



RFO's Report to:	Full Council
Date:	Jun-22
Title:	May Payments for Authorisation
Service Area:	All Service Areas Affected
Ward(s) Affected:	All Wards
Relevant Working Party / Committee:	N/A

Key Decision:	Y	Procurement Method:	N/A
Urgent Decision:	Y	Date next steps can be taken: (e.g. referral on of recommendation or implementation of substantive decision)	N/A
Exempt Information:	N	External Lead Times:	N/A
Appropriate pre-decision notification given to ward member if delegated?			

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Required action from members:
1.0 - Note 2.0 - Note 3.0 - Note & Authorise 4.0 - Authorise 5.0 - Authorise 6.0 - Authorise 7.0 - Note

1.0

Bank Balances

Below are the Bank Account Balances as at 23.05.22

Account:	Balance:
Natwest NTC Current Account	£1,000.00
Natwest NTC Reserve	£661,363.23
Unity Bank NTC	£277,910.78
Unity Bank Reserve	£1,489,707.45
Natwest TIC Current Account	£147,340.90
Unity Bank TIC	£261,405.58
CCLA Deposit	£250,000.00
Total Account Balances	£3,088,727.94

2.0

Direct Debits & Standing Orders

Direct Debits / Standing Orders:	Total:	Acc:
ALD Automotive	£693.15	NTC
Allstar	£43.58	NTC
British Gas		NTC
Churchill Environment Services	£405.96	NTC
Cornwall Council Rates	£3,873.95	NTC
EDF Energy	£6,532.84	NTC
Global Collect	£209.89	NTC
H3G	£342.47	NTC
Lloyds Card Payment		NTC
Yoozoom	£213.99	NTC
NEST	£1,326.36	NTC
Nissan Finance	£1,170.40	NTC
SWW	£1,142.50	NTC
TechQuarters	£1,314.58	NTC
Thirsty Work	£163.20	NTC
1&1	£226.80	NTC
Mailing Room	£613.14	NTC
KINTO	£498.60	NTC
Premium Credit		NTC
Unity Bank	£12.30	NTC
Biffa	£7.85	NTC
Natwest		TIC
Unity Bank		TIC
Total Direct Debit Amount:	£18,791.56	

3.0

Payroll Payments (Already Made)

Direct Debits / Standing Orders:	Total:	Acc:	IB Ref:
Payroll / CC Pensions	£67,158.80	NTC	IB 9441 - IB 9482
HMRC	£14,826.17	NTC	IB 9483
Total Payroll:	£81,984.97		

4.0

Unity Bank Card Payments (already made)

Date	Supplier:	Info:	Total:	VAT:	Committee:
17.02	Genuine Clothing		£57.60		
18.04	Adobe	Acrobat Pro	£12.64	£0.00	G&R
16.04	Adobe	Acrobat Pro	£12.64	£0.00	G&R
28.04	Atlantic Hotel	Mayor's Ball Venue	£1,445.00	£0.00	C&T
29.04	Cornwall Council	Planning App for Trencreek	£149.20	£5.37	E&F
3.05	Lloyds	Monthly Fee	£3.00	£0.00	G&R
Total Unity Card Amount:			£1,680.08		

5.0

Natwest Bank Payments Requiring Authorisation

(items in red have already been paid)

Com	M. Ref:	Supplier:	Info:	Total:	VAT:

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.1

Human Resources Committee Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 9501		Rumbles 2	Facilities Uniform	£266.40	£44.40
IB 9502		CALC	Working With Your Council Training	£210.00	£35.00
IB 9503		CALC	Contracts & Procurement Training	£72.00	£12.00
IB 9504		CALC	Emotional Resilience Training	£180.00	£30.00
IB 9505		Aventail Security	Security Invoice	£495.92	£82.66
IB 9506		Aventail Security	Security Invoice	£174.00	£29.00
IB 9507		Screwfix	Work Boots	£47.99	£0.00
IB 9508		APS Construction Services	Staff Lock Ups	£5,184.00	£864.00
IB 9509		South West Councils	Advising Probationary Hearing	£516.00	£86.00
IB 9510		Aventail Security	Security Invoice	£243.60	£40.60
			Total	£7,389.91	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.2

