

GOVERNANCE & RESOURCES

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GR003/24	It was proposed by Cllr D Creek, seconded by Cllr M North and	26.02.24
(1)	RESOLVED unanimously to accept the minutes of the meeting held on 13 December 2023 including the confidential addendum.	
GR006/24	It was proposed by Cllr J Kenny, seconded by Cllr D Creek and	26.02.24
(A)(1)	RESOLVED unanimously for the mayor to write a letter to Mr B White to express our thanks for his many years of hard work on finances. And, if we need his services in the future, we will be in touch.	
GR006/24	It was proposed by Cllr D Creek, seconded by Cllr M North and	26.02.24
(A)(2)	RESOLVED unanimously to note the report.	
GR006/24	It was proposed by Cllr D Creek, seconded S Thomson and	26.02.24
(B)(1)	RESOLVED unanimously to adopt all four documents under the staff structure review working party under agenda item 6.B which include the Project Initiation Document, Staff Structure Review WP ToR, Risk Assessments and Staff Structure Review WP Action Notes.	
GR006/24	It was proposed by Cllr D Creek, seconded by Cllr D Cheney and	26.02.24
(C)(1)	RESOLVED unanimously to go with Saitech on a 3-year contract as listed in the document subject to the usual due diligence.	
GR006/24	It was proposed by Cllr D Creek, seconded by Cllr J Kenny and	26.02.24
(D)(1)	RESOLVED unanimously to note the external Audit.	
GR007/24	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	26.02.24
(B)(1)	RESOLVED unanimously to recommend to Full Council.	
GR007/24	It was proposed by Cllr D Creek, seconded by Cllr D Cheney and	26.02.24
(1)	RESOLVED unanimously to note the Asset Register.	
GR008/24	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	26.02.24
(A)(1)	RESOLVED unanimously to utilise the miscellaneous expenses line in the general budget to seek a facilitator to help us deliver the Corporate Plan 2025 to 2029.	
GR009/24	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	26.02.24
(A)(1)	RESOLVED unanimously to recommend to Full Council with the recommendations contained within the internal auditor's report and any management response.	
GR009/24	It was proposed by Cllr L Wright, seconded by Cllr D Cheney and	26.02.24
(B)(1)	RESOLVED unanimously to recommend to Full Council confirmation that following a review of the effectiveness of the internal audit and controls, that the Councils considers these measures to be adequate and effective, including confirming the independence and effectiveness of the Internal Auditor, Steve Hudson.	
GR009/24	It was proposed by Cllr D Creek, seconded by Cllr L Wright and	26.02.24
(C)(1)	RESOLVED unanimously to note the Assertion Reviews completed in September, October and November 2023.	
GR011/24	It was proposed by Cllr A Hannan, seconded by Cllr D Creek and	26.02.24
(A)(i)(1)	RESOLVED unanimously to divert the secured £1500 as our 10% match funding if it helps secure the other 90% on the project subject to checking it is appropriate.	

