

## PLANNING & LICENSING

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003/25	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	05.02.25
(A)	RESOLVED that the Minutes of the Full Council meeting held on 04 December 2024 are a true reflection of the meeting and had been adopted.	
	1 member abstained	
007/25	It was proposed by Cllr D Creek, seconded by Cllr R Souray and	05.02.25
(A)(1)	RESOLVED for the Town Clerk to write to Marazion Town Council setting out reasons for why we cannot support the motion but proposing support for a partnership approach to seek to resolve internal processes within the CC planning system. A number of points were relayed to the Town Clerk for inclusion in the letter.	
	1 member objected	
007/25	It was proposed by Cllr D Creek, seconded by Cllr J Brook and	05.02.25
(B)(1)	RESOLVED unanimously to give delegated authority to the Town Clerk to submit a Council response using the advice provided by CALC and the feedback from members.	
009/25	It was proposed by Cllr D Creek, seconded by Cllr M North and	05.02.25
(1)	RESOLVED unanimously to note the payments list totalling £445,753.83	
011/25	It was proposed by Cllr R Souray, seconded by Cllr D Creek and	05.02.25
(A)(1)	RESOLVED unanimously to note the minutes of the Community and Tourism (C&T) Committee held on 23 January 2025	
011/25	It was proposed by Cllr R Souray, seconded by Cllr D Creek and	05.02.25
(A)(i)(1)	RESOLVED to adopt the changes to the Community & Tourism Terms of Reference as highlighted	
	1 member abstained	
011/25	It was proposed by Cllr J Kenny, seconded by Cllr S Thomson and	05.02.25
(B)(1)	RESOLVED unanimously to note the minutes of the Planning & Licensing (P&L) Committee held on 30 October, 06 & 20 November and 03 December 2024	
	1 member abstained	
012/25	It was proposed by Cllr D Creek, seconded by Cllr M North and	05.02.25
(A)(1)	RESOLVED for Cllr J Brook to be a substitute member for the Environment & Facilities Committee for the remainder of the 2024-25 civic year	
	1 member abstained	
012/25	It was proposed by Cllr M North, seconded by Cllr A Hannan and	05.02.25
(B)(1)	RESOLVED unanimously to approve the quotation to install 2 x Contactless Units and 1 x Contactless/Coin hybrid unit at the Killacourt Toilet and release £11,188.17 from the Public Conveniences EMR	
003/25	It was proposed by Cllr S Slade, seconded by Cllr L Wright and	14.05.25
(A)(1)	RESOLVED unanimously to elect Cllr D Creek unopposed as Mayor for the 2025-26 Civic Year	
030/25	It was proposed by Cllr D Creek, seconded by Cllr J Brook and	14.05.25
(1)	RESOLVED unanimously to elect Cllr S Thomson unopposed as Deputy Mayor for the 2025-26 Civic Year	

033/25	It was proposed by Cllr D Creek, seconded by Cllr S Slade and	14.05.25
(1)	RESOLVED that the Minutes of the Full Council meeting held on 05 March 2025 are a true reflection of the meeting and had been adopted.	
	1 member abstained	
035/25	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	14.05.25
(A)(1)	RESOLVED to note the minutes of the Human Resources Sub Committee held on 19 March 20	
	1 member abstained	
035/25	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	14.05.25
(B)(1)	RESOLVED to note the minutes of the Governance and Resources committee held on 12 March 2025	
	1 member abstained	
035/25	It was proposed by Cllr D Creek, seconded by Cllr N Morris and	14.05.25
(B)(1)(A)(1)	RESOLVED unanimously to release £2,501 from the CIL EMR for the South Fistral Play Area	
035/25	It was proposed by Cllr D Creek, seconded by Cllr N Morris and	14.05.25
(B)(1)(B)	RESOLVED unanimously to an additional £50,000 commitment and subsequent release from the CIL EMR towards the £100,000 Mountwise Play Area project (as contingency funding).	
035/25	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	14.05.25
(B)(2)(B)	RESOLVED to note the minutes of the Governance and Resources committee held on 28 April 2025	
	1 member abstained	
035/25	It was proposed by Cllr D Creek, seconded by Cllr S Slade and	14.05.25
(C)(1)	RESOLVED to note the minutes of the Environment and Facilities (E&F) Committee held on 11 March 2025	
	1 member abstained	
037/25	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	14.05.25
(A)(1)	RESOLVED unanimously to re-adopt the updated Scheme of Delegation as set out B. To determine the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council	
037/25	It was proposed by Cllr D Creek, seconded by Cllr L Wright and	14.05.25
(B)(1)	RESOLVED unanimously to adopt the Calendar of meetings.	
037/25	It was proposed by Cllr D Creek, seconded by Cllr S Slade and	14.05.25
(C)(1)	RESOLVED to adopt the Government & Resources, Environment & Facilities, Community & Tourism, Planning & Licensing, committee Terms of Reference documents and re-establish the existing structure subject to the changes identified in the Terms of Reference documentation.	
037/25	It was proposed by Cllr D Creek, seconded by Cllr N Morris and	14.05.25
(D)(1)	RESOLVED unanimously to give delegated authority to the Planning and Licensing Administrator along with the Deputy Mayor, Cllrs J Kenny, J Brook, N Morris and S Carter to submit consultee responses on any Planning & Licensing applications and consultations received that cannot be extended to after the first scheduled meeting of the Planning & Licensing Committee.	