Governance and Resources Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 9484		Datasharp UK Ltd	Printing Costs	£372.95	£62.16
IB 9485		GoToMeeting	GoToAssist	£446.40	£74.40
IB 9486		Amazon	Toner Cartridge	£46.70	£7.78
IB 9487		Amazon	Ink Cartridges	£83.90	£13.98
IB 9488		B.E.White	Accounting Support	£1,416.00	£0.00
IB 9489		MJB Tyres	Tyre Replacement	£59.00	£9.83
IB 9490		Amazon	Wig Stand	£139.14	£23.19
IB 9491		Viking	Stationary Order	£467.21	£74.20
IB 9492		Amazon	Ink Cartridges	£133.48	£22.25
IB 9493		Amazon	Safety Pins for First Aid Kit	£3.99	£0.67
IB 9494		Hudson Accounting	Internal Audit	£1,250.00	£0.00
IB 9495		BT	Internet Services	£1,002.00	£167.00
IB 9496		Callum Rowley	Reimbursement for Software	£29.99	£0.00
IB 9497		Amazon	First Aid Equipment	£8.19	£1.36
IB 9498		Amazon	First Aid Equipment	£12.99	£2.17
IB 9499		SLCC	Local Council Administartion -	£141.80	£0.80
IB 9500		Viking	Stationary Order	£188.83	£31.47
IB 9571		Andy Curtis	Reimbursement for Website Costs	£228.15	£0.00
Total				£6,030.72	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.3

Environment & Facilities Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 9511		Cornwall Council	Atlantic Rd Rates	£5,239.50	£0.00
IB 9512		Cornwall Council	Unit 5 Killacourt Rates	£2,048.00	£0.00
IB 9513		Cornwall Council	Unit 5 Killacourt Rates	£5.61	£0.00
IB 9514		Local Toilet Hire	Temporary Toilets at Heron	£384.00	£64.00
IB 9515		Jewson	Environment Equipment	£153.50	£25.58
IB 9516		Jewson	Fence Panel for Library	£38.39	£6.40
IB 9517		Biffa	Killacourt Bins	£165.12	£27.52
IB 9518		Biffa	Mountwise Bins	£110.45	£18.41
IB 9519		EDF Energy	Library Electricity	£1,333.94	£181.33
IB 9520		EDF Energy	Offices Electricity	£2,093.02	£347.17
IB 9521		South West Water	Esplanade Water	£560.86	£0.00
IB 9522		South West Water	Fountain Water	£1.96	£0.00
IB 9523		AD Sales	Parking Consultation Notice	£234.00	£39.00
IB 9524		Hampshire Flag Company	Bunting	£1,239.00	£206.50
IB 9525		Dean Hancock	Jet Out Drains & Monthly Maintenance	£1,574.40	£262.40
IB 9526		Goonhavern Garden Centre	Stepping Stones	£120.00	£20.00
IB 9527		James Thomas Contractors Ltd	Resurface Mountwise Yard	£2,940.00	£490.00
IB 9528		South Coast Building & Maintenance	Works to Watergate Door	£540.00	£90.00
IB 9529		1st Call Skip Hire	Mixed Waste Skip	£232.20	£38.70
IB 9530		Kashing Ltd	Monthly Fee	£35.96	£5.99
				£19,049.91	