GR012/24	It was proposed by Cllr D Creek, seconded by Cllr D Cheney and	26.02.24
(A)(1)	RESOLVED unanimously for the Town Clerk to submit the large devolution package as an Expression of Interest to Cornwall Council.	
GR014/24	It was proposed by Cllr A Hannan, seconded by Cllr M North and	26.02.24
(A)	RESOLVED unanimously to recommend to Full Council for adoption.	
GR015/24	It was proposed by Cllr A Hannan, Seconded by Cllr M North and	26.02.24
(A)	RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.	
GR015/24	It was proposed by Cllr D Creek, seconded by Cllr M North and	26.02.24
(A)	RESOLVED unanimously to extend the meeting by 30 minutes.	
GR015/24	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	26.02.24
(E)	RESOLVED unanimously to extend the meeting by 10 minutes.	
GR015/24	It was proposed by Cllr J Kenny, seconded by Cllr D Cheney and	26.02.24
(E)(1)	RESOLVED unanimously to note the report.	
GR015/24	It was proposed by Cllr J Kenny, seconded by Cllr D Cheney and	26.02.24
(E)(2)	RESOLVED unanimously to note the Debtor's report	
GR020/24	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	29.04.24
(1)	RESOLVED unanimously to accept the minutes of the meeting held on 26 February 2024 including the confidential addendum.	
GR023/24	It was proposed by Cllr S Thomson, seconded by Cllr M North and	29.04.24
(A)(1)	RESOLVED unanimously to note the budget monitoring report.	
GR023/24	It was proposed by Cllr D Creek, seconded by Cllr D Cheney and	29.04.24
(B)(1)	RESOLVED unanimously to RECOMMEND the Financial Regulations 2024 as set out to Full Council.	
GR023/24	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	29.04.24
(C)(1)	RESOLVED unanimously to note the Annual Investment Report.	
GR024/24	It was proposed by Cllr D Creek, seconded by Cllr L Wright and	29.04.24
(A)(i)(1)	RESOLVED unanimously to RECOMMEND to Full Council	
GR024/24	It was proposed by Cllr D Creek, seconded by Cllr L Wright and	29.04.24
(A)(Aii)	RESOLVED unanimously to RECOMMEND adoption to Full Council as amended	
GR025/24	It was proposed by Cllr D Creek, seconded by Cllr D Cheney and	29.04.24
(A)	RESOLVED unanimously to RECOMMEND to Full Council with the suggested amendments.	
GR029/24	It was proposed by Cllr D Creek, seconded by Cllr A Hannan and	29.04.24
(A)(1)	RESOLVED unanimously that that all underspend from the Killacourt and Open Spaces budget lines into the EMR.	
GR029/24	It was proposed by Cllr D Creek, seconded by Cllr A Hannan and	29.04.24
(B)(1)	RESOLVED unanimously that all underspend from the South Fistral budget lines to an EMR	
GR029/24	It was proposed by Cllr J Kenny, seconded by Cllr A Hannan and	29.04.24

(D)(1)	RESOLVED unanimously to defer this back to E&F, gather information and come back with a policy that says what we are going to do instead of spraying whilst delaying the tender until such time as the policy has been amended and adopted.	
GR030/24	It was proposed by Cllr D Creek, Seconded by Cllr J Kenny and	29.04.24
(1)	RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.	
GR030/24	It was proposed by Cllr D Creek, seconded by Cllr M North and	29.04.24
(2)	RESOLVED unanimously to extend the meeting by 30 minutes.	
GR030/24	It was proposed by Cllr M North, seconded by Cllr D Cheney and	29.04.24
(A)(1)	RESOLVED unanimously for the RFO to initiate court proceedings.	
GR030/24	It was proposed by Cllr A Hannan, seconded by Cllr J Kenny and	29.04.24
(A)(2)	RESOLVED unanimously that members noted the RFO's write offs.	
GR030/24	It was proposed by Cllr J Kenny, seconded by Cllr D Cheney and	29.04.24
(B)(1)	RESOLVED unanimously to increase our fidelity guarantee insurance at a cost of £5,600 for the next 18 months.	
GR031/24	It was proposed by Cllr D Creek seconded by Cllr M North and	29.04.24
(1)	RESOLVED unanimously to give delegated authority to Town Clerk, RFO, Mayor and Deputy Mayor to explore quotes for new and nearly new commercial vehicles that would be appropriate for the Maintenance Operative if needed.	
GR035/24	It was proposed by Cllr M North, seconded by Cllr K Larsen and	24.06.24
(1)	RESOLVED unanimously to accept the minutes of the meeting held on 29 April 2024 including the confidential addendum.	
GR038/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	24.06.24
(A)(1)	RESOLVED unanimously to recommend to Full Council the draft budget setting timetable.	
GR038/24	It was proposed by Cllr M North, seconded by Cllr S Slade and	24.06.24
(B)(1)	RESOLVED to note the Governance Assertion Review completed on 21 February 2024	
GR038/24	It was proposed by Cllr D Creek, seconded by Cllr M North and	24.06.24
(C)(1)	RESOLVED to recommend the release of £58031 +VAT from the vehicles EMR and the General Fund as an internal loan over a 5-year period for the purchase of 2 Environment vehicles.	
GR038/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	24.06.24
(A)(1)	RESOLVED unanimously to note the budget monitoring report.	
GR040/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	24.06.24
(1)	RESOLVED unanimously to note the report and to confirm that email is the acceptable form of communication for this project.	
GR041/24	It was proposed by Cllr M North, seconded by Cllr K Larsen	24.06.24
(A)(1)	RESOLVED unanimously to set up a S106 and CIL working party and the membership is opened to Full Council.	
GR041/24	It was proposed by Cllr D Creek, seconded by Cllr M North and	24.06.24

