | Note |
| 2.0 | - | Note |
| 3.0 | - | Note & Authorise |
| 4.0 | - | Authorise |
| 5.0 | - | Authorise |
| 6.0 | - | Authorise |
| 7.0 | - | Note |

1.0**Bank Balances**

Below are the Bank Account Balances as at 31.05.21

Account:	Balance:
Natwest NTC Current Account	£1,000.00
Natwest NTC Reserve	£527,874.13
Unity Bank NTC	£488,954.25
Unity Bank Reserve	£1,040,725.40
Natwest TIC Current Account	£146,390.60
Unity Bank TIC	£208,674.92
CCLA Deposit	£250,000.00
Total Account Balances	£2,663,619.30

2.0**Direct Debits & Standing Orders**

Direct Debits / Standing Orders:	Total:	Acc:
ALD Automotive	£1,057.54	NTC
Allstar	£258.49	NTC
British Gas	£46.53	NTC
Churchill Environment Services	£373.31	NTC
Cornwall Council Rates	£4,510.25	NTC
EDF Energy	£711.78	NTC
Global Collect	£204.90	NTC
H3G	£464.21	NTC
Lloyds Card Payment	£1,803.26	NTC
Yoozoom	£145.10	NTC
NEST	£1,524.28	NTC
Nissan Finance	£818.88	NTC
SWW	£653.07	NTC
TechQuarters	£613.68	NTC
Thirsty Work	£35.82	NTC
VWFS UK	£308.80	NTC
AIAS	-	NTC
BT	-	NTC
Premium Credit	-	NTC
Unity Bank	£12.30	NTC
EE	£11.10	NTC
Membership/Guide	£3,864.20	TIC
Unity Bank	-	TIC
Total Direct Debit Amount:	£17,417.50	

3.0**Payroll Payments (Already Made)**

Direct Debits / Standing Orders:	Total:	Acc:	IB Ref:
Payroll / CC Pensions	£61,083.32	NTC	IB 7553 - IB 7593 & IB 7595
HMRC	£13,683.37	NTC	IB 7594
Total Payroll:	£74,766.69		

4.0

Unity Bank Card Payments (already made)

Supplier:	Info:	Total:	VAT:	Committee:
Total Unity Card Amount:		£0.00		

5.0

Natwest Bank Payments Requiring Authorisation

(items in red have already been paid)

Committee	M. Ref:	Supplier:	Info:	Total:	VAT:

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.1

Staffing Committee Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7632		Smith and Reed	Temp Staff	£663.78	£110.63
IB 7633		Susan Deakin	Reimbursement for Eye Test	£30.00	£0.00
IB 7634		South West Councils	Facilitation of Mediation	£912.00	£152.00
				£1,605.78	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.2**Finance and Policy Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7621		EDF Energy	Offices Electricity	£520.42	£86.74
IB 7622		South West Water	Offices Water	£51.72	£0.00
IB 7623		Amazon	Toner Cartridges	£1,077.40	£179.56
IB 7624		Newquay in Bloom	Grant Release	£455.58	£0.00
IB 7625		South West Water	Mountwise Water	£24.72	£0.00
IB 7626		1st Call Skip Hire	Skip for Offices	£396.00	£66.00
IB 7627		St Michael's Church	Hire of Church for Full Council Meeting	£300.00	£0.00
IB 7640		Royal Mail	Weekday Collection Fee's	£944.40	£157.40
IB 7641		David Ball	Marketing & Securing Tenants	£1,200.00	£200.00
Total				£4,970.24	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.3**Economic Development Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7635		Wallgate Ltd	Wallgate Soap	£527.40	£87.90
IB 7636		Screwfix	Duck Tape	£19.77	£3.29
IB 7637		Swift Catering Supplies	Cleaning Materials	£2,304.77	£384.13
Total				£2,851.94	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.4**Footpaths, Bridleways and Open Spaces Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7638		T.P Tree Services	Footpath Maintenance	£3,231.60	£538.60
IB 7639		Direct365	Excess Weight Charge	£21.91	£3.65
Total				£3,253.51	

6.0 **Unity Bank Payments Requiring Authorisation**
(Items in red have already been paid)

6.5 **Tourism & Leisure Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7628		Abacus	IT Equipment	£445.06	£74.18
IB 7629		Venture Wholesale	Stock for Resale	£107.04	£0.00
IB 7630		Kernowmania	Stock for Resale	£47.30	£0.00
IB 7631		Aventail Security	Security Invoice	£577.20	£96.20
Total				£1,176.60	

6.0 **Unity Bank Payments Requiring Authorisation**
(Items in red have already been paid)

6.6 **Planning & Licensing Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
Total				£0.00	

6.0 **Unity Bank Payments Requiring Authorisation**
(Items in red have already been paid)

6.7 **Councillors Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
Total				£0.00	

7.0 Total Payments/Bank Balances:		
1.0	Bank Balances	£2,663,619.30
	Expenditure for Authorisation	
2.0	Direct Debit & Standing Orders (Expenditure)	£17,417.50
3.0	Payroll Payments (Expenditure)	£74,766.69
4.0	Unity Bank Card Payments (already made(Expenditure))	£0.00
5.0	Natwest Bank Payments (Expenditure)	£0.00
6.0	Unity Bank Payments (requiring authorisation(Expenditure))	£12,252.29
Total Expenditure for Authorisation		£104,436.48