IB 9531		Hutton Hire	Post Hole Borer	£70.80	£11.80
IB 9532		Atlantic Building Consultants	Station Professional Charges	£1,320.00	£220.00
IB 9533		T.P Tree Services	Footpath Maintenance	£3,231.60	£538.60
IB 9534		PJ Print	Retail Park Sign	£354.00	£59.00
IB 9535		RHC Lifting Limited	Hanging Basket Tests	£1,500.00	£250.00
IB 9536		South West Water	Library Water	£215.59	£0.00
IB 9537		Cornwall Council	Waste Management Contract - Atlantic Rd	£333.46	£55.58
IB 9538		Cornwall Council	SLA Patrols of Atlantic Rd	£19.80	£0.00
IB 9539		Agro-ecological Urban Micro Farming	Polwhele Project	£703.20	£0.00
IB 9540		Agro-ecological Urban Micro Farming	Polwhele Project	£156.93	£0.00
IB 9541		Agro-ecological Urban Micro Farming	Polwhele Project	£57.50	£0.00
IB 9542		CWS Ltd	Rental of Recycling Bin Units	£450.00	£75.00
IB 9543		CWS Ltd	The Crescent Bins	£200.50	£33.41
IB 9544		CWS Ltd	Trebarwith Crescent Bins	£361.96	£60.33
IB 9545		Screwfix	Environment Equipment	£6.99	£1.16
IB 9546		Screwfix	Heavy Duty Brackets	£23.98	£4.00
IB 9547		Screwfix	Chisel Set	£14.29	£2.38
IB 9548		Screwfix	White Spirit	£15.92	£2.65
IB 9549		Screwfix	Yellow Tubs	£17.39	£2.90
IB 9550		direct365	Feminine Hygiene Disposal	£3.10	£0.00
IB 9551		direct365	Feminine Hygiene Disposal	£40.86	£6.81
IB 9552		direct365	1100L Trade Waste Lockable	£87.88	£14.65
IB 9553		direct365	Feminine Hygiene Disposal	£129.64	£21.61
IB 9554		direct365	1100 Litre Offensive Clinical Waste	£355.13	£59.19
IB 9555		Jewson	Postfix	£8.48	£1.41
IB 9556		Jewson	Bark for Killacourt	£107.99	£18.00
IB 9557		Jewson	Bark for Killacourt	£107.99	£18.00
IB 9558		Jewson	Bark for Killacourt	£107.99	£18.00
IB 9559		Jewson	Bark for Killacourt	£323.96	£53.99
IB 9560		1st Call Skip Hire	Mixed Waste Skip	£129.00	£21.50
IB 9561		ROSPA	Repairs to Zipline	£1,068.00	£178.00
IB 9562		direct365	Excess Waste Taken	£6.53	£1.09
IB 9563		Duchy Alarms	Replacement Batteries for Unit Fire Alarm	£140.64	£23.44
Total				£11,671.10	

6.0

Unity Bank Payments Requiring Authorisation (Items in red have already been paid)

6.4

Community & Tourism Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 9564		Cornwall Council	Seagull Sacks	£303.00	£0.00
IB 9565		PJ Print	Rate Cards	£174.00	£29.00
IB 9566		National Express	Tickets for resale	£518.20	£0.00
IB 9567		Lee Townsend	Mayors Ball Performance	£126.55	£0.00
IB 9568		Prior + Partners	Town Team Advisory Services	£5,981.75	£996.96
IB 9569		CIMCF	Grant Release	£1,000.00	£0.00
IB 9570		Amazon	Pop Up Gazebos	£539.96	£90.00
Total				£8,643.46	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.5

Planning & Licensing Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
			Total	£0.00	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.6

Councillors Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
			Total	£0.00	

7.0

Total Payments/Bank Balances:		
1.0	Bank Balances	£3,088,727.94
	Expenditure for Authorisation	
2.0	Direct Debit & Standing Orders (Expenditure)	£18,791.56
3.0	Payroll Payments (Expenditure)	£81,984.97
4.0	Unity Bank Card Payments (already made(Expenditure))	£1,680.08
5.0	Natwest Bank Payments (Expenditure)	£0.00
6.0	Unity Bank Payments (requiring authorisation(Expenditure))	£52,785.10
Total Expenditure for Authorisation		£155,241.71