(B)(i)	RESOLVED for Officers to explore and cost out a playpark to be situated at Mount Wise Gardens. Ringfencing £50,000 of CIL funding for this project and to RECOMMEND this to G&R. all following the correct devolution process.	
GR041/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	24.06.24
(B)(ii)	RESOLVED for Officers to explore and cost out a playpark to be situated at Mount Wise Gardens. Ringfencing £50,000 of CIL funding for this project	
GR042/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	24.06.24
(A)(i)(1)	RESOLVED unanimously to note the Devolution working party Terms of Reference as set out.	
GR042/24	It was proposed by Cllr D Creek, seconded by Cllr M North and	24.06.24
(A)(ii)(1)	RESOLVED unanimously to make contact with Officers at Cornwall Council and highlight the following assets for expedited devolution being Mount Wise Gardens, Eothen, Beachfield Gardens, Godolphin site, Mount Wise Stadium and in exchange we will take on Mount Wise carpark to facilitate the works to the play park if we can get a licence to work on site subject to their agreement to devolution.	
GR044/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	24.06.24
(A)(1)	RESOLVED unanimously to RECOMMEND the Terms of Reference to Full Council with the amendments of increasing the membership to up to nine, adding the Vice Chair of Planning to the list of members under 1.2 and deleting 1.3 in total.	
GR045/24	It was proposed by Cllr M North, Seconded by Cllr D Creek and	24.06.24
	RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.	
GR045/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	24.06.24
(A)(1)	RESOLVED unanimously to note the debtors report.	
GR045/24	It was proposed by Cllr D Creek, seconded by Cllr A Hannan and	24.06.24
(B)(1)	RESOLVED unanimously to retrospectively approve the expenses claim for attending the seminar in London in April, as part of the 2023/24 Mayoral duties. To the value of £292.10 from the Miscellaneous Expenses/Councillors and Civic 2024/24 budget and for the RFO to regularise the policy covering Mayoral Allowances going forwards to ensure this situation does not occur in future.	
GR045/24	It was proposed by Cllr D Creek, seconded by Cllr S Slade and	24.06.24
(C)(1)	RESOLVED to moved forward to advertise and appoint a Finance Apprentice as soon as possible with Truro College, with the intention of starting the course in September 2024 on a 15-month Apprenticeship. For the starting salary to be SCP 2 for the first 6 months, and the increment be performance based (i.e., successfully completing and passing units of the AAT course by once SCP every 6 months. For this post to be funded from the 2024/25 HR Corporate Service revenue budget provision. The 5% course fee to be funded from the HR revenue training budget to a maximum of £780.	
GR050/24	It was proposed by Cllr M North, seconded by Cllr K Larsen and	30.09.24
	RESOLVED unanimously to accept the minutes of the meeting held on 24 June 2024 including the confidential addendum.	
GR053/24	It was proposed by Cllr, seconded by Cllr and	30.09.24
	RESOLVED to note the Governance Assertion Review completed on 19 June and 18 September 2024	

GR062/24	It was proposed by Cllr M North, Seconded by Cllr D Creek and	30.09.24
	RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.	
GR062/24	It was proposed by Cllr M North, seconded by Cllr S Thomson and	30.09.24
(A)(1)	RESOLVED unanimously to note the Server Failure update.	
GR062/24	It was proposed by Cllr M North, seconded by Cllr S Slade and	30.09.24
(B)(1)	RESOLVED unanimously to note the debtors report.	
GR062/24	It was proposed by Cllr M North, seconded by Cllr K Larsen and	30.09.24
(C)(1)	RESOLVED unanimously to release up to £10,000 from the Staff EMR for the commissioning of a suitably qualified and experienced consultant to develop service objectives/priorities including operational service reviews involving feedback from all members and managers to inform the wider Staff Review; ensuring services will adapt and meet the objectives of the new Corporate Plan and meeting the needs of the Council in the short-medium term	
GR062/24	It was proposed by Cllr J Kenny, seconded by Cllr M North and	30.09.24
(E)(1)	RESOLVED unanimously to recommend the release of £52,000 from the Staff EMR as part of the budget setting.	
GR067/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	25.11.24
(1)	RESOLVED to accept the minutes of the meeting held on 30 September 2024 including the confidential addendum.	
GR069/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	25.11.24
	RESOLVED unanimously to discuss agenda item 9a to next on the agenda.	
GR069/24	It was proposed by Cllr M North, seconded by Cllr J Kenny	25.11.24
(A)(1)	RESOLVED to approve the Newquay Surf Life Savings Club Grant Request of £2,500.	
GR071/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	25.11.24
(1)	RESOLVED to note the budget monitoring report.	
GR072/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	25.11.24
(B)(1)	RESOLVED unanimously to agree the G&R budget recommendations.	
GR071/24	It was proposed by Cllr L Wright, seconded by Cllr A Goudge and	25.11.24
(B)(i)	RESOLVED to agree to RECOMMEND to G&R the Community & Tourism Budget for 2025-24.	
GR072/24	It was proposed by Cllr, M North seconded by Cllr D Creek and	25.11.24
(C)(1)	RESOLVED unanimously to RECOMMEND to Full Council a Gross Expenditure Budget of £3,231,614, a Precept of £2,851,214, a General Fund Balance equivalent to 3.0 Months (minimum level), a Total Reserve Balance of £2,173,169, and the impact on the Residents being a NIL increase as set out in the draft papers.	
GR073/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	25.11.24
(1)	RESOLVED unanimously to RECOMMEND to Full Council confirmation that following a review of the effectiveness of the internal auditor and controls, that the Council considers these measures to be adequate and effective, including confirming the independence and effectiveness of the Internal Auditor, Steve Hudson	

