

GOVERNANCE & RESOURCES

GOVERNANCE & RESOURCES		
GR006/25	It was proposed by Cllr M North, seconded by Cllr S Tomson and	12.03.25
(1)	RESOLVED unanimously to approve a budget up to £10,000 for a refresh of the website, with an associated recommendation to Full Council to release the funding out of the IT EMR.	
GR007/25	It was proposed by Cllr M North, seconded by Cllr D Creek and	12.03.25
(A)(1)	RESOLVED to note the budget monitoring report.	
GR007/25	It was proposed by Cllr M North, seconded by Cllr S Thomson and	12.03.25
(B)(1)	RESOLVED to RECOMMEND the Annual Investment Strategy to the Annual Council Meeting.	
GR008/25	It was proposed by Cllr M North, Seconded by Cllr L Wright and	12.03.25
(A)(1)	RESOLVED to remove Healthcare and Education from Planning & Licensing and moving this to Community & Tourism's remit.	
	1 member abstained.	
GR008/25	It was proposed by Cllr M North, seconded by Cllr S Thomson and	12.03.25
(A)(2)	RESOLVED to keep Transport, Infrastructure and Affordable Housing under Planning & licensing's remit.	
	1 member objected	
GR008/25	It was proposed by Cllr M North, seconded by Cllr L Wright and	12.03.25
(A)(3)	RESOLVED to RECOMMEND to the Annual Council meeting the Lead Committees for each of the Corporate Plan Objectives with the amendment as requested.	
	1 member objected	
GR009/25	It was proposed by Cllr M North, seconded by Cllr S Thomson and	12.03.25
(1)	RESOLVED unanimously to note the interim internal audit report.	
GR009/25	It was proposed by Cllr M North, seconded by Cllr D Creek and	12.03.25
(A)(1)	RESOLVED to note the Governance Assertion Reviews completed on 20 November 2024, 22 January and 19 February 2025.	
GR010/25	It was proposed by Cllr M North, seconded by Cllr A Hannan and	12.03.25
(A)(i)(1)	RESOLVED unanimously to award a grant of £750 for the Twinning Association to be used towards food and soft drinks.	
GR011/25	It was proposed by Cllr M North, seconded by Cllr D Creek and	12.03.25
(A)(1)	RESOLVED unanimously to note the report and to RECOMMEND to Full Council a release of £2,501 from the CIL EMR	
GR011/25	It was proposed by Cllr D Creek, seconded by Cllr M North and	12.03.25
(B)(1)	RESOLVED to RECOMMEND to Full Council an additional £50,000 commitment and subsequent release from the CIL EMR towards the £100,000 Mountwise Play Area project (as contingency funding).	
	1 member abstained	
GR013/25	It was proposed by Cllr D Creek, seconded by Cllr M North and	12.03.25
	RESOLVED unanimously to RECOMMEND that the E&F committee explore the options of devolving the toilets to the Cornwall Heritage Trust alongside a costed offer for the cost of us to clean them.	