Environment and Facilities Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Authorisation Method:
	E&F					
IB 9575	Already Paid	APS Construction Services	Erection of Jubilee Bunting	£2,274.00	£379.00	Committee
IB 9576	Already Paid	Eden Project	Seeding Event	£368.48	£61.41	Committee
IB 9577	Already Paid	APS Construction Services	Painting Toilet Doors	£3,024.00	£504.00	Committee
IB 9578	Already Paid	Tozers	Renewal of Allotment Lease	£645.12	£107.52	Deputy Town Clerk
IB 9579	Already Paid	Masons Kings	Environment Equipment	£79.20	£13.20	Manager
IB 9580	Already Paid	Goonhaven Garden Centre	Plants for Killacourt	£80.46	£13.39	Manager
IB 9581	Already Paid	Atlantic Building Consultants	Station Professional Charges	£840.00	£140.00	Deputy Town Clerk
IB 9582	Already Paid	Duchy Alarms	Service Mountwise Alarms	£366.60	£61.10	Manager
IB 9583	Already Paid	More Creative	Remove Killacourt Units from Signs & Add New Units	£128.95	£21.49	Deputy Town Clerk
IB 9584	Already Paid	Gwella Contracting Services	Remove Debris from Station Toilets	£2,202.89	£367.15	Manager
IB 9585	Already Paid	1st Call Skip Hire	Mixed Waste Skip	£237.36	£39.56	Manager
IB 9586	Already Paid	auk Supplies	Cleaning Materials	£81.23	£13.54	Manager
IB 9587	Already Paid	Swift Catering Supplies	Cleaning Materials	£1,841.32	£306.89	Manager
IB 9588	Already Paid	direct365	1100L Trade Waste Lockable	£87.88	£14.65	Contract
IB 9589	Already Paid	Pureclean	Window Cleaning	£216.00	£36.00	Contract
IB 9590	Already Paid	Pureclean	Window Cleaning	£216.00	£36.00	Contract
IB 9591	Already Paid	Kashing Ltd	Monthly Fee	£35.96	£5.99	Contract
IB 9593	Already Paid	Agro-ecological Urban Micro Farming	Polwhele Project	£40.25	£0.00	Committee
IB 9595	Already Paid	Agro-ecological Urban Micro Farming	Polwhele Project	£96.00	£0.00	Committee
IB 9596	Already Paid	Screwfix	Dust Sheet, Ground Hooks & WD-40	£70.51	£11.75	Manager
IB 9597	Already Paid	Screwfix	Ground Hooks for Killacourt	£45.05	£7.51	Manager
IB 9598	Already Paid	Hutton Hire	Plate Compactor Hire	£28.80	£4.80	Manager
IB 9599	Already Paid	Biffa	Killacourt Bins	£181.63	£30.27	Contract
IB 9600	Already Paid	Biffa	Mountwise Bins	£138.06	£23.01	Contract
IB 9601	Already Paid	South West Water	Allotment Water	£1.48	£0.00	Contract

Environment and Facilities Payments List

IB 9602	Already Paid	South West Water	Porth Water	£69.64	£0.00	Contract
IB 9603	Already Paid	South West Water	Mountwise Water	£53.07	£0.00	Contract
IB 9604	Already Paid	Jewson	Gravel for Atlantic Rd Car Park	£277.25	£46.21	Manager
IB 9605	Already Paid	British Gas	Killacourt Kiosk Electricity	£151.47	£7.21	Contract
IB 9606	Already Paid	EDF Energy	Offices Electricity	£4,972.39	£828.73	Contract
IB 9607	Already Paid	South Coast Building & Maintenance	Isolate Electricals at Station Toilets	£1,350.30	£225.05	Manager
IB 9608	Already Paid	direct365	Feminine Hygiene Disposal	£40.86	£6.81	Contract
IB 9609	Already Paid	Grahams Garden Machinery	Environment Equipment	£90.77	£15.13	Manager
				£20,332.98		

Community and Tourism Payments List

IB Reference	Committee	Supplier	Description	Total	VAT	Authorisation Method:
	C&T					
IB 9572	Already Paid	Newquay Society of Artists	Sale of Artwork in Library	£45.60	£0.00	Committee
IB 9573		Baker Ross	Jubille Equipment	£73.79	£11.47	Working Party
IB 9574		Newquay Male Voice Choir	Tickets for resale	£105.30	£0.00	Manager
				£224.69		