037/25 (E)(i)	It was proposed by Cllr D Creek, seconded by Cllr L Wright and RESOLVED unanimously to adopt the Standing Orders as set out	14.05.25
037/25 (E)(ii)(1)	It was proposed by Cllr D Creek, seconded by Cllr J Brook and RESOLVED unanimously to adopt the Financial Regulations as set out.	14.05.25
037/25 (E)(iii)(1)	It was proposed by Cllr D Creek, seconded by Cllr J Brook and RESOLVED unanimously to re-adopt the existing Member's Model Code of Conduct (Cornwall Code) unamended	14.05.25
037/25 (F)(1)	It was proposed by Cllr D Creek, seconded by Cllr S Slade and RESOLVED unanimously to note the schedule of arrangements including legal agreements with other local authorities, not-for profit bodies and businesses	14.05.25
037/25 (G)(1)	It was proposed by Cllr D Creek, seconded by Cllr S Slade and RESOLVED unanimously to note the inventory of land and other assets including buildings and office equipment.	14.05.25
037/25 (H)(1)	It was proposed by Cllr D Creek, seconded by Cllr N Morris and RESOLVED unanimously to note the Council's arrangements for insurance cover in respect of all insurable risks.	14.05.25
037/25 (I)(1)	It was proposed by Cllr D Creek, seconded by Cllr J Brook and RESOLVED unanimously to note the Council's subscriptions to other bodies.	14.05.25
037/25 (J)(1)	It was proposed by Cllr D Creek, seconded by Cllr N Morris and RESOLVED unanimously to re-adopt the Council's Complaints procedures	14.05.25
037/25 (K)(1)	It was proposed by Cllr D Creek, seconded by Cllr L Wright and RESOLVED unanimously to re-adopt the draft Data Governance Policies document as set out.	14.05.25
037/25 (L)(1)	It was proposed by Cllr D Creek, seconded by Cllr L Wright and RESOLVED to re-adopt the Community Engagement and Communications Policy	14.05.25
037/25 (M)(1)	It was proposed by Cllr D Creek, seconded by Cllr N Morris and RESOLVED unanimously to re-adopt the Council's employment policies; Travel and Subsistence, Officer Member Protocol, Staff handbook, Severe Weather Policy, Recruitment Policy, Dignity at Work, Equality Diversity Policy, Lone Working Policy, Stress Management Policy.	14.05.25
037/25 (N)(1)	It was proposed by Cllr D Creek, seconded by Cllr J Brook and RESOLVED unanimously to Re-adopt the Council's Risk Management Policies, Strategic Risk Assessments and Disaster Recovery & Business Continuity Policy as set out	14.05.25
037/25 (O)(1)	It was proposed by Cllr D Creek, seconded by Cllr S Slade and RESOLVED to re-adopt the Council's Environmental Policy and Draft Climate Strategy as set out. 1 member abstained	14.05.25
037/25 (P)(1)	It was proposed by Cllr D Creek, seconded by Cllr J Jacobs and RESOLVED unanimously to note the Council's expenditure incurred under s137 of the Local Government Act or the General Power of Competence.	14.05.25
037/25	It was proposed by Cllr D Creek, seconded by Cllr N Morris and	14.05.25