GR015/25	It was proposed by Cllr M North, seconded by Cllr J Kenny and	12.03.25
(1)	RESOLVED unanimously to support the C&T majority in agreeing the investigation of extending the HUQ contract for 2025/26 using the remaining funding from the Town Vitality Fund, in the region of £15,600. And if viable go ahead with this suggestion	
GR015/25	It was proposed by Cllr D Creek, seconded by Cllr M North and	12.03.25
(A)	RESOLVED unanimously to suspend financial regulations for the Conservation Area project and to give the go ahead for the spend.	
GR015/25	It was proposed by Cllr M North, seconded by Cllr S Thomson and	12.03.25
(A)(1)	RESOLVED unanimously to RECOMMEND the draft Key Performance Indicators to Full Council for adoption and implementation.	
GR015/25	It was proposed by Cllr M North, seconded by Cllr D Creek and	12.03.25
(B)(1)	RESOLVED to give delegated authority to Cllrs M North, D Creek and S Thomson, to form the Staff Review Working Party in order to lead on the formation and development of Recommendations to the Committee on the draft Staff Structure and Plan, subject to considering the Key Performance Indicators work and associated resource requirements.	
GR015/25	It was proposed by Cllr M North, seconded by Cllr D Creek and	12.03.25
(B)(2)	RESOLVED unanimously for Cllr J Kenny to sit on the appeals panel for the staff review.	
GR015/25	It was proposed by Cllr D Creek, seconded by Cllr M North and	12.03.25
(B)(3)	RESOLVED unanimously to give authority to the Head of Paid Service to progress any plans or proposals that are approved in the future in relation to Staff Structure and resourcing.	
GR015/25	It was proposed by Cllr M North, seconded by Cllr L Wright and	12.03.25
(C)(1)	RESOLVED Unanimously to follow the recommendation set out in the report.	
GR015/25	It was proposed by Cllr M North, seconded by Cllr D Creek and	12.03.25
(E)(1)	RESOLVED unanimously to give authority for the Head of Paid Service to go ahead with pilot scheme as set out in the memo	
GR023/25	It was proposed by Cllr M North, seconded by Cllr S Thomson and	28.04.25
(A)(1)	RESOLVED unanimously to note the budget monitoring report.	
GR024/25	It was proposed by Cllr M North, seconded by Cllr D Creek and	28.04.25
(A)(1)	RESOLVED unanimously to note the Governance Assertion Review completed on 19 March 2025.	
GR025/25	It was proposed by Cllr D Creek, seconded by Cllr K Larsen and	28.04.25
(A)(1)	RESOLVED unanimously to give retrospective approval for release of £2500 funding for the Crantock St. Community Garden Project.	
GR027/25	It was proposed by Cllr M North, seconded by Cllr K Larsen and	28.04.25
(A)(1)	RESOLVED unanimously to approve the changes to the post and pay as per the outcome of the Job Evaluation and to formally congratulate them for passing their apprenticeship.	
GR027/25	It was proposed by Cllr M North, seconded by Cllr S Thomson and	28.04.25
(B)(1)	RESOLVED unanimously to note the debtors report.	
GR027/25	It was proposed by Cllr M North, seconded by Cllr D Creek and	28.04.25

(C)(1)	RESOLVED unanimously to RECOMMEND to the Annual Council Meeting the recommendations as set out in the Staff Structure Review Proposals document and updated in the meeting	
GR027/25	It was proposed by Cllr D Creek, seconded by Cllr M North and	28.04.25
(C)(2)	RESOLVED unanimously to RECOMMEND to the Annual Council Meeting that Option 5 as detailed in the Staff Structure Review Financial Report be approved	
GR035/25	It was proposed by Cllr S Thomson, seconded by Cllr D Creek and	28.07.25
(1)	RESOLVED unanimously to note the domains proposed for cancellation, Approves the cancellation of the aforementioned domains at respective renewal dates, Approves the continued registration of the retained domains and supports the ongoing review of digital assets to ensure alignment with Council priorities.	
GR036/25	It was proposed by Cllr S Thomson, seconded by Cllr M North and	28.07.25
(1)	RESOLVED unanimously that the committee approves the commissioning of a Data Protection Audit and Compliance Package, notes the strategic importance of this work in preparation for AGAR 2026 and Cyber Essentials certification and Approves Breakthrough Communications proposal (Option 1).	
GR037/25	It was proposed by Cllr S Thomson, seconded by Cllr M North and	28.07.25
(1)	RESOLVED unanimously for the Cape Creative to be awarded the contract at a cost of £8,750, with a timeframe of 12 weeks and to approve a 30% up-front payment as a deposit as part of Cape Creative's payment terms.	
GR042/25	It was proposed by Cllr S Slade, seconded by Cllr M North and	28.07.25
(A)(i)(1)	RESOLVED to show an interest to Cornwall Council along with finding out if there are any restrictions on the land.	
	1 member objected.	
GR042/25	It was proposed by Cllr S Thomson, seconded by Cllr M North and	28.07.25
(B)(i)(1)	RESOLVED unanimously to create a Devolution Working Party with the membership made up of Cllrs M North, S Thomson, S Carter and D Creek.	
GR048/25	It was proposed by Cllr S Thomson, seconded by Cllr D Creek and	28.07.25
(1)	RESOLVED unanimously to write to Cornwall Council to ask what is currently happening with the Youth Centre Building.	
GR049/25	It was proposed by Cllr S Thomson, seconded by D Creek and	28.07.25
(A)(1)	RESOLVED unanimously to move forward with the suggested budget setting process.	
GR050/25	It was proposed by Cllr S Thomson, seconded by Cllr S Carter and	28.07.25
	RESOLVED unanimously to note the report.	
GR049/25	It was proposed by Cllr S Thomson, seconded by M North and	28.07.25
(B)(ii)(1)	RESOLVED unanimously that RTP are engaged to carry out the insurance re-instatement valuation at a cost of £4,250.00 plus VAT, in preparation for the insurance renewal in October 2026 and to suspend the Financial Regulations in relation to getting three quotations.	
GR049/25	It was proposed by Cllr S Thomson, seconded by Cllr D Creek and	28.07.25
(B)(iii)(1)	RESOLVED unanimously to give delegated authority to the Chief Executive and RFO to increase/decrease the investment with CCLA to maximise the return on investment without impacting the operations of the Council.	