GR074/24	It was proposed by Cllr D Creek, seconded by Cllr M North and	25.11.24
(B)(1)	RESOLVED unanimously to approve the £900 Grant request for Newquay Cricket Club.	
GR076/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	25.11.24
(A)(1)	RESOLVED unanimously for the Town Clerk to respond to the President of the Newquay Twinning Association asking for a grant application form to be completed.	
GR076/24	It was proposed by Cllr D Creek, seconded by Cllr M North and	25.11.24
(1)	RESOLVED unanimously to give delegated authority to Chair, Vice Chair, Cllr J Kenny and RFO to release up to £2,000, Subject to the appropriate due diligence being undertaken and grant application completed.	
GR077/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	25.11.24
(A)(1)	RESOLVED unanimously to RECOMMEND to Full Council to utilise £2,500 from the Grants EMR to fund the Crantock Street Community Garden Grant Request.	
GR077/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	25.11.24
(B)(1)	RESOLVED unanimously to RECOMMEND to Full Council to utilise £2,500 from the Grants EMR to fund the Nansledan Community Centre Grant Request.	
GR077/24	It was proposed by Cllr M North, seconded by Cllr K Larsen and	25.11.24
(C)(1)	RESOLVED to utilise £200 from the Grants Budget to provide a 20% subsidy for the 10 Bleed Control Kits Units, subject to proof of purchase of the Kits from the businesses they will be residing in.	
GR078/24	It was proposed by Cllr M North, seconded by Cllr K Larsen and	25.11.24
(A)(1)	RESOLVED to RECOMMEND the amended Biodiversity Policy to Full Council	
GR079/24	It was proposed by Cllr M North, Seconded by Cllr D Creek and	25.11.24
	RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.	
GR079/24	It was proposed by Cllr D Souray, seconded by Cllr L Wright and	25.11.24
(A)(i)	RESOLVED unanimously to RECOMMEND to the Governance & Resources Committee support for the proposed increase in CCTV hours within the CCTV Service. Members felt that this increase is a high priority for the service.	
GR079/24	It was proposed by Cllr M North, seconded by Cllr S Slade and	25.11.24
(A)(ii)(1)	RESOLVED to respond to Cornwall Council with a rent figure of £3,600 for the Registrar's Office on the Ground Floor.	
GR079/24	It was proposed by Cllr M North, seconded by Cllr S Slade and	25.11.24
(A)(ii)(2)	RESOLVED unanimously to note the debtors report.	
GR079/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	25.11.24
(A)(ii)(3)	RESOLVED unanimously to extend the meeting by 15 minutes.	
GR079/24	It was proposed by Cllr M North, seconded by Cllr K Larsen and	25.11.24
(A)(iii)(1)	RESOLVED unanimously to inform Cornwall Council of our interest for the Devolution Opportunity	
GR079/24	It was proposed by Cllr M North, seconded by Cllr D Creek and	25.11.24

(A)(iv)(1)	RESOLVED unanimously RECOMMEND to Full Council that an additional EMR release of £465 from the Mount Wise Community Centre's Utilities budget line be approved along with suspending the financial regulations to pay a 60% upfront plus £250 deposit to secure a slot and current quote of £11,641.00	