(R)(1)	RESOLVED unanimously that “Newquay Town Council declares that it meets the conditions, prescribed in Article 2 paragraph 2 of The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 (SI2012/965), and hereby resolves to adopt the General Power of Competence as provided in the Localism Act 2011 ss1-8. This declaration has effect until the Council’s Annual Meeting in 2029”.	
040/25	It was proposed by Cllr D Creek, seconded by S Slade and.	14.05.25
	To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted	
040/25	It was proposed by Cllr M North, seconded by Cllr S Thomson	14.05.25
(1)	and RESOLVED unanimously to RECOMMEND the draft Key Performance Indicators to Full Council for adoption and implementation.	
040/25	It was proposed by Cllr D Creek, seconded by Cllr L Wright and	14.05.25
(1)	RESOLVED to adopt and implement the Key Performance Indicators as set out	
040/25	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	14.05.25
(2)	RESOLVED to the recommendations as set out in the Staff Structure Review proposals document.	
	2 members abstained	
040/25	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	14.05.25
(3)	RESOLVED to approve and proceed with option 5 as detailed in the Staff Structure Review Financial Report.	
041/25	It was proposed by Cllr S Slade, seconded by Cllr N Morris and	14.05.25
(2)	RESOLVED for the Town Clerk to write to the four Cornwall Councillors that represent Newquay and insist upon them to attend the Full Council meetings where we will enjoy the freedom to ask questions that are seen relevant at the time of the meeting as well as their attendance to be uploaded to the Town Council website with the suggested caveat.	
045/25	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	04.06.25
(1)	RESOLVED unanimously that the Minutes of the Full Council meeting held on 14 May 2025 are a true reflection of the meeting and had been adopted.	
051/25	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	04.06.25
(1)	RESOLVED unanimously to note the payments list totalling £407,964.03	
053/25	It was proposed by Cllr D Creek, seconded by Cllr J Brook and	04.06.25
(1)	RESOLVED unanimously to write to the CEO of Cornwall Council, the Highways Director and leader of the Council to add weight to the calls that Cllr Towill has made around safety in that area.	
054/25	It was proposed by Cllr D Creek, seconded by Cllr M North and	04.06.25
(A)(1)	RESOLVED unanimously to approve the Income & Expenditure Account by Department (Summary) for Year Ended 31st March 2025, Detailed Income & Expenditure by Committee 31st March 2025 and Detailed Balance Sheet.	
054/25	It was proposed by Cllr D Creek, seconded by Cllr M North and	04.06.25
(B)(1)	RESOLVED unanimously to approve the Earmarked Reserves.	
054/25	It was proposed by Cllr D Creek, seconded by Cllr M North and	04.06.25
(C)(1)	RESOLVED unanimously to approve the Fixed Asset Movement.	

054/25	It was proposed by Cllr D Creek, seconded by Cllr M North and	04.06.25
(D)(1)	RESOLVED unanimously to approve the Internal Controls and Internal Auditors Final Interim Report.	
054/25	It was proposed by Cllr D Creek, seconded by Cllr L Wright and	04.06.25
(E)(1)	RESOLVED unanimously that present Members held no Conflicts of Interest	
054/25	It was proposed by Cllr D Creek, seconded by Cllr N Morris and	04.06.25
(F)(1)	RESOLVED unanimously to approve the submission of 'Yes' statements for Sections 1 to 8 and not applicable to section 9 of the Annual Governance Statement 2024/25.	
054/25	It was proposed by Cllr D Creek, seconded by Cllr L Wright and	04.06.25
(G)(1)	RESOLVED unanimously to approve Section 2 – Accounting Statements 2024/25	
055/25	It was proposed by Cllr D Creek, seconded by Cllr S Slade and	04.06.25
(1)	RESOLVED unanimously to adopt the recommendations from the Selection Working Party with the addition of Cllr N Morris to be a full member of the P&L Committee.	
055/24	It was proposed by Cllr N Morris, seconded by Cllr M North and	04.06.25
(2)	RESOLVED unanimously to give delegated authority to the Mayor and Town Clerk to allocate the remaining seats to the new councillors once they are co-opted or elected.	
060/25	It was proposed by Cllr S Slade, seconded by Cllr L Wright and	06.08.25
(1)	RESOLVED for the Mayor to write a public letter to Cornwall Cllr C Parsonage on behalf of Newquay Town Council to re-emphasise our invitation to attend Full Council Meetings where she can respond to residents' concerns and issues	
	1 member abstained.	
062/25	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	06.08.25
(1)	RESOLVED unanimously that the Minutes of the Full Council meeting held on 04 June 2025 are a true reflection of the meeting and had been adopted.	
066/25	It was proposed by Cllr D Creek, seconded by Cllr F Williamson and	06.08.25
(1)	RESOLVED unanimously for the Mayor to forward the letter on to Cornwall Council and to ask why they have not responded to the seven concerned citizens and for the E&F Committee to discuss and decide to set up a meeting should they wish too.	
068/25	It was proposed by Cllr D Creek, seconded by Cllr F Williamson and	06.08.25
(1)	RESOLVED unanimously to note the payments list totalling £562,745.19.	
070/25	It was proposed by Cllr S Thomson, seconded by Cllr S Slade and	06.08.25
(A)(1)	RESOLVED unanimously to note the minutes of the Governance and Resources (G&R) Committee held on 28 July 2025	
070/25	It was proposed by Cllr S Thomson, seconded by Cllr D Creek and.	06.08.25
(A)(i)(1)	RESOLVED unanimously to the release of £750 for the Twinning Association food and soft drinks from the Grants EMR	
070/25	It was proposed by Cllr L Wright, seconded by Cllr M North and	06.08.25
(B)(1)	RESOLVED unanimously to note the minutes of the Community and Tourism (C&T) Committee held on 10 June 2025	
070/25	It was proposed by Cllr L Wright, seconded by Cllr F Williamson and	06.08.25