GR049/25	It was proposed by Cllr S Thomson, seconded by Cllr D Creek and	28.07.25
(B)(iv)(1)	RESOLVED unanimously to RECOMMEND to Full Council the release of £750 for the Twinning Association food and soft drinks from the Grants EMR	
GR052/25	It was proposed by Cllr S Thomson, seconded by Cllr S Slade and	28.07.25
(1)	RESOLVED unanimously to formally adopt the Brand Style Guidelines and to use the remaining budget of £630 against any changes post the staff review.	
GR052/25	It was proposed by Cllr S Thomson, seconded by Cllr M North and	28.07.25
(1)	RESOLVED for the music licence fee to be added to all premises booking forms moving forwards.	
GR053/25	It was recommended by Cllr S Thomson, seconded by Cllr S Slade and	28.07.25
(1)	RESOLVED unanimously to remove the digital noticeboards and South Fistral Projects from the committed projects list and push forward with the Mount Wise Play Area Project.	
GR056/25	It was proposed by Cllr S Thomson, Seconded by Cllr S Slade and	28.07.25
	RESOLVED unanimously that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.	
GR056/25	It was proposed by Cllr D Creek, seconded by Cllr M North and	28.07.25
(A)(1)	RESOLVED unanimously to proceed with the amended staff structure.	
GR056/25	It was proposed by Cllr S Thomson, seconded by Cllr M North and	28.07.25
(C)(i)(1)	RESOLVED unanimously to support the CCTV Manager JEQ request.	
GR056/25	It was proposed by Cllr S Thomson, seconded by Cllr M North and	28.07.25
(C)(ii)	RESOLVED unanimously to turn down the request and offer the suggested compromise.	
GR056/25	It was proposed by Cllr S Thomson, seconded by Cllr M North and	28.07.25
(D)(1)	RESOLVED unanimously to commission Tozers to assist from tomorrow.	
GR065/25	It was proposed by Cllr S Thomson, seconded by Cllr M North and	29.09.25
(1)	RESOLVED unanimously to task someone in the Office to look at becoming part of the Civility and Respect Pledge accreditation.	
GR067/25	It was proposed by Cllr D Creek, seconded by Cllr S Thomson and	29.09.25
(B)(1)	RESOLVED unanimously to reinstate the Community Chest back into the budget.	
GR068/25	It was proposed by Cllr S Thomson, seconded by Cllr D Creek and	29.09.25
(A)(1)	RESOLVED unanimously to note the External Auditor's Report and to RECOMMEND to Full Council for noting.	
GR068/25	It was proposed by Cllr S Thomson, seconded by Cllr M North and	29.09.25
(A)(2)	RESOLVED unanimously for the invoice to be paid retrospectively	
GR068/25	It was proposed by Cllr S Thomson, seconded by Cllr M North and	29.09.25
(B)(1)	RESOLVED unanimously to note the Assertion Reviews on the 25 July and 20 August 2025	
GR068/25	It was proposed by Cllr S Thomson, seconded by Cllr D Creek and	29.09.25
(C)(1)	RESOLVED unanimously to follow the guidance of the Internal Auditor as to the required increased amount of £5,000 of fidelity insurance at renewal to protect the Council sufficiently, and that this be reviewed annually prior to renewal to ensure the cover in place is sufficient.	