Governance and Resources Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Minute Ref: (if applicable)
	G&R					
IB 7729		Levi Holroyd	Petty Cash Top Up	£209.15	£0.00	
IB 7730		BT	Internet Services	£1,002.00	£167.00	
IB 7732		Quadient UK Ltd	Franking Machine	£300.00	£0.00	
IB 7733		BT	Internet Services	£1,002.00	£167.00	
IB 7735		Amazon	ID Badge Holders	£14.65	£2.44	
IB 7736		Amazon	Ink Cartridges	£82.86	£13.81	
IB 7737		Amazon	Screwdriver	£5.49	£0.92	
IB 7738		Amazon	Rechargeable Batteries	£168.76	£28.13	
IB 7739		B.E.White	Accounting Support	£1,548.50	£0.00	
IB 7740		Datasharp UK Ltd	Printing costs	£158.56	£26.43	
IB 7741		1st Call Skip Hire	Skip for Offices	£257.04	£42.84	
IB 7742		Kovic	Design Retainer	£480.00	£0.00	
IB 7743		Screwfix	IT Equipment	£26.47	£4.41	
IB 7744		Amazon	Webcam	£34.55	£5.76	
				£5,290.03		

Community and Tourism Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Minute Ref: (if applicable)
	C&T					
IB 7642		Aventail Security	Security Invoice	£780.00	£130.00	
IB 7643		British Gas	Killacourt Electricity	£27.41	£1.30	
IB 7644		APS Construction Services	Killacourt Works	£6,429.89	£1,128.05	
IB 7645		APS Construction Services	Data works at Killacourt	£1,008.00	£168.00	
IB 7646		APS Construction Services Ltd	Turfing the Killacourt	£7,989.12	£1,401.60	
IB 7647		Amazon	Desk Chair for CCTV	£64.99	£10.83	
IB 7648		Graham Cullis Art	Compere for Chill on the Green	£50.00	£0.00	
IB 7649		B.E.White	Accounting Support (TIC)	£276.25	£0.00	
IB 7650		DeluxX	Chill on the Green Festival	£400.00	£0.00	
IB 7651		Soundfield SW	PA Hire for Chill on the Green	£400.00	£0.00	
IB 7652		SSE Enterprise Lighting	Replacement Receiver Radio	£868.50	£144.75	
IB 7653		SSE Enterprise Lighting	New Drop Bracket & WiFi Bracket	£145.50	£24.25	
IB 7654		Aventail Security	Security Invoice	£977.40	£162.90	
IB 7655		Joe Hurworth	Chill on the Green Festival	£75.00	£0.00	
				£19,492.06		

Community and Tourism Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Minute Ref: (if applicable)
	T&L (TIC & Library)					
IB 7386		MeiLoc Landscapes Architects	Killacourt Works	£5,350.75	£891.79	
IB 7387		B.E.White	Accounting Support (TIC)	£77.00	£0.00	
IB 7388		Aventail Security	Security Invoice	£780.00	£130.00	
IB 7389		APS Construction Services	Killacourt Works	£10,944.00	£1,920.00	
IB 7390		APS Construction Services	Killacourt Works	£14,820.00	£2,600.00	
				£31,971.75		

Environment and Facilities Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Minute Ref: (if applicable)
	E&F					
IB 7661		Kashing	Contactless Machines Monthly Fee	£35.96	£5.99	
IB 7662		Kashing	Contactless Machines Monthly Fee	£35.96	£5.99	
IB 7663		Dean Hancock	Monthly Toilet Inspections	£518.40	£86.40	
IB 7664		Dean Hancock	Monthly Toilet Inspections	£716.40	£119.40	
IB 7665		Dean Hancock	Various Works at Toilets	£1,448.40	£241.40	
IB 7666		Dean Hancock	Monthly Toilet Inspections	£914.40	£152.40	
IB 7667		Dean Hancock	Various Works at Toilets	£1,808.40	£301.40	
IB 7668		Dean Hancock	Various Works at Toilets	£1,784.40	£297.40	
IB 7669		PJ Print	Dog Fine Leaflets	£100.00	£0.00	
IB 7670		South West Water	Porth Water	£142.94	£0.00	
IB 7671		APS Construction Services	Toilet Maintenance	£360.00	£60.00	
IB 7672		APS Construction Services	Coin Box & Paddlegate Checks	£476.24	£79.37	
IB 7673		APS Construction Services	Hand Sanitiser Refills	£503.66	£83.94	
IB 7674		APS Construction Services	Various Works at Sites	£309.60	£51.60	
IB 7675		APS Construction Services	Toilet Cleaning Staff	£1,452.32	£242.05	
IB 7676		Goonhavern Garden Centre	Plants	£82.12	£13.68	
IB 7677		Direct365	1100L Trade Waste Lockable	£1,007.76	£167.96	
IB 7678		Griffen & Sons	Remove of Bench	£85.00	£0.00	
IB 7679		Direct365	Feminine Hygiene Disposal	£84.37	£14.06	
IB 7680		Direct365	1100L Trade Waste Lockable	£134.16	£22.36	
IB 7681		Swift Catering Supplies	Toilet Roll	£3,130.92	£521.82	
IB 7682		Kernow Metals	Bins for Toilets	£580.00	£0.00	
IB 7683		Amazon	Ink Cartridges for Environment	£369.12	£61.52	
IB 7684		Pure Clean	Mountwise Window Cleaning	£96.00	£16.00	
IB 7685		Amazon	Year Wall Planner	£6.99	£1.17	
				£16,183.52		