(B)(i)(1)	RESOLVED unanimously to the release of up to £3,000 from the Events and Comms EMR (previously the Jubilee Fund EMR) as this spend was agreed to be funded from the 2024/25 budget and was transferred to this fund as part of the year end process.	
070/25	It was proposed by Cllr M North, seconded by Cllr G Trumble and	06.08.25
(C)(1)	RESOLVED unanimously to note the minutes of the Environment and Facilities (E&F) Committee held on 19 June 2025	
070/25	It was proposed by Cllr M North, seconded by Cllr G Trumble and	06.08.25
(C)(i)(1)	RESOLVED unanimously to release up to £600 towards the cost of insurance for the Earthshare CIC from the Polwhele Road EMR.	
070/25	It was proposed by Cllr M North, seconded by Cllr G Trumble and	06.08.25
(C)(ii)(1)	RESOLVED unanimously to apply for Planning Permission for installing a drop curb at Polwhele Permaculture Garden with a spend of up to £500 towards The cost of the application	
070/25	It was proposed by Cllr M North, seconded by Cllr G Trumble and	06.08.25
(C)(iii)(1)	RESOLVED unanimously to the release of £11,118.87 from the Public Conveniences EMR towards the installation of 2 x Contactless Units and 1 x Contactless/Coin hybrid and give delegated authority to the Chair, Vice-Chair and Facilities Manager spend of up to £3,000.00 towards the installation of a partition wall separating the Shower Room from the Ladies cubicles	
070/25	It was proposed by Cllr M North, seconded by Cllr G Trumble and	06.08.25
(D)	RESOLVED unanimously to release £4,184.00 from the Property EMR towards the external manhole repair.	
070/25	It was proposed by Cllr M North, seconded by Cllr L Wright and	06.08.25
(E)	RESOLVED unanimously to note the minutes of the Environment and Facilities (E&F) Committee held on 16 July 2025	
071/25	It was proposed by Cllr J Kenny, seconded by Cllr S Thomson and	06.08.25
(1)	RESOLVED unanimously for the Mayor to be the Town Council representative on the Cornwall Airport Consultative with Cllr M North as the substitute.	
071/25	It was proposed by Cllr D Creek, seconded by Cllr L Wright and	06.08.25
(A)(1)	RESOLVED unanimously for Cllr A Hubbucks to come off of the P&L Committee as a substitute and become a member of the C&T Committee.	
071/25	It was proposed by Cllr J Kenny, seconded by Cllr M North and	06.08.25
(C)(1)	RESOLVED unanimously to establish a Derelict Buildings Working Party with the membership consisting of Cllrs S Slade, J Kenny, G Trumble, S Carter and S Thomson.	
072/25	It was proposed by Cllr D Creek, seconded by Cllr J Brook and	06.08.25
(1)	RESOLVED unanimously to co-opt Dr Lamorna Anne Spry on to the Council for the Whipsiderry Ward	
083/25	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	01.10.25
(1)	RESOLVED unanimously to note the payments list totalling £479,705.31	
085/25	It was proposed by Cllr M North, seconded by Cllr S Slade and	
(A)(1)	RESOLVED unanimously to note the minutes of the Environment and Facilities (E&F) Committee held on 18 September 2